



TALENT CITY COUNCIL
REGULAR MEETING AGENDA
 - HELD AT TOWN HALL & VIA ZOOM -
 206 E. Main Street
April 3rd, 2024 - 6:45 PM

To attend to the meeting via Zoom, please visit the City’s website at www.cityoftalent.org for the link information. All Council meetings are digitally recorded and will be available on the City website: www.cityoftalent.org. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, x6.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

1. Call to Order / Roll Call

2. Additions / Corrections to Agenda

3. Appointment of New Council Member

3.1 Applicant Selection Process	03
3.2 Interview of Applicants	13
3.3 Selection of New Councilors	14

4. Swearing in of New Councilor

4.1 Oath of Office	15
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5. Community Announcements

6. Speakers Heard on Non-Agenda Items
Limited to 5 minutes or less per Mayoral discretion.

7. Departments Report

7.1 Departments Reports	
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8. Committee and Commission Member Appointments

8.1 Appointment of Member to Together for Talent Committee	16
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9. Consent Calendar

The consent calendar consists of items of a repeating or routine nature that are considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

9.1 Acknowledgement of Liquor License: The Grotto Pizzeria	19
9.2 Acknowledgement of Together for Talent Committee minutes, October 3 rd , 2023	24
9.3 Acknowledgement of Urban Forestry Committee minutes, January 24 th , 2024	26
9.4 Acknowledgement of Urban Forestry Committee minutes, March 7 th , 2024	29
9.5 Acknowledgement of Urban Forestry Committee minutes, March 13 th , 2024	31

9.6	Approval of Check Register, February 2024.....	34
9.7	Approval of Check Register, March 2024	37
9.8	Approval of January 2024 Financial Packet	40
9.9	Approval of February 2024 Financial Packet.....	53

10. Unfinished Business

Unfinished business consists of outstanding items from previous meetings. These items will be handled in the same manner as regular agenda items.

11. New Business

Speakers will be provided the opportunity to offer comments on action items after staff members have given their reports and, if there is an applicant, after the applicant has had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

11.1	Formation of Jackson County Animal Control Services District	66
11.2	Update from Talent Business Alliance	74
11.3	Intergovernmental Agreement with Rogue Valley Council of Governments for Planning, Grant Management and Human Resources Services	91
11.4	Urban Forestry Committee Recommendations on Public Tree Managements	97
11.5	Jackson County Community – Long Term Recovery Group Agreement Presentation on Long Term Recover Plan	110
	Jackson County Community – Long Term Recovery Group Resolution Adopting Recovery Plan	
	Jackson County Community – Long Term Recovery Group Agreement Extension for use of Depot Building	

12. Other Business and Future Agenda Items

13. Written Communications

This item is for written communications that have been submitted to the entire Council and where a request has been made that the item be included in the record. It will contain the communications only, and not additional attachments or Internet re-postings. Those items may be e-mailed directly to Council members or may be distributed in person via the City Recorder at Council meetings following an oral communication to Council. There will not be any Council discussion or public comment on this agenda item.

14. Adjournment

Upcoming Council Meetings

April 17 th	6:00 pm –	TURA Regular Meeting
April 17 th	6:45 pm –	Regular Council Meeting
May 1 st	6:45 pm –	Regular Council Meeting



City Council Agenda Report

Meeting Date: April 3, 2024
Department: Administration
Staff Recommendation: Informational

Staff Contact: Gary Milliman
E-Mail: gmilliman@cityoftalent.org
Estimated Time: 15 mins.

ISSUE BEFORE THE COUNCIL

Appointment of New Council Member

BACKGROUND

The City Charter designates the City Council as consisting of six city councilors (Chap. III, Sect. 7). The Council currently consists of only five members, due to a resignation in September 2021. The City Charter calls for Council vacancies to be filled by appointment by a majority of the remaining council members (Chap. IV, Sect. 21).

Throughout February and March, the city posted notice of the vacancies on the city's website, reached out to local media, and sent the notice to the standard city council noticing email distribution list. The standard criteria limits eligibility to those living within the city limits, or those that are registered voters in Talent with the intent to return to living within the City limits. Four qualified applications were received by the adjusted March 29, 2024, deadline.

Candidates

The three candidates to be interviewed are:

- Collay, Daniel
- Hodgdon, Russell
- Jordan-Zirkle, Cindy

Note: a fourth application was received by city staff, however, it was determined that the applicant did not meet qualifying requirements for candidacy due to an incomplete form. Their application is on file with the City Recorder.

Selection Process

Each candidate will have up to 30 minutes to answer the following questions:

1. What goals would you like to achieve during your service as a City Councilor?
2. What do you consider as our City's greatest challenges in continuing to recover from the Alameda fire?
3. How can the City support a healthy and successful downtown?
4. What growth potential do you see for Talent?
5. Briefly describe your understanding of the role of a City Councilor.
6. Describe how you have been active in the community. Have you served as a member of a City Commission or Committee?
7. What can the City Council do to make community involvement more inclusive?

After the interviews, the current City Councilors will have a chance to discuss and ask follow-up questions. Once discussion is complete, councilors will submit their ranked choice voting of the

candidates to the City Recorder. The City Recorder will tally the scores for each candidate. The candidate with the highest score will be appointed to seat 6 of City Council. A definition of ranked choice voting is provided below.

- **Ranked Choice Voting (RCV)** – shows your preference order by ranking the candidates in order of preference. There is only one round of voting. Each ranking is assigned a value, and all the values are added up with the winner(s) decided based on who scores the highest (or lowest if you add the ranking as the value). RCV is becoming an increasingly popular method nationwide and in Oregon; Benton County used RCV in 2020. RCV helps identify the most preferred candidates.

Appointment Process

After a candidate is selected, the candidate will take the Oath of Office and will assume their position on the Talent City Council.

RELATED COUNCIL POLICIES

None

POTENTIAL MOTIONS

None

ATTACHMENTS

- Submitted Applications
- Rank Choice Voting Ballot

For Office Use Only
Date Received:

City of Talent

110 East Main Street • P.O. Box 445 • Talent, OR 97540
Phone: (541) 535-1566 • Fax: (541) 535-7423

Application for City Council

Position Applied For: City Councilor Date: 3/13/24

Name: Daniel Collay

Address: [REDACTED]

City: Talent State: OR Zip: 97540

Mailing Address (if different): [REDACTED]

Contact Phone: [REDACTED]

Current Occupation: Director of Operations, Willow-Witt Ranch
(If retired or unemployed, state your general or past profession)

How long have you lived in Talent? 5 years
(If you do not know if you live inside the city limits or urban growth boundary, please view the official zoning map at City Hall.)

How long have you lived in Jackson County? 12 years

Selection criteria – Candidates must meet the following:

1. Be a resident of Talent (for a minimum of 30 days)
2. Be a registered voter (i.e., a qualified elector in the City of Talent)

Are you an employee of the City of Talent, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?

Yes No

If yes, please describe: _____

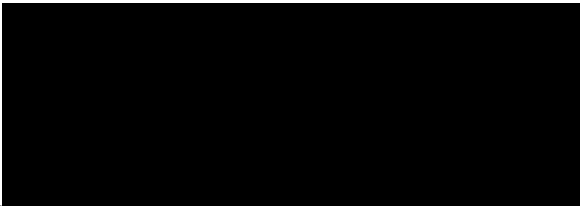
I believe that I am qualified for and should be considered for the above position(s) for the following reasons (attach additional sheet if necessary):

(Continue application on next page)

See attached document

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge.

Signature:



Date: 3/13/24

Deadlines

Applications are due by 5:00 p.m. on Wednesday, March 13th, 2024. Candidate interviews will take place during the City Council's regular meeting on Wednesday, March 20th, 2024 at 6:45pm at Town Hall.

How to Submit:

- By email to City Recorder cityrecorder@cityoftalent.org.
- In-person at Talent City Hall, 110 East Main Street, Monday through Friday, 8:30 a.m. to 5:00 p.m.

Questions:

Please direct all questions to the City Recorder's Office at (541) 535-1566 x6 or send an email to the City Recorder, cityrecorder@cityoftalent.org.

Talent City Council,

I first moved to Southern Oregon from Eugene to pursue my Bachelor's in Environmental Studies at SOU. I've lived in the Rogue Valley ever since, and in Talent for the past five years, where I now own a home. After college, I began my career in natural resources, eventually becoming the Director of Operations at Willow-Witt Ranch. Volunteering and service are important to me, and I currently serve as the Board Chair of The Friends of Cascade-Siskiyou National Monument and as the secretary of the Talent Urban Forestry Committee.

I consider myself an informed citizen, actively participating in public meetings, staying updated on public issues, and engaging in public forums and elections. I've always felt connected to the places I live and am eager to help steward my community. My collection of personal and professional experiences makes me believe that serving on the city council would be a great fit.

Thank you for your time and consideration
Daniel Collay

For Office Use Only
Date Received:

City of Talent

110 East Main Street • P.O. Box 445 • Talent, OR 97540
Phone: (541) 535-1566 • Fax: (541) 535-7423

Application for City Council

Position Applied For: City Council Seat Date: 3/28/2024

Name: Russell Ronald Hodgdon

Address: [REDACTED]

City: Talent State: OR Zip: 97540

Mailing Address (if different): _____

Contact Phone: [REDACTED] E-mail: [REDACTED]

Current Occupation: Headwear Designer / Director of Innovation, Sunday Afternoons, Inc.
(If retired or unemployed, state your general or past profession)

How long have you lived in Talent? Since 1989
(If you do not know if you live inside the city limits or urban growth boundary, please view the official zoning map at City Hall.)

How long have you lived in Jackson County? Since 1989

Selection criteria – Candidates must meet the following:

1. Be a resident of Talent (for a minimum of 30 days)
2. Be a registered voter (i.e., a qualified elector in the City of Talent)

Are you an employee of the City of Talent, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?

Yes No

If yes, please describe: _____

I believe that I am qualified for and should be considered for the above position(s) for the following reasons (attach additional sheet if necessary):

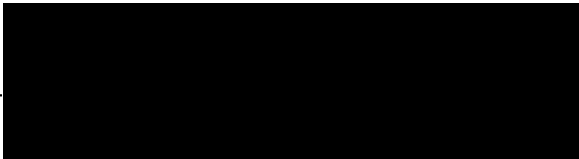
(Continue application on next page)

As a long time resident, property owner, small business owner, founding member of the Talent Chamber of Commerce and parent of a child that has gone all the way through TES and TMS I know that I have a good feel for what Talent citizens hope for out of their city government. My many contacts and friendships among business owners, property owners, Talent natives, teachers and international business colleagues has taught me to see difficult situations from many different points of view and perspectives. I am well versed at creating cross-functional teams and promoting collaboration between seemingly adverse teams and interested parties. In my corporate career I've managed teams of more than 100 people and understand how to find compromise in even the most delicate situations.

I'm interested in public service because I see how decisions affect my fellow citizens and would like the opportunity to assist the mayor and council in creating a future for Talent that will benefit the entire town, especially in light of the massive rebuilding effort underway. City government has a huge role to play in the rebuilding and future growth of this beautiful town. Living here for so long has allowed me to see Talent grow from a town with limited sidewalks and infrastructure to a city with successful businesses, great schools and more and more young families that are invigorating the local economy and neighborhoods. I appreciate the opportunity to meet you in person and am available to talk at your convenience.

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge.

Signature: _____



Date: 3/28/2024

Deadlines:

Applications are due by 5:00 p.m. on Wednesday, March 13th, 2024. Candidate interviews will take place during the City Council's regular meeting on Wednesday, March 20th, 2024 at 6:45pm at Town Hall.

How to Submit:

- By email to City Recorder cityrecorder@cityoftalent.org.
- In-person at Talent City Hall, 110 East Main Street, Monday through Friday, 8:30 a.m. to 5:00 p.m.

Questions:

Please direct all questions to the City Recorder's Office at (541) 535-1566 x6 or send an email to the City Recorder, cityrecorder@cityoftalent.org.

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110 East Main Street • P.O. Box 445 • Talent, OR 97540
Phone: (541) 535-1566 • Fax: (541) 535-7423

Application for City Council

Position Applied For: City Council Date: 3-11-2024

Name: Cindy Jordan-Zirkle

Address: [REDACTED]

City: Talent State: OR Zip: 97540

Mailing Address (if different): _____

Contact Phone: [REDACTED] E-mail: [REDACTED]

Current Occupation: Retired - Accountant - Business Owner
(If retired or unemployed, state your general or past profession)

How long have you lived in Talent? 15 months
(If you do not know if you live inside the city limits or urban growth boundary, please view the official zoning map at City Hall.)

How long have you lived in Jackson County? 15 months

Selection criteria – Candidates must meet the following:

1. Be a resident of Talent (for a minimum of 30 days)
2. Be a registered voter (i.e., a qualified elector in the City of Talent)

Are you an employee of the City of Talent, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?

Yes No

If yes, please describe: _____

I believe that I am qualified for and should be considered for the above position(s) for the following reasons (attach additional sheet if necessary):

(Continue application on next page)

I'm from a town in Washington similar to Talent - Sultan, Wash. I had a Bookkeeping business in the heart of Sultan for 30 yrs - sold kept of with my business - The 2 cities are very similar in population & size. Now that I'm retired I would like to get involved - I was on the Advisory Comm for 6 yrs - I have a very strong budget & finance background & have a lot to offer to the City of Talent

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge.

Signature:



Date:

3-12-24

Deadlines:

Applications are due by 5:00 p.m. on Wednesday, March 13th, 2024. Candidate interviews will take place during the City Council's regular meeting on Wednesday, March 20th, 2024 at 6:45pm at Town Hall.

How to Submit:

- By email to City Recorder cityrecorder@cityoftalent.org.
- In-person at Talent City Hall, 110 East Main Street, Monday through Friday, 8:30 a.m. to 5:00 p.m.

Questions:

Please direct all questions to the City Recorder's Office at (541) 535-1566 x6 or send an email to the City Recorder, cityrecorder@cityoftalent.org.

City Council - Selection Ballot - Council Seat 6

City Councilor:

Rank up to 3 candidates. Mark no more than 1 oval in	1st	2nd	3rd			
Collay, Daniel	(O)	(O)	(O)			
Hodgdon, Russell	(O)	(O)	(O)			
Jordan-Zirkle, Cindy	(O)	(O)	(O)			

Once your selection has been made, please submit to the City Recorder for tabulation.

3.2

CITY COUNCIL CANDIDATE QUESTIONS

1. What goals would you like to achieve during your service as a City Councilor?
2. What do you consider as our City's greatest challenges in continuing to recover from the Alameda fire?
3. How can the City support a healthy and successful downtown?
4. What growth potential do you see for Talent?
5. Briefly describe your understanding of the role of a City Councilor.
6. Describe how you have been active in the community. Have you served as a member of a City Commission or Committee?
7. What can the City Council do to make community involvement more inclusive?

3.3

City Council - Selection Ballot - Council Seat 6						
City Councilor:						
Rank up to 3 candidates. Mark no more than 1 oval in	1st	2nd	3rd			
Collay, Daniel	(O)	(O)	(O)			
Hodgdon, Russell	(O)	(O)	(O)			
Jordan-Zirkle, Cindy	(O)	(O)	(O)			
<i>Once your selection has been made, please submit to the City Recorder for tabulation.</i>						



City Council Agenda Report

Meeting Date: April 3, 2024
Department: Administration
Staff Recommendation:

Staff Contact: Gary Milliman
E-Mail: gmilliman@cityoftalent.org
Estimated Time: 5 mins.

ISSUE BEFORE THE COUNCIL

Oath of Office for council seat 6

BACKGROUND

Pursuant to the Talent Municipal Code, newly-elected or appointed officers must take an oath at the time they are seated on Council. The oath taker should raise their right hand and repeat after the City Recorder, or their representative, who administers the oath.

The oath of office for the City of Talent is:

I, *[insert name of oath taker]*, do solemnly swear or affirm that I will support the Constitution and laws of the United States and of the State of Oregon, and the Charter, Ordinances, and Rules of Procedures for the City of Talent, and that I will faithfully, honorably, and ethically perform the duties of the office of City Councilor for the City of Talent that I am about to assume.

RELATED COUNCIL POLICIES

None

POTENTIAL MOTIONS

None

ATTACHMENTS

None



City Council Agenda Report

Meeting Date:	April 3, 2024	Staff Contact:	Gary Milliman
Department:	Administration	E-Mail:	gmilliman@cityoftalent.org
Staff Recommendation:	Appointment	Estimated Time:	5 mins.

ISSUE BEFORE THE COUNCIL

The appointment of a member to the Talent Together for Talent Committee.

BACKGROUND

Section 22 of the City Charter states:

The Mayor and Council shall appoint:

- (1) Members of committees and commissions established by Council, and
- (2) Other persons required by the Council to act in an advisory capacity to the Council or its appointed committees and commissions.

The City’s Commission and Committee Appointment Policy, adopted by the Council on July 3, 2018, includes the following:

Staff will send completed applications to the Mayor and to the applicable Commission/Committee for review. Applicants will be interviewed by the Mayor and the Commission/Committee. The Commission/Committee will make a recommendation to the Mayor, who will, if so desired, then make an affirmative recommendation to appoint at the Council meeting. Mayor appointments, including the term of the appointment(s), will be placed on the Consent Agenda for Council. Re-appointments to a Commission or Committee will be made by the Mayor with approval from Council without the need for Mayor or Commission/Committee interviews.

The Together for Talent Committee consists of seven to eleven members. There are currently several vacancies for member seats on this committee. Candidate Lynne Likens was interviewed by the current Together for Talent committee members and recommended for appointment to the seat.

POTENTIAL MOTIONS

I Move to affirm the Mayoral appointment of Nancy McKinnis as a member of the City of Talent Together for Talent Committee for a two-year term beginning April 3, 2024.

ATTACHMENTS

- Application for McKinnis, Nancy

For Office Use Only
Date received:

City of Talent
110 East Main Street • P.O. Box 445 • Talent, OR 97540
Phone: (541) 535-1566 • Fax: (541) 535-7423

Application for Commission or Committee

Position Applied For: _____ Date: 01/17/24

Name: Nancy Castillo McKinnis

Address: _____

City: Talent State: OR Zip: 97540

Mailing Address (if different): _____

Contact Phone: _____

Current Occupation: Field Coordinator
(If retired or unemployed, state your general or past profession)

How long have you lived in Talent? 20 consecutive years
(If you do not know if you live inside the city limits or urban growth boundary, please view the official zoning map at City Hall.)

How long have you lived in Jackson County? 34 years

Are you an employee of the City of Talent, an occasional or potential contract employee, or do you have any other real or potential conflict of interest in working or serving in this capacity?
 Yes No

If yes, please describe: _____

I believe that I am qualified for and should be considered for the above position(s) for the following reasons (attach additional sheet if necessary):

Dear Council Liaison Eleanor Ponomareff,

I am writing to express my sincere interest in joining the Community Enhancement Committee, where I hope to contribute my skills and passion towards preserving and enhancing the quality of life in Talent. The committee's focus on building community, promoting sustainability, and encouraging participation through equity, diversity and inclusion lens deeply resonates with my values and commitment to community service.

My qualifications for participating in this committee include:

Diversity and Inclusivity: I am a firm believer in the strength that diversity brings to a community. Throughout my personal (bilingual and bicultural) and professional life, I have actively sought out opportunities to engage with individuals from various backgrounds. My ability to appreciate and value diverse perspectives aligns seamlessly with the committee's commitment to celebrating inclusivity.

Community Engagement: I have a proven track record of actively participating in community initiatives. Whether through volunteering, organizing events, or collaborating with wide range of local organizations, I understand the importance of fostering a sense of community and encouraging active involvement.

Effective Communication: My background in community engagement and my bilingual skills equips me with the necessary skills to effectively communicate the committee's mission and goals to the community. I am confident in my ability to convey ideas in a clear and inclusive manner for our diverse Talent population.

Commitment to Service: Joining this committee is not just an opportunity for me; it is a labor of love. I am driven by the satisfaction that comes from serving my community and contributing to its well-being. I am ready to invest the time and effort required to make a meaningful impact.

I am excited about the prospect of working with like-minded individuals who share a passion for community enhancement. My commitment to the values of diversity, inclusivity, and sustainability aligns seamlessly with the goals of the Community Enhancement Committee. I look forward to the opportunity to discuss how my skills and experiences can contribute to the committee's success.

Thank you for considering my application. I am eager to contribute to the positive growth of Talent and its vibrant community.

In service,
Nancy Castillo McKinnis

By signing this application, electronically or otherwise, I affirm that all information included is true and accurate to the best of my knowledge.

Signature: Nancy Castillo McKinnis Date: 01/17/24

How to Submit:

- By email to cityrecorder@cityoftalent.org
- In person at Talent City Hall, 110 East Main Street, Monday through Friday, 8:30 a.m. to 5:00 p.m.

Questions?

Call City Hall at (541) 535-1566 x 1012 or send an email to City Recorder, at cityrecorder@cityoftalent.org



OREGON LIQUOR & CANNABIS COMMISSION
LIQUOR LICENSE APPLICATION

Instructions

1. **Complete and sign** this application.
2. Prior to submitting this application to the OLCC, send the completed application to **the local government for the premises address** to obtain a recommendation.
 - If the premises street address is within a city's limits, the local government is the city.
 - If the premises street address is not within a city's limits, the local government is the county.
3. You can submit the application to the OLCC if:
 1. You have WRITTEN documentation showing the date the local government received the application or;
 2. The local government has provided you their recommendation.

ALL forms and documents must be a PDF attachment

4. **Email the PDF application that contains the local government recommendation or proof of submission to: OLCC.LiquorLicenseApplication@oregon.gov.**
5. **Do not include any license fees with your application packet (fees will be collected at a later time).**
When it's time to pay the license fee you must pay the full yearly fee for the current license year (the license fee will not be prorated). If you pay in the last quarter of your license year you must also pay the yearly fee for the next license year.

License Request Options - Please see the general definitions of the license request options below:

- **New Outlet:** The licensing of a business that does not currently hold an active liquor license.
- **Change of Ownership:** The request to completely change the licensee of record at a licensed business.
- **Greater Privilege:** The request to change from an Off-Premises to a Limited or Full On-Premises Sales license **OR** from a Limited to Full On-Premises Sales license.
- **Additional Privilege:** The licensee currently holds an active liquor license at the premises and that same licensee would like to request to add an **additional** different liquor license type at that same premises location.

Additional Information

Applicant Identification: Please review [OAR 845-006-0301](#) for the definitions of "applicant" and "licensee" and [OAR 845-005-0311](#) to confirm that all individuals or entities with an ownership interest (other than a waivable ownership interest, per OAR 845-005-0311[6]) in the business have been identified as license applicants on this document. If you have a question about whether an individual or entity needs to be listed as an applicant for the license, discuss this with the OLCC staff person assigned to your application.

Premises Address: This is the physical location of the business and where the liquor license will be posted.

Applicant Signature(s): Each individual listed in the applicant information box on page 2 (entity or individuals applying for the license) must sign the application.
 If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one member or officer of the entity must sign the application.

Applicant/Licensee Representative(s): In order to make changes to a license or application or to receive information about a license or application by someone other than the applicant/licensee you must:
 – Complete the [Authorized Representative Form](#) designating a person/entity to act on your behalf and submit with the application.

For help with this application or any related documents or processes, email olcc.alcohollicensing@oregon.gov.

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

[New Outlet](#) | [Change of Ownership](#) | [Greater Privilege](#) | [Additional Privilege](#)

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: (Use the DISTT form [HERE](#))

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

LOCAL GOVERNMENT USE ONLY

LOCAL GOVERNMENT
After providing your recommendation, return this form to the applicant **WITH** the recommendation marked below

Name of City OR County (not both)

Please make sure the name of the Local Government is printed legibly or stamped below

Date application received:

Optional: Date Stamp Received Below



- Recommend this license be granted
- Recommend this license be denied
- No Recommendation/Neutral

Printed Name

Date

Signature

Trade Name

LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION	
Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: <i>PATEL, KAUSHA</i>	Name of entity or individual applicant #2:
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

BUSINESS INFORMATION		
Trade Name of the Business (name customers will see): <i>The Grotto Pizzeria</i>		
Premises street address (The physical location of the business and where the liquor license will be posted): <i>302 E MAIN ST.</i>		
City: <i>TALENT</i>	Zip Code: <i>97540</i>	County: <i>JACKSON</i>
Business phone number: <i>541-535-3813</i>	Business email:	
Business mailing address (where we will send any items by mail as described in OAR 845-004-0065[1]): <i>302 E. MAIN ST.</i>		
City: <i>TALENT</i>	State: <i>OREGON</i>	Zip Code: <i>97540</i>
Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is <u>not</u> an applicant or licensee, the Authorized Representative Form must be completed and submitted with this application.	
Application Contact Name: <i>PATEL, KAUSHA</i>	
Phone number: [REDACTED]	Email: [REDACTED]

LIQUOR LICENSE APPLICATION

Page 3 of 4

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands [OAR 845-005-0311](#) and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

LIQUOR LICENSE APPLICATION

Page 4 of 4

Applicant Signature(s): Each individual listed in the applicant information box on page 2 (entity or individuals applying for the license) must sign the application.

If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one member or officer of the entity must sign the application.

• Each applicant listed in the "Application Information" section of this form has read and understands [OAR 845-006-0362](#) and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

<u>KAUSHA DATEL</u> Applicant name	 Signature	<u>3/18/24</u> Date
_____ Applicant name	_____ Signature	_____ Date
_____ Applicant name	_____ Signature	_____ Date
_____ Applicant name	_____ Signature	_____ Date

Applicant/Licensee Representative(s): If you would like to designate a person/entity to act on your behalf you must complete the [Authorized Representative Form](#). You may submit the form with the application or anytime thereafter. The form must be received by the OLCC before the representative can receive or submit information for the applicant.

Please note that applicants/licensees are responsible for all information provided, even if an authorized representative submits additional forms on behalf of the applicant.



TOGETHER FOR TALENT

REGULAR MEETING MINUTES

October 3, 2023 at 4:00 PM

REGULAR COMMITTEE MEETING – 4:00 p.m.

1. Call to Order/Roll Call

Members Present:	Members Absent
Charles Roome David Spinney Hector Zaragoza	
Also Present: Eleanor Ponomareff, City Council Liaison	

1. **Lynne Likens** has decided to resign from the committee citing multiple other interests and limited time. Lynne will follow our activities with interest and be happy to volunteer for other projects.
2. **Recycle Roundup Review:** Overall everyone stated it was a success, in spite of the wildfire smoke requiring volunteers to wear masks because the air quality was so poor. The City of Talent’s help was immeasurable with Hector Flores contacting and following through with vendors, making signs and copies of flier handouts, arranging for traffic cones, vests and work gloves for volunteers, and providing other items throughout the day. Hector also coordinated with Public Works to make sure parking spaces were not used by city staff and others from Friday afternoon to Saturday afternoon. Between 9 a.m. and 4 p.m. we roughly estimated that 140 vehicles from the community dropped off goods to be recycled. All the vendors present were more than pleased about the amount of material collected. The Salvation Army filled 2 medium commercial trucks (15 foot in length) and a pickup truck with bicycles, select household goods, clothing, and assorted recyclable materials. Goodwill arrived late, but filled 7 pallet sized boxes. The Radius metal container (30 feet long) was filled with ferrous and nonferrous metals. AfterBits collected about 8 pallets of electrical and electronic items including TV monitors, radios, computers, laptops, and other electrical items. (AfterBits took some items not on their list in the effort to speed things along.)
 There were 21 volunteers signed up and 13 to 15 present at various times during the day. A letter has been emailed to all volunteers to thank them for their help.

Planning for the Next Recycle Event: Next year’s event is currently planned for the late May 2024 time frame. The next recycling effort will begin around January with announcements in local publications and media including the *Talent News and Review*. Next year’s recycling event needs a new name, as “Recycle Roundup” was considered too close to the name of a chemical weedkiller. A title reflecting a more positive concept, such as “Talent Spring Clean-Up”, will be used.

For next year's event, we must get agreements from vendors early in the process so a list of what is and is not recyclable can be posted online as early as possible.

David Spinney will work with Hector Flores to make a sub-page for the listing of recyclables available on the Together for Talent portion of the city web page. David will also work with Hector Zaragoza to create videos in English and Spanish about the May Recycling Event.

Charles will talk to Hector Flores about costs of things like sign printing, flier handouts, and refreshments for volunteers for next year's budget.

3. Activities for 2024 T4T

David Spinney suggested Together for Talent take up issues such as Social Justice and Climate Justice in various ways to help everyone in the Talent community.

Hector Zaragoza suggested organizing a 'Children's Day' and a 'Roots of Wellness Day'. The Children's Day would help children be aware of important environmental and mental health topics as well as ways everyone can support these issues in this community. These events might also incorporate informal multicultural music education and appreciation. *Roots of Wellness* or Raices de Bienestar <https://raicesdebienestar.org/>. (Hector Z will follow up on how bringing the agency to Talent might look).

Eleanor introduced the idea of the "Circles of Care" for seniors and other members of the community who need help with garden maintenance and other activities in and around their homes. Eleanor will contact Luis Ibáñez Dalponte at [Age Plus Circles of Care](#) organization and get more information about training, background checks and requirements for volunteers.

Hector Zaragoza brought up the need of many people in the community for transportation on Sundays. He suggested that a small van could help people move around the area on Sundays when RVTD is shut down. After discussing these activities, all members agreed that more information is needed, for example what routes would be useful to most people. Hector will look into this more.

Adjournment: 5:45 p.m.

Charles Roome,

Interim Secretary



The City of Talent is an Equal Opportunity Provider

Note: These minutes and the entire agenda packet, including staff report and referenced documents are reposted on the City of Talent website (www.cityoftalent.org) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.

Together for Talent Regular Meeting Minutes | October 3, 2023 2023

Talent Urban Forestry Committee

General Meeting

Minutes



6:30 PM, January 24, 2024

Location: Community Center, Room D

Call to Order: 6:35

Roll Call

Members: Daniel Collay, Julie Spelletich, Jane Ellen, Payson Collins, Em Wing, Derek Volkart (left at 7:30, before vote on arbor day)
Councilor: Jason Clark
Staff: Gary Milliman, Hector Flores
Community Members: Mike Oxendine

1. Announcements from Committee

- a. Jason: Meeting scheduled with ODOT next week to talk plantings
- b. Mike: Attending meeting for grant with Ashland community health foundation to plant trees at schools
- c. Derek: site plan review project for 210 Hwy 99, will consult with TUFC on tree planting
- d. Daniel: finished AGE+ building on 99 and Suncrest needs more trees, very limited planting so far

2. Public Comments on non-Agenda Items

3. Approval of Minutes - Dec. 27, 2023 & Jan. 10, 2024
 - a. **Daniel moves to approve the December 27th and January 10th with the discussed corrections.**
4. Elect Chair, Vice Chair and Secretary
 - a. **Daniel moves to nominate Julie as chair of TUFC, Em seconds, motion passes unanimously**
 - b. **Julie moves to elect Jane Hardgrove as vice chair, Daniel seconds, motion passes unanimously**
 - c. **Payson moves to nominate Daniel Collay as the secretary Em seconds, motion passes unanimously**
5. Arbor Day 2024
 - a. Location: Arnos near Talent Mobile estates, safety concern with people walking in the road during people, could close the street for the day
 - b. Proposed date- Sunday, April 14th
 - c. Viewed design, discussed planting list, pollinator plants,
 - d. **Daniel moves to recommend to council that we host Arbor Day on Arnos Street Sunday April 14 10-2. We would like to fully or partially close the street and host an inviting, safe, community beautification event. TUFC is happy to engage in community outreach with residents regarding tree species or other needs. See plan attached**

Julie seconds, motion passes unanimously
6. Follow up for Master Plan mapping exercise

- a. Update on things to do from last meeting, Jason will work on history of the committee
7. FCVP quote for still rendering images
- a. \$20,000-22,000 for 3 images
 - b. Jason will explore other options, talk to Jane about drawings, Payson looking as well
8. Tree Ordinance Quotes
- a. City staff looking into it
 - b. Planit Geo, Community Forest Solutions
9. Summer Place Wetlands
- a. Took a walk with local resident to discuss idea, talked about community meeting
10. Agenda Items for Feb. 14th meeting
- a. Arbor day tree species list
 - b. Master plan, goals, list of other pieces
 - c. West street planting project
11. Adjournment 8:30

 3-19-24

Talent Urban Forestry Committee

Special Meeting

Minutes



4:00 PM Thursday, March 7, 2024

Location: Lynn Newbry Park

Call to Order: 4PM

Roll Call:

Members: Daniel Collay, Julie Spelletich, Jane Hardgrove, Em Wing

Councilor:

Staff: Robert Slayton

Community Members: Mike Oxendine, Dave Bish

1. Visit Sites for Arbor Day Celebration

a. Visited Lynn Newbry Park, decided to not use this site as it's part of OWEB and will be planted

b. Visited Chuck Roberts Park, decided to use this site (Rogue River Parkway) as it needs trees and would be a great benefit. Plant Oregon will donate trees.

Discussion of whether or not Little League will want to have trees on the leases portion, Jane will make a plan for the city park portion to present to parks.

- c. **Daniel moves to have arbor day on April 13th 2024 at Chuck Roberts Park. We will present a design to the parks commission at their next meeting March 13th. Jane seconds, no discussion motion passes unanimously.**
- d. Discussion of whether to ask for discretionary funds for tree nursery at public works, staff mentioned some infrastructure is still there and willingness to work with committee on this.

2. Adjournment 5:15pm

 3-19-24

Talent Urban Forestry Committee

General Meeting

Minutes



6:30 PM, March 13, 2024

Location: Community Center, Room D

Call to Order: 6:35

Roll Call

Members: Daniel Collay, Julie Spelletich, Payson Collins, Em wing and Jane Hardgrove joined at 6:45 and were present for the motions regarding public trees

Councilor:

Staff: Tessa Deline, city finance director

Community Members: Jason Clark

1. Announcements from Committee
 - a. None
2. Public Comments on non-Agenda Items
 - a. Tessa Deline, see reports
 - i. Request for information about the citizen science projects
 - ii. Please identify where all records for 100 trees for talent grant were completed
 - iii. Other grants aside from OWEB and 100 trees need to be known about
3. Approval of Minutes – Feb. 28th, March 7th

- a. Daniel moves to approve the minutes with no additions or corrections, Payson seconds motion passes unanimously

4. Current Projects

4.1 Arbor Day

- Meet with Parks with plan, Jane and Em

Discussion of plan with committee

- Brainstorm on ways to promote event
- Time and date (April 13th), plan of events

Make up flyer, potentially present to schools and encourage families to come plant. Print shirts at TMC on 11th at 4:30 TBD?

Daniel moves to recommend to city council that they approve the plan as presented to the parks commission by TUFC to host arbor day at Chuck Roberts Park on April 13th from 10-2, Em seconds motion passes unanimously.

4.2 Rays Food Place Tree Preservation and Enhancement Plan

City council met to discuss planting plans as presented and took no action.

There is concern that the city is removing public right of way trees which are an asset to the community. Discussion of motions regarding the removal of public trees.

-Em moves that we recommend to council that TUFC be consulted prior to the removal of any public trees. Payson seconds motion passes unanimously

-Em moves to recommend that city council adopt a policy that all public street tree locations shall be preserved as suitable tree planting sites. Payson seconds motion passes unanimously

4.3 Recommended Street Tree List -format for public use

4.3.1 Discussion of publicly available flyer and website. Jane and Payson will meet regarding tree list brochure

4.4 Kameron Springs Park

4.4.1 Wetland area needs to be taken care of and planted with shrubs at some point, discussion on how that may happen or who will do that

4.5 Master Plan mapping exercise

4.5.1 Discussion on state of the master plan

4.6 Citizen Science Project

4.6.1 recommendation for grant to pay for sensors

4.6.2 recommendation of UFC ownership and maintenance of devices

4.6.3 inform CC of the \$1,000 grant we received for sensors from AGU

5. New Business

5.1 Nursery at public works – discretionary funds

6. Agenda Items for March 27th meeting, bring list of trees for approved list brochure

 3-19-24



City of Talent, OR

Check Report

By Check Number

Date Range: 02/01/2024 - 02/29/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - POOL						
SUPPL001	911 SUPPLY LLC	02/08/2024	Regular	0.00	121.60	19284
BUTLE001	BUTLER FORD INC.	02/08/2024	Regular	0.00	77.92	19285
COURI001	COURIER PUBLISHING CO INC	02/08/2024	Regular	0.00	148.08	19286
HUNTE001	HUNTER COMMUNICATIONS INC	02/08/2024	Regular	0.00	1,549.15	19287
JCPLA001	JACKSON COUNTY PLANNING AND DEVELOPMI	02/08/2024	Regular	0.00	17,375.96	19288
LEAGU001	LEAGUE OF OREGON CITIES	02/08/2024	Regular	0.00	20.00	19289
LESSC002	LES SCHWAB INC.	02/08/2024	Regular	0.00	203.96	19290
LEXIP001	LEXIPOL LLC	02/08/2024	Regular	0.00	5,302.25	19291
OFFID001	OFFICE DEPOT INC.	02/08/2024	Regular	0.00	423.64	19292
	Void	02/08/2024	Regular	0.00	0.00	19293
ORCON001	OREGON DEPT OF CONSUMER & BUSINESS SER	02/08/2024	Regular	0.00	3,200.06	19294
PHOEN002	PHOENIX-TALENT SCHOOL DISTRICT	02/08/2024	Regular	0.00	1,069.05	19295
PITNE001	PITNEY BOWES - LEASE	02/08/2024	Regular	0.00	210.00	19296
ROGUE005	ROGUE VALLEY COUNCIL OF GOVERNMENTS	02/08/2024	Regular	0.00	356.39	19297
ROGUE003	ROGUE VALLEY SEWER SERVICES	02/08/2024	Regular	0.00	464.22	19298
BNYME001	THE BANK OF NEW YORK MELLON TRUST CO. N	02/08/2024	Regular	0.00	-39,215.00	19299
BNYME001	THE BANK OF NEW YORK MELLON TRUST CO. N	02/08/2024	Regular	0.00	39,215.00	19299
TYLER001	TYLER TECHNOLOGIES	02/08/2024	Regular	0.00	21,409.31	19300
VERIZ001	VERIZON WIRELESS	02/08/2024	Regular	0.00	966.46	19301
HRAVE001	HRA VEBA TRUST	02/15/2024	Regular	0.00	2,975.00	19307
NATIO004	NATIONWIDE RETIREMENT SOLUTION	02/15/2024	Regular	0.00	32.31	19308
TEAMS001	TEAMSTERS LOCAL 223	02/15/2024	Regular	0.00	1,024.00	19309
VANTA001	VANTAGEPOINT TRANSFER AGENTS 306560	02/15/2024	Regular	0.00	1,360.00	19310
ORSAV001	VOYA-STATE OF OREGON PLAN	02/15/2024	Regular	0.00	1,425.00	19311
AAFFO001	A AFFORDABLE ROYAL FLUSH	02/15/2024	Regular	0.00	8,500.00	19312
ALLIN001	ALL IN ONE RENTAL	02/15/2024	Regular	0.00	137.73	19313
CINTAS001	CINTAS	02/15/2024	Regular	0.00	90.13	19314
COURI001	COURIER PUBLISHING CO INC	02/15/2024	Regular	0.00	152.55	19315
DONSL001	DONS LOCK LLC	02/15/2024	Regular	0.00	95.00	19316
FDJEN001	FDJ ENTERPRISES INC. DBA BUDGET BLINDS OF	02/15/2024	Regular	0.00	222.00	19317
JCROA001	JACKSON COUNTY ROADS	02/15/2024	Regular	0.00	2,399.47	19318
LESSC002	LES SCHWAB INC.	02/15/2024	Regular	0.00	1,285.46	19319
METRO001	METRO PRESORT INC.	02/15/2024	Regular	0.00	25.00	19320
PILOT001	PILOT ROCK EXCAVATION INC.	02/15/2024	Regular	0.00	1,271.68	19321
RECOL001	RECOLOGY ASHLAND SANITARY SERVICE INC.	02/15/2024	Regular	0.00	640.70	19322
ROGUE005	ROGUE VALLEY COUNCIL OF GOVERNMENTS	02/15/2024	Regular	0.00	25,763.77	19323
SCOTT003	SCOTT BRADLEY LLC	02/15/2024	Regular	0.00	30.00	19324
SECUR002	SECURITAS TECHNOLOGY CORPORATION	02/15/2024	Regular	0.00	220.70	19325
SNEAK001	SNEAK PREVIEW NEWS & REVIEW LLC	02/15/2024	Regular	0.00	500.00	19326
HUMPT001	THOMAS F HUMPHREY	02/15/2024	Regular	0.00	1,312.50	19327
VERIZ001	VERIZON WIRELESS	02/15/2024	Regular	0.00	445.89	19328
WILSO001	WILSON & ASSOCIATES CONSULTING, LLC	02/15/2024	Regular	0.00	180.00	19329
CHART001	CHARTER COMMUNICATIONS	02/22/2024	Regular	0.00	119.98	19330
CINTAS001	CINTAS	02/22/2024	Regular	0.00	78.86	19331
CITYO019	CITY OF MEDFORD	02/22/2024	Regular	0.00	1,341.01	19332
CODEP001	CODE PUBLISHING COMPANY	02/22/2024	Regular	0.00	680.00	19333
DONSL001	DONS LOCK LLC	02/22/2024	Regular	0.00	123.00	19334
DMVSE001	DRIVER AND MOTOR VEHICLE SERVICES	02/22/2024	Regular	0.00	15.50	19335
AYALA001	EZRA MARCOS AYALA	02/22/2024	Regular	0.00	150.00	19336
FERGU001	FERGUSON WATERWORKS INC.	02/22/2024	Regular	0.00	769.23	19337
OFFID001	OFFICE DEPOT INC.	02/22/2024	Regular	0.00	140.06	19338
RECOL001	RECOLOGY ASHLAND SANITARY SERVICE INC.	02/22/2024	Regular	0.00	31.20	19339
AFLAC001	AFLAC	02/28/2024	Regular	0.00	296.68	19340
NATIO004	NATIONWIDE RETIREMENT SOLUTION	02/28/2024	Regular	0.00	32.31	19341

Check Report

Date Range: 02/01/2024 - 02/29/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
STAND001	STANDARD INSURANCE CO	02/28/2024	Regular	0.00	1,307.10	19342
VANTA001	VANTAGEPOINT TRANSFER AGENTS 306560	02/28/2024	Regular	0.00	1,360.00	19343
ORSAV001	VOYA-STATE OF OREGON PLAN	02/28/2024	Regular	0.00	1,425.00	19344
AVIST001	AVISTA UTILITIES	02/28/2024	Regular	0.00	1,475.48	19345
COURI001	COURIER PUBLISHING CO INC	02/28/2024	Regular	0.00	71.80	19346
LOHMD001	DAVID H. LOHMAN	02/28/2024	Regular	0.00	7,500.00	19347
EOMED001	EAST OREGONIAN PUBLISHING COMPANY	02/28/2024	Regular	0.00	22.00	19348
LOCKW001	LOCKWOODS AUTOMOTIVE	02/28/2024	Regular	0.00	144.90	19349
HOISM001	Mary Hoisington, LMFT LLC	02/28/2024	Regular	0.00	640.00	19350
MEDFO002	MEDFORD WATER COMMISSION	02/28/2024	Regular	0.00	1,698.41	19351
METRO001	METRO PRESORT INC.	02/28/2024	Regular	0.00	1,134.19	19352
OFFID001	OFFICE DEPOT INC.	02/28/2024	Regular	0.00	518.91	19353
	Void	02/28/2024	Regular	0.00	0.00	19354
PITNE002	PITNEY BOWES - POSTAGE	02/28/2024	Regular	0.00	1,500.00	19355
REATH001	REATH INVESTMENTS, LLC	02/28/2024	Regular	0.00	14,224.50	19356
MAKER001	TALENT MAKER CITY	02/28/2024	Regular	0.00	4,520.00	19357
USBAN004	US BANK (CREDIT CARD)	02/28/2024	Regular	0.00	4,549.34	19358
	Void	02/28/2024	Regular	0.00	0.00	19359
VERIZ001	VERIZON WIRELESS	02/28/2024	Regular	0.00	475.34	19360
OTEAM001	OREGON TEAMSTERS EMPLOYERS TRUST	02/15/2024	Bank Draft	0.00	749.70	DFT0002327
OTEAM001	OREGON TEAMSTERS EMPLOYERS TRUST	02/15/2024	Bank Draft	0.00	544.10	DFT0002328
OTEAM001	OREGON TEAMSTERS EMPLOYERS TRUST	02/15/2024	Bank Draft	0.00	28,488.06	DFT0002329
OTEAM001	OREGON TEAMSTERS EMPLOYERS TRUST	02/15/2024	Bank Draft	0.00	20,674.90	DFT0002330
ORPUB003	OREGON PUBLIC EMPLOYEES RETIREMENT SYS	02/15/2024	Bank Draft	0.00	23,834.76	DFT0002331
UNITE002	UNITED STATES TREASURY PR TAX EFT	02/15/2024	Bank Draft	0.00	23,671.48	DFT0002332
ORREV002	OREGON DEPARTMENT OF REVENUE	02/15/2024	Bank Draft	0.00	9,138.34	DFT0002333
OTEAM001	OREGON TEAMSTERS EMPLOYERS TRUST	02/23/2024	Bank Draft	0.00	54.41	DFT0002341
UNITE002	UNITED STATES TREASURY PR TAX EFT	02/23/2024	Bank Draft	0.00	4,713.71	DFT0002343
ORREV002	OREGON DEPARTMENT OF REVENUE	02/23/2024	Bank Draft	0.00	1,547.78	DFT0002344
OTEAM001	OREGON TEAMSTERS EMPLOYERS TRUST	02/29/2024	Bank Draft	0.00	749.70	DFT0002345
OTEAM001	OREGON TEAMSTERS EMPLOYERS TRUST	02/29/2024	Bank Draft	0.00	489.69	DFT0002346
ORPUB003	OREGON PUBLIC EMPLOYEES RETIREMENT SYS	02/29/2024	Bank Draft	0.00	23,613.69	DFT0002347
UNITE002	UNITED STATES TREASURY PR TAX EFT	02/29/2024	Bank Draft	0.00	22,148.55	DFT0002348
ORREV002	OREGON DEPARTMENT OF REVENUE	02/29/2024	Bank Draft	0.00	8,459.55	DFT0002349

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	105	69	0.00	188,546.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-39,215.00
Bank Drafts	15	15	0.00	168,878.42
EFT's	0	0	0.00	0.00
	120	88	0.00	318,210.16

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	105	69	0.00	188,546.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-39,215.00
Bank Drafts	15	15	0.00	168,878.42
EFT's	0	0	0.00	0.00
	120	88	0.00	318,210.16

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	318,210.16
			318,210.16



City of Talent, OR

Check Report

By Check Number

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - POOL						
SUPL001	911 SUPPLY LLC	03/07/2024	Regular	0.00	1,183.51	19361
CARNL001	CARNIGHAN LENCIN	03/07/2024	Regular	0.00	58.00	19362
CINTAS001	CINTAS	03/07/2024	Regular	0.00	183.54	19363
CITYO019	CITY OF MEDFORD	03/07/2024	Regular	0.00	2,404.54	19364
ENGINI0001	ENGINEERING SUPPORT SERVICES	03/07/2024	Regular	0.00	1,111.24	19365
EWING001	EWING	03/07/2024	Regular	0.00	7.22	19366
FEDEX001	FEDEX	03/07/2024	Regular	0.00	14.50	19367
FERGU001	FERGUSON WATERWORKS INC.	03/07/2024	Regular	0.00	4,215.00	19368
NEILG001	GLYNNIS NEILSON	03/07/2024	Regular	0.00	150.00	19369
HDFOW001	HD FOWLER COMPANY INC.	03/07/2024	Regular	0.00	336.54	19370
HDREN001	HDR ENGINEERING, INC	03/07/2024	Regular	0.00	13,158.88	19371
LESSC002	LES SCHWAB INC.	03/07/2024	Regular	0.00	203.96	19372
NEILS001	NEILSON RESEARCH CORP.	03/07/2024	Regular	0.00	315.00	19373
PACIF001	PACIFIC POWER	03/07/2024	Regular	0.00	9,441.80	19374
C&SFI001	POTTER STEVEN	03/07/2024	Regular	0.00	203.91	19375
PRESS001	PRESSURE POINT ROOFING, INC.	03/07/2024	Regular	0.00	375.00	19376
RECOL001	RECOLOGY ASHLAND SANITARY SERVICE INC.	03/07/2024	Regular	0.00	641.30	19377
REDAR001	RED ARROW PDR LLC	03/07/2024	Regular	0.00	2,100.00	19378
ROGUZ001	ROGUE SHRED LLC	03/07/2024	Regular	0.00	44.60	19379
ROGUE003	ROGUE VALLEY SEWER SERVICES	03/07/2024	Regular	0.00	472.55	19380
SOSAL001	SOS ALARM INC	03/07/2024	Regular	0.00	344.85	19381
TALEN008	TALENT IRRIGATION DISTRICT	03/07/2024	Regular	0.00	222.60	19382
BNYME001	THE BANK OF NEW YORK MELLON TRUST CO. N	03/07/2024	Regular	0.00	39,215.00	19383
TYLER001	TYLER TECHNOLOGIES	03/07/2024	Regular	0.00	150.00	19384
TYREE001	TYREE OIL, INC	03/07/2024	Regular	0.00	473.57	19385
WCPSO001	WCP SOLUTIONS INC	03/07/2024	Regular	0.00	330.00	19386
WELLB001	WELBURN ELECTRIC INC.	03/07/2024	Regular	0.00	581.83	19387
HRAVE001	HRA VEBA TRUST	03/14/2024	Regular	0.00	2,875.00	19392
NATIO004	NATIONWIDE RETIREMENT SOLUTION	03/14/2024	Regular	0.00	32.31	19393
TEAMS001	TEAMSTERS LOCAL 223	03/14/2024	Regular	0.00	1,024.00	19394
VANTA001	VANTAGEPOINT TRANSFER AGENTS 306560	03/14/2024	Regular	0.00	1,360.00	19395
ORSAV001	VOYA-STATE OF OREGON PLAN	03/14/2024	Regular	0.00	1,425.00	19396
BAROA001	ANTHONY S. BARON	03/14/2024	Regular	0.00	2,932.50	19397
ASANT002	ASANTE PHYSICIAN PARTNERS	03/14/2024	Regular	0.00	988.00	19398
TASER001	AXON ENTERPRISE, INC.	03/14/2024	Regular	0.00	1,806.40	19399
BURNI001	BURNING DIODE, OUTER NEBULA	03/14/2024	Regular	0.00	3,728.70	19400
	Void	03/14/2024	Regular	0.00	0.00	19401
	Void	03/14/2024	Regular	0.00	0.00	19402
	Void	03/14/2024	Regular	0.00	0.00	19403
CITYO018	CITY OF ASHLAND	03/14/2024	Regular	0.00	750.00	19404
DMVSE001	DRIVER AND MOTOR VEHICLE SERVICES	03/14/2024	Regular	0.00	15.50	19405
FEDEX001	FEDEX	03/14/2024	Regular	0.00	42.20	19406
GLOCK001	GLOCK PROFESSIONAL, INC.	03/14/2024	Regular	0.00	250.00	19407
HDFOW001	HD FOWLER COMPANY INC.	03/14/2024	Regular	0.00	336.54	19408
HUNTE001	HUNTER COMMUNICATIONS INC	03/14/2024	Regular	0.00	1,551.29	19409
JACMP001	JACKSON COUNTY MOTORPOOL	03/14/2024	Regular	0.00	78.61	19410
JCROA001	JACKSON COUNTY ROADS	03/14/2024	Regular	0.00	2,300.55	19411
LESSC002	LES SCHWAB INC.	03/14/2024	Regular	0.00	983.93	19412
LITHIA002	LITHIA ARTISANS MARKET OF ASHLAND	03/14/2024	Regular	0.00	100.00	19413
LOCKW001	LOCKWOODS AUTOMOTIVE	03/14/2024	Regular	0.00	163.23	19414
OFFID001	OFFICE DEPOT INC.	03/14/2024	Regular	0.00	510.37	19415
ORCON001	OREGON DEPT OF CONSUMER & BUSINESS SER	03/14/2024	Regular	0.00	4,908.77	19416
PACIF007	PACIFIC OFFICE AUTOMATION, INC.	03/14/2024	Regular	0.00	4,404.00	19417
RECOL001	RECOLOGY ASHLAND SANITARY SERVICE INC.	03/14/2024	Regular	0.00	39.42	19418

Check Report

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
REDAR001	RED ARROW PDR LLC	03/14/2024	Regular	0.00	393.75	19419
RHENG001	RH2 ENGINEERING INC.	03/14/2024	Regular	0.00	15,672.16	19420
ROGUEB09	ROGUE BASIN PARTNERSHIP	03/14/2024	Regular	0.00	100.00	19421
LOHMD001	DAVID H. LOHMAN	03/21/2024	Regular	0.00	7,500.00	19422
HDFOW001	HD FOWLER COMPANY INC.	03/21/2024	Regular	0.00	17.80	19423
HDREN001	HDR ENGINEERING, INC	03/21/2024	Regular	0.00	4,106.65	19424
JCPLA001	JACKSON COUNTY PLANNING AND DEVELOPMI	03/21/2024	Regular	0.00	26,279.40	19425
KINGO001	KING OFFICE EQUIPMENT, INC.	03/21/2024	Regular	0.00	1,299.00	19426
LOCKW001	LOCKWOODS AUTOMOTIVE	03/21/2024	Regular	0.00	1,039.87	19427
METRO001	METRO PRESORT INC.	03/21/2024	Regular	0.00	1,150.56	19428
OFFID001	OFFICE DEPOT INC.	03/21/2024	Regular	0.00	303.92	19429
SECUR002	SECURITAS TECHNOLOGY CORPORATION	03/21/2024	Regular	0.00	217.18	19430
WILSO001	WILSON & ASSOCIATES CONSULTING, LLC	03/21/2024	Regular	0.00	60.00	19431
ORPUB003	OREGON PUBLIC EMPLOYEES RETIREMENT SYS	03/15/2024	Bank Draft	0.00	22,725.56	DFT0002359
UNITE002	UNITED STATES TREASURY PR TAX EFT	03/15/2024	Bank Draft	0.00	21,804.30	DFT0002360
ORREV002	OREGON DEPARTMENT OF REVENUE	03/15/2024	Bank Draft	0.00	8,366.84	DFT0002361

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	99	64	0.00	168,685.55
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	3	3	0.00	52,896.70
EFT's	0	0	0.00	0.00
	102	70	0.00	221,582.25

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	99	64	0.00	168,685.55
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	3	3	0.00	52,896.70
EFT's	0	0	0.00	0.00
	102	70	0.00	221,582.25

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2024	221,582.25
			221,582.25



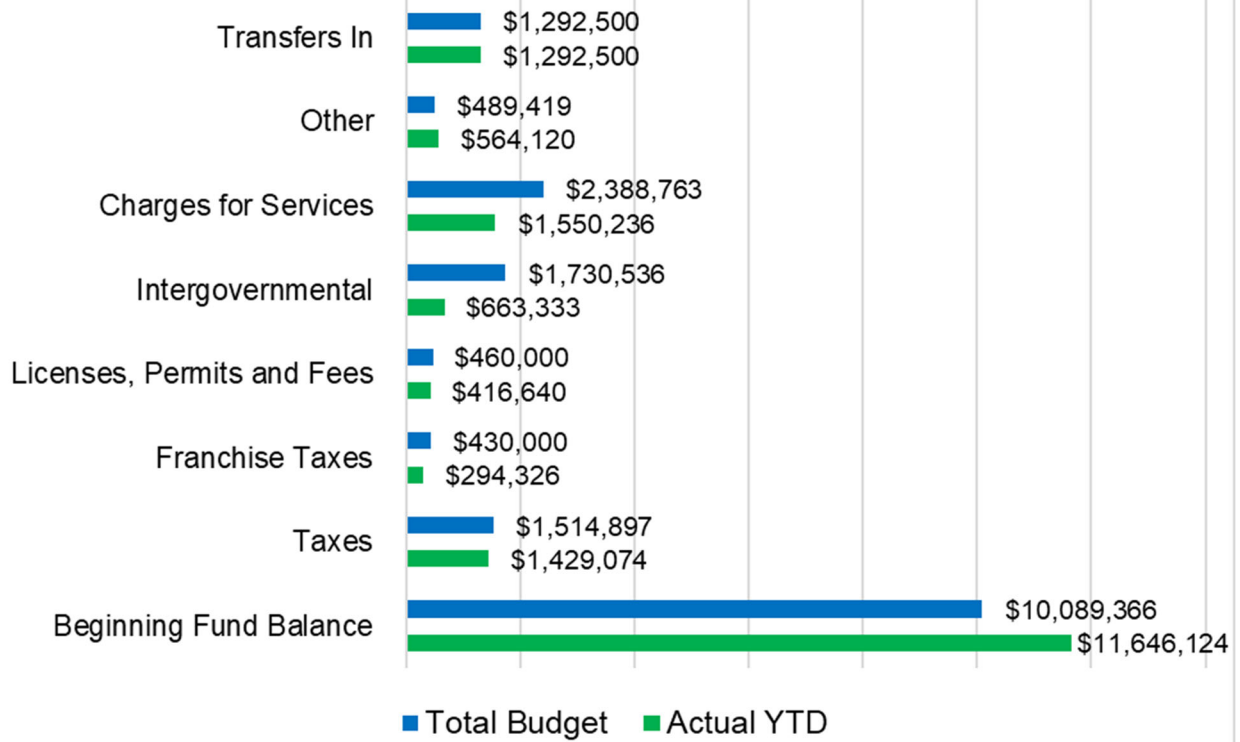
Memorandum

To: Gary Milliman – City Manager
From: Tessa DeLine – Finance Director
cc: Talent City Council
Date: March 29, 2024
Re: January 2024 Financial Packet

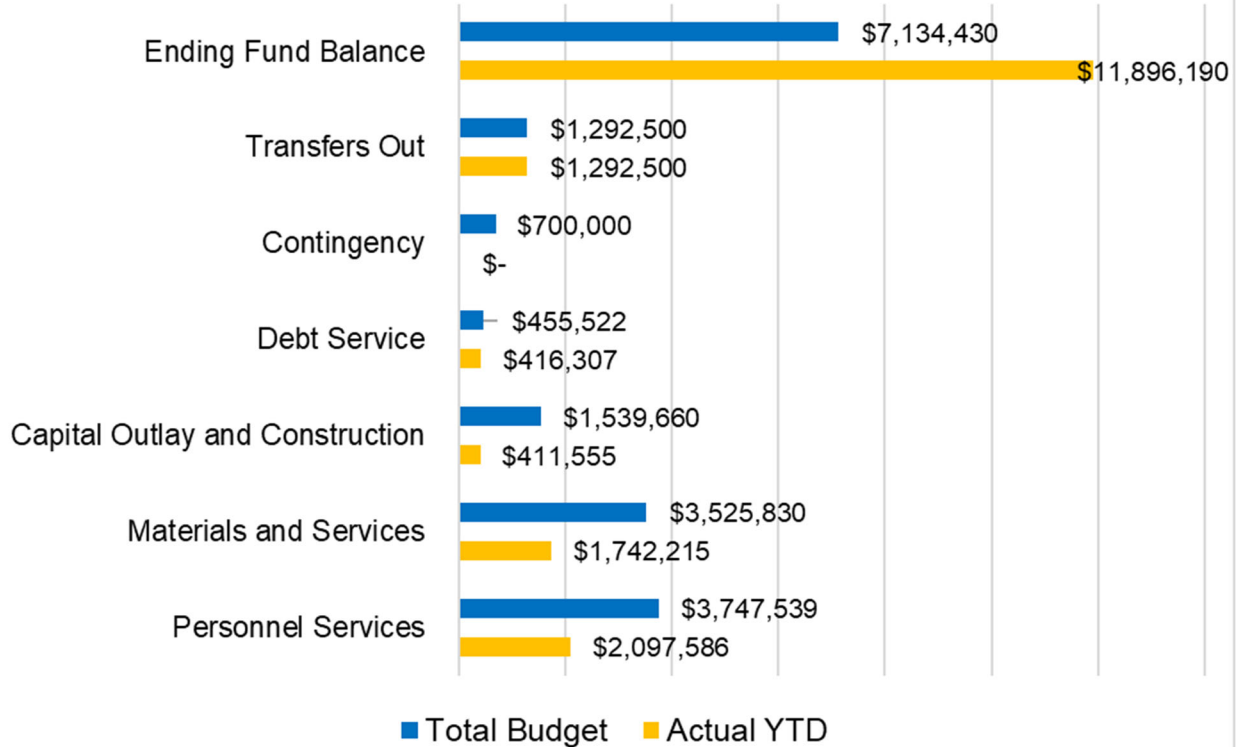
Budget Analysis Summary – All Funds

City of Talent All Funds January 31, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Taxes	1,429,074	1,514,897	(85,823)	-6%
Franchise Taxes	294,326	430,000	(135,674)	-32%
Licenses, Permits and Fees	416,640	460,000	(43,360)	-9%
Intergovernmental	663,333	1,730,536	(1,067,203)	-62%
Charges for Services	1,550,236	2,388,763	(838,527)	-35%
Fines and Forfeitures	26,820	46,000	(19,180)	-42%
Interest	309,670	291,900	17,770	6%
Miscellaneous	227,630	151,519	76,111	50%
Total Resources from Operations	\$ 4,917,729	\$ 7,013,615	\$ (2,095,886)	
Beginning Fund Balances	11,646,124	10,089,366	1,556,758	15%
Transfers In	1,292,500	1,292,500	-	0%
Total Other Resources	\$ 12,938,624	\$ 11,381,866	\$ 1,556,758	
TOTAL RESOURCES	<u>\$ 17,856,352</u>	<u>\$ 18,395,481</u>	<u>\$ (539,129)</u>	-3%
REQUIREMENTS (2023-2024)				
Personnel Services	2,097,586	3,747,539	1,649,953	44%
Materials and Services	1,742,215	3,525,830	1,783,615	51%
Capital Outlay and Construction	411,555	1,539,660	1,128,105	73%
Debt Service	416,307	455,522	39,215	9%
Total Operating Expenses	\$ 4,667,662	\$ 9,268,551	\$ 4,600,889	
Transfers Out	1,292,500	1,292,500	-	0%
Contingency	-	700,000	700,000	100%
Estimated Ending Fund Balances	11,896,190	7,134,430	(4,761,760)	-67%
Total Other Requirements	\$ 13,188,690	\$ 9,126,930	\$ (4,061,760)	
TOTAL REQUIREMENTS	<u>\$ 17,856,352</u>	<u>\$ 18,395,481</u>	<u>\$ 539,129</u>	3%

Resources - All Funds



Requirements - All Funds



City of Talent General Fund January 31, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Taxes	1,428,422	1,512,897	(84,475)	-6%
Franchise Taxes	294,326	430,000	(135,674)	-32%
Licenses, Permits and Fees	415,658	460,000	(44,342)	-10%
Intergovernmental	370,345	1,200,936	(830,591)	-69%
Charges for Services	91,734	164,963	(73,229)	-44%
Fines and Forfeitures	26,820	46,000	(19,180)	-42%
Interest	138,584	152,000	(13,416)	-9%
Miscellaneous	202,756	77,600	125,156	161%
Total Resources from Operations	\$ 2,968,644	\$ 4,044,396	\$ (1,075,752)	-27%
Beginning Fund Balance	6,381,582	5,418,127	963,455	18%
Total Other Resources	6,381,582	5,418,127	963,455	
TOTAL RESOURCES	<u>\$ 9,350,226</u>	<u>\$ 9,462,523</u>	<u>\$ (112,297)</u>	-1%
REQUIREMENTS (2023-2024)				
Personnel Services	1,545,264	2,808,224	1,262,960	45%
Materials and Services	1,139,284	2,247,695	1,108,411	49%
Capital Outlay and Construction	31,894	31,000	(894)	-3%
Total Operating Expenses	\$ 2,716,442	\$ 5,086,919	\$ 2,370,477	
Transfers Out	1,200,000	1,200,000	-	0%
Contingency	-	250,000	250,000	100%
Estimated Ending Fund Balance	5,433,786	2,925,604	(2,508,182)	-86%
Total Other Requirements	6,633,786	4,375,604	(2,258,182)	
TOTAL REQUIREMENTS	<u>\$ 9,350,226</u>	<u>\$ 9,462,523</u>	<u>\$ 112,297</u>	1%

Resources

The largest resource collected to date is Tax Revenue in the amount of \$1.4M. The bulk of the Tax Revenue is collected in November with smaller amounts occurring throughout the year. Intergovernmental Revenue has an unfavorable variance of \$831K. Interest Revenue is higher than anticipated due to steadily increasing rates in the Local Government Investment Pool. The Beginning Fund Balance has a favorable \$1M variance. This is likely due to a conservative estimate during the budget process.

Total Operating Expense is under budget YTD by \$2.3M. Higher than expected pay increases for union negotiations, payroll-related expenditures, and staff turnover in the General Fund will likely trigger the preparation of a supplemental budget in the late spring of 2024. Budgeted transfers in the amount of \$1.2M were made in July. The estimated ending fund Balance currently has a \$2.5M favorable variance.

City of Talent Parks Fund January 31, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Taxes	652	2,000	(1,348)	0%
Intergovernmental	26,601	24,600	2,001	8%
Charges for Services	166,376	240,000	(73,624)	-31%
Interest	10,036	8,000	2,036	25%
Miscellaneous	-	8,213	(8,213)	-100%
Total Resources from Operations	\$ 203,665	\$ 282,813	\$ (79,148)	
Beginning Fund Balance	362,999	327,217	35,782	11%
Total Other Resources	362,999	327,217	35,782	
TOTAL RESOURCES	<u>\$ 566,664</u>	<u>\$ 610,030</u>	<u>\$ (43,366)</u>	-7%
REQUIREMENTS (2023-2024)				
Personnel Services	79,521	197,364	117,843	60%
Materials and Services	29,908	84,635	54,727	65%
Capital Outlay and Construction	1,502	4,645	3,144	68%
Total Operating Expenses	110,930	286,644	175,714	
Transfers	-	-	-	0%
Contingency	-	50,000	50,000	100%
Estimated Ending Fund Balance	455,733	273,386	(182,347)	-67%
Total Other Requirements	455,733	323,386	(132,347)	
TOTAL REQUIREMENTS	<u>\$ 566,664</u>	<u>\$ 610,030</u>	<u>\$ 43,366</u>	7%

Resources

Parks Fees (Charges for Services) in the amount of \$166K make up the bulk of resources in the Parks Fund. These fees are included in the monthly utility bill. Intergovernmental revenue of \$27K is from marijuana and state highway taxes.

Requirements

Total Operating Expense is under budget to date by \$176K. Contingency of \$50K remains untouched, and the Estimated Ending Fund Balance of \$456K has a favorable variance of \$182K.

City of Talent Street Fund January 31, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Licenses, Permits and Fees	982	-	982	0%
Intergovernmental	266,386	450,000	(183,614)	-41%
Charges for Services	122,813	216,800	(93,987)	-43%
Interest	29,823	26,000	3,823	15%
Miscellaneous	24,761	32,853	(8,092)	-25%
Total Resources from Operations	\$ 444,766	\$ 725,653	\$ (280,887)	
Beginning Fund Balance	1,110,230	988,774	121,456	12%
Total Other Resources	1,110,230	988,774	121,456	
TOTAL RESOURCES	<u>\$ 1,554,996</u>	<u>\$ 1,714,427</u>	<u>\$ (159,431)</u>	-9%
REQUIREMENTS (2023-2024)				
Personnel Services	155,366	286,389	131,023	46%
Materials and Services	119,906	391,950	272,044	69%
Capital Outlay and Construction	8,331	-	(8,331)	0%
Total Operating Expenses	283,602	678,339	394,737	
Transfers	92,500	92,500	-	0%
Contingency	-	250,000	250,000	100%
Estimated Ending Fund Balance	1,178,893	693,588	(485,305)	-70%
Total Other Requirements	1,271,393	1,036,088	(235,305)	
TOTAL REQUIREMENTS	<u>\$ 1,554,996</u>	<u>\$ 1,714,427</u>	<u>\$ 159,431</u>	9%

Resources

The largest number of Resources collected to date is from Intergovernmental Revenues in the amount of \$266K for state highway gas taxes. The next source of revenue is for Charges for Services in the amount of \$123K. This is mostly from Street Utility Fees that are part of the monthly utility bills.

Requirements

Total Operating Expenses of \$284K has a favorable variance of \$395K. The \$250K Contingency remained unspent. Budgeted Transfers in the amount of \$93K were completed in the month of July. Currently, the Estimating Ending Fund Balance of \$1.2M has a favorable variance of \$485K.

City of Talent SDC Fund January 31, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Charges for Services	131,227	155,000	(23,773)	-15%
Interest	42,050	39,900	2,150	5%
Total Resources from Operations	\$ 173,277	\$ 194,900	\$ (21,623)	
Beginning Fund Balance	1,461,188	1,163,249	297,939	26%
Total Other Resources	\$ 1,461,188	\$ 1,163,249	\$ 297,939	
TOTAL RESOURCES	<u>\$ 1,634,465</u>	<u>\$ 1,358,149</u>	<u>\$ 276,316</u>	20%
REQUIREMENTS (2023-2024)				
Transfers Out	-	-	-	
Estimated Ending Fund Balance	1,634,465	1,358,149	(276,316)	-20%
Total Other Requirements	\$ 1,634,465	\$ 1,358,149	\$ (276,316)	-20%
TOTAL REQUIREMENTS	<u>\$ 1,634,465</u>	<u>\$ 1,358,149</u>	<u>\$ (276,316)</u>	-20%

Resources

The largest amount of Resources collected to date is from Charges for Services (Systems Development Charges) in the amount of \$131K. Interest Revenue has steadily increased due to the rising yields for investments in the Local Government Investment Pool. It is anticipated that there will be a slowdown in the collection of SDC's in the 2023-2024 fiscal year. The anticipated slowdown will likely be contributed to the increased cost of building materials and increases in lending/home mortgage rates.

Requirements

There were no budgeted transfers from the SDC fund in the 2023-24 fiscal year. The Estimated Ending Fund Balance of \$1.6M has a \$276K favorable variance.

City of Talent Capital Improvement Projects Fund January 31, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Intergovernmental	-	15,000	(15,000)	-100%
Interest	79,781	57,000	22,781	40%
Miscellaneous	-	-	-	0%
Total Resources from Operations	\$ 79,781	\$ 72,000	\$ 7,781	
Beginning Fund Balance	1,914,005	1,833,886	80,119	4%
Transfers In	1,292,500	1,292,500	-	0%
Total Other Resources	\$ 3,206,505	\$ 3,126,386	\$ 80,119	
TOTAL RESOURCES	<u>\$ 3,286,286</u>	<u>\$ 3,198,386</u>	<u>\$ 87,900</u>	3%
REQUIREMENTS (2023-2024)				
Miscellaneous	-	-	-	-
Capital Outlay and Construction	365,779	1,500,115	1,134,336	75.6%
Total Capital Expenses	\$ 365,779	\$ 1,500,115	\$ 1,134,336	
Estimated Ending Fund Balance	2,920,507	1,698,271	(1,222,236)	-72%
Total Other Requirements	\$ 2,920,507	\$ 1,698,271	\$ (1,222,236)	
TOTAL REQUIREMENTS	<u>\$ 3,286,286</u>	<u>\$ 3,198,386</u>	<u>\$ (87,900)</u>	-3%

Resources

The largest number of Resources collected to date is the \$1.3M in interfund transfers. In addition, \$80K of Interest was earned in the Local Government Investment Pool.

Requirements

\$365K was paid out in Capital Outlay and Construction since July 1st. Total Capital Expense has a \$1.3M favorable variance. Active projects include the Kamerin Springs Restroom, Police Car purchase, and the West Valley View Road Reprofile. The Chuck Roberts Tennis Court Relocation Project has been placed on the backburner to redirect ARPA grant funding to the system wide replacement of water meters in the 2024-25 fiscal year. The ARPA Transfers for the Old Town Skate Park Improvements and for the permanent solution for Foss Road will be redirected to the system wide replacement of water meters. Temporary repairs to Foss Road are expected to begin in the spring of 2024 and those repairs will be funded through the Street Fund.

City of Talent Fiscal Year 2023-24 Capital Improvement Project List						
Project Number	Project Description	Beginning Balance 2023-24	YTD Interfund Transfers	YTD Revenues	YTD Expenditures	Ending Balance
General Projects						
G0000	General Projects Reserve	45,337	-	-	-	45,337
G0001	HVAC - City Hall Maintenance	-	-	-	-	-
G0002	Public Works - Generator	-	-	-	53,945	(53,945)
I0001	Interest Tracking	-	-	79,781	-	79,781
General Projects YTD Actual		\$ 45,337	\$ -	\$ 79,781	\$ 53,945	\$ 71,173
General Projects Total Budget		\$ 45,337	\$ -	\$ 57,000	\$ 30,000	\$ 72,337
General Projects Variance		\$ -	\$ -	\$ 22,781	\$ (23,945)	\$ (1,164)
Parks Projects						
P0000	Parks Projects Reserve	16,613	-	-	-	16,613
P0001	Chuck Roberts Splash Pad	190,776	-	-	-	190,776
P0002	Lynn Newbry Park Improvements	30,000	-	-	-	30,000
P0003	Old Town Park (Skate Park) Improvements ***	-	440,000	-	-	440,000
P0004	Chuck Roberts Tennis Court Relocation ***	-	385,000	-	-	385,000
P0006	Creekside Park (Creekside Way & Talent Avenue)	5,000	-	-	-	5,000
P0008	Kamerin Springs Restroom	160,000	-	-	127,218	32,782
Parks Projects YTD Actual		\$ 402,389	\$ 825,000	\$ -	\$ 127,218	\$ 1,100,171
Parks Projects Total Budget		\$ 402,389	\$ 825,000	\$ -	\$ 1,010,265	\$ 217,124
Parks Projects Variance		\$ -	\$ -	\$ -	\$ 883,047	\$ 883,047
Stormwater Projects						
S0000	Storm Water Projects Reserve	-	-	-	-	-
S0001	First Street Storm Drain Rehabilitation	150,000	-	-	-	150,000
Stormwater Projects YTD Actual		\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Stormwater Projects Total Budget		\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Stormwater Projects Variance		\$ -	\$ -	\$ -	\$ -	\$ -
Transportation Projects						
TREES	Tree Planting Irrigation	-	25,000	-	-	25,000
T0000	Transportation Projects Reserve	166,067	-	-	-	166,067
T0001B	Wagner Str. - Wagner Creek Road to First Str.	-	50,000	-	-	50,000
T0001C	Wagner Str. - Railroad Crossing to John Str.	-	17,500	-	-	17,500
T0002	Foss Road - Wagner Creek Road to City Limits ***	-	375,000	-	-	375,000
Transportation Projects YTD Actual		\$ 166,067	\$ 467,500	\$ -	\$ -	\$ 633,567
Transportation Projects Total Budget		\$ 166,067	\$ 467,500	\$ 15,000	\$ -	\$ 648,567
Transportation Projects Variance		\$ -	\$ -	\$ (15,000)	\$ -	\$ (15,000)
Fleet Vehicles and Equipment						
F00PD	Police Fleet Reserve	-	-	-	-	-
F00PW	Public Works Fleet Reserve	37,034	-	-	-	37,034
F0001	Police Car	75,000	-	-	74,769	231
F0002	Police Car	26,750	-	-	-	26,750
F0003	Public Works Truck	60,000	-	-	89,750	(29,750)
Fleet Vehicles and Equipment Projects YTD Actual		\$ 198,784	\$ -	\$ -	\$ 164,519	\$ 34,265
Fleet Vehicles and Equipment Projects Total Budget		\$ 198,784	\$ -	\$ -	\$ 161,750	\$ 37,034
Fleet Vehicles and Equipment Projects Variance		\$ -	\$ -	\$ -	\$ (2,769)	\$ (2,769)
Water Projects						
W0000	Water Projects Reserve	203,388.00	-	-	-	203,388
045	West Valley View Reprofile	-	-	-	4,009	(4,009)
W0001	Asbestos Concrete Line Replacement	244,821	-	-	-	244,821
W0002	West Valley View Road Transmission Main	60,000	-	-	12,714	47,286
W0003	Large Meter Replacement	25,000	-	-	-	25,000
W0004	Update Scada System	100,000	-	-	3,376	96,624
W0005	TAP System Telemetry Summary Report	5,000	-	-	-	5,000
W0006	TAP Distribution - Regional BPS Programming Updates	11,700	-	-	-	11,700
W0007	TAP Distribution - Regional BPS Short-Term Expansion	17,000	-	-	-	17,000
W0008	Talent BPS Small Pump Installation	17,000	-	-	-	17,000
W0009	Talent BPS Programming Updates	8,400	-	-	-	8,400
W0010	Talent BPS Generator Upgrade	175,000	-	-	-	175,000
W0011	Talent BPS Additional Hydraulic Analysis	4,000	-	-	-	4,000
Water Projects YTD Actual		\$ 871,309	\$ -	\$ -	\$ 20,098	\$ 851,211
Water Projects Total Budget		\$ 871,309	\$ -	\$ -	\$ 298,100	\$ 573,209
Water Projects Variance		\$ -	\$ -	\$ -	\$ 278,002	\$ 278,002
TOTAL PROJECTS YTD ACTUAL		\$ 1,833,886	\$ 1,292,500	\$ 79,781	\$ 365,779	\$ 2,840,388
TOTAL PROJECTS BUDGET		\$ 1,833,886	\$ 1,292,500	\$ 72,000	\$ 1,500,115	\$ 1,698,271
TOTAL VARIANCE		\$ -	\$ -	\$ 7,781	\$ 1,134,336	\$ 1,142,117

*** Current balance expected to be reclassified to the water meter replacement project in 2024-25

City of Talent Water Fund January 31, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Intergovernmental	-	40,000	(40,000)	-100%
Charges for Services	1,038,086	1,612,000	(573,914)	-36%
Interest	9,396	9,000	396	4%
Miscellaneous	113	32,853	(32,740)	-100%
Total Resources from Operations	\$ 1,047,595	\$ 1,693,853	\$ (646,258)	
Beginning Fund Balance	384,215	358,113	26,102	7%
Total Other Resources	\$ 384,215	\$ 358,113	\$ 26,102	
TOTAL RESOURCES	<u>\$ 1,431,810</u>	<u>\$ 2,051,966</u>	<u>\$ (620,156)</u>	-30%
REQUIREMENTS (2023-2024)				
Personnel Services	317,436	455,562	138,126	30%
Materials and Services	453,116	801,550	348,434	43%
Capital Outlay and Construction	4,050	3,900	(150)	-4%
Debt Service	416,307	455,522	39,215	9%
Total Operating Expenses	\$ 1,190,908	\$ 1,716,534	\$ 525,626	
Transfers	-	-	-	0%
Contingency	-	150,000	150,000	100%
Estimated Ending Fund Balance	240,902	185,432	(55,470)	-30%
Total Other Requirements	\$ 240,902	\$ 335,432	\$ 94,530	
TOTAL REQUIREMENTS	<u>\$ 1,431,810</u>	<u>\$ 2,051,966</u>	<u>\$ 620,156</u>	30%

Resources

The largest number of Resources collected to date is from Charges for Services in the amount of \$1M. This is from water revenue and new water service connections.

Requirements

Total Operating Expenses of \$1.2M has a \$525K favorable variance. Contingency remains untouched at \$150K. The Estimated Ending Fund Balance of \$241K is at the lowest level in a decade. It is expected to decrease in the next few months due to the seasonality of charges for water service. Staff will have to watch to make sure that the Water Fund does not incur a negative fund balance. If this was to occur, it would likely be in the months of February through March. Plans to address this possible issue have been formulated.

City of Talent Go Bond Fund January 31, 2024					
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining	
Taxes	-	-	-	0%	
Interest	-	-	-	0%	
Total Resources from Operations	\$ -	\$ -	\$ -		
Beginning Fund Balance	31,905	-	31,905	0%	
Total Other Resources	\$ 31,905	\$ -	\$ 31,905		
TOTAL RESOURCES	<u>\$ 31,905</u>	<u>\$ -</u>	<u>\$ 31,905</u>		
REQUIREMENTS (2023-2024)					
Transfers Out	-	-	-	0%	
Estimated Ending Fund Balance	31,905	-	(31,905)	0%	
Total Other Requirements	\$ 31,905	\$ -	\$ (31,905)	0%	
TOTAL REQUIREMENTS	<u>\$ 31,905</u>	<u>\$ -</u>	<u>\$ (31,905)</u>		

Resources

The only resource in the Go Bond Fund is a Beginning Fund Balance of \$32K. This amount will be transferred to the Water Fund when a supplemental budget is adopted in the 2023-24 fiscal year.

Requirements

The only requirement is the Estimated Ending Fund Balance of \$32K.

City of Talent		
Cash, Investments, and Debt Service Recap		
January 31, 2024		
Cash and Investments		
	Balance	Interest Rate
Checking Accounts	\$ 561,452.69	0.01%
Local Government Investment Pool	\$ 11,528,126.02	5.00%
Total Cash and Investments	<u>\$12,089,578.71</u>	
Debt Service		
LOCAP COP 2013B-Talent (Consolidation of 4 bond issuances)		Aggregate Interest Rate
Principal amount as of 9/15/13	\$ 3,525,000.00	3.45%
Principal paid	(1,280,000.00)	
Balance as of 1/31/24	<u>\$ 2,245,000.00</u>	
Semiannual payments March & September until 9/15/29	\$ 39,215.00	
Semiannual payments thereafter until 2035	\$ 18,900.00	
Prepayment #1 due 9/15/30	\$ 1,195,000.00	
Prepayment #2 due 9/15/35	\$ 1,050,000.00	
OCED Safe Drinking Water Loan - TAP Intertie		Interest Rate
Principal amount as of 12/29/20	\$ 2,000,000.00	1%
Principal paid	(1,279,344.00)	
Balance as of 1/31/24	<u>\$ 720,656.00</u>	
Annual payments on 12/1 until 12/1/31	\$ 84,129.75	
S18005 - Safe Drinking Water Loan - New Reservoir		Interest Rate
Principal amount as of 12/29/20	\$ 3,609,000.00	1%
Principal paid	(205,627.00)	
Balance as of 1/31/24	<u>\$ 3,403,373.00</u>	
Annual payments on 12/1 until 12/1/50	\$ 139,961.78	
Total Loans owed by the City of Talent	<u>\$ 6,369,029.00</u>	

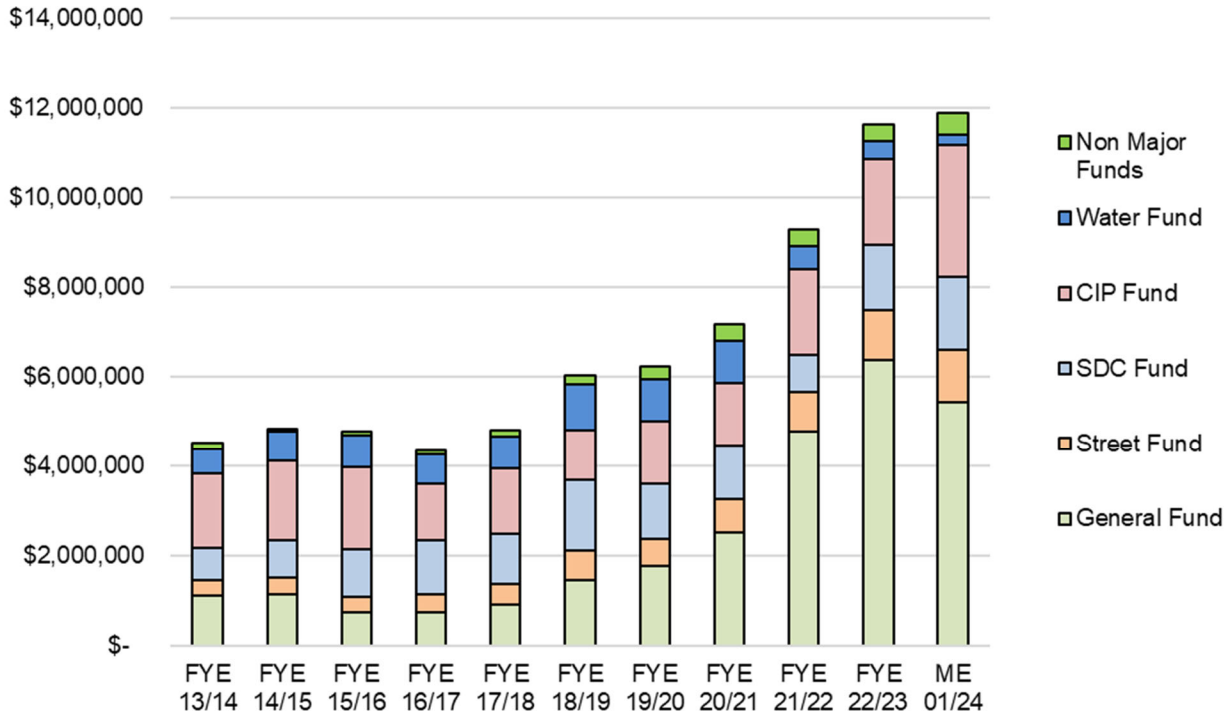
Cash and Investments

The interest rate in the Local Government Investment Pool is earning 5%, the highest rate of return in several years.

Debt Service

It is important to note that there are two - \$1.1M balloon payments scheduled to be due in the years 2030 and 2035. Staff will be looking to budget and pay larger debt payments in future years to avoid the impact of those sizable balloon payments.

City of Talent Fund Balance History



Fund Balance History							
	General Fund	Street Fund	SDC Fund	CIP Fund	Water Fund	Non Major Funds	Total Funds
FYE 13/14	\$ 1,106,467	\$ 348,472	\$ 705,292	\$ 1,681,001	\$ 533,789	\$ 142,261	\$ 4,517,282
FYE 14/15	\$ 1,127,454	\$ 384,574	\$ 837,994	\$ 1,772,646	\$ 650,864	\$ 66,161	\$ 4,839,693
FYE 15/16	\$ 727,783	\$ 366,205	\$ 1,045,487	\$ 1,826,313	\$ 718,783	\$ 76,395	\$ 4,760,966
FYE 16/17	\$ 748,009	\$ 391,560	\$ 1,195,072	\$ 1,276,786	\$ 650,372	\$ 86,648	\$ 4,348,447
FYE 17/18	\$ 910,262	\$ 460,380	\$ 1,128,906	\$ 1,431,544	\$ 741,911	\$ 126,871	\$ 4,799,874
FYE 18/19	\$ 1,466,303	\$ 644,987	\$ 1,581,921	\$ 1,094,762	\$ 1,040,380	\$ 192,582	\$ 6,020,935
FYE 19/20	\$ 1,774,210	\$ 594,654	\$ 1,240,762	\$ 1,379,143	\$ 970,818	\$ 258,567	\$ 6,218,154
FYE 20/21	\$ 2,522,154	\$ 729,627	\$ 1,198,872	\$ 1,415,376	\$ 951,720	\$ 351,955	\$ 7,169,704
FYE 21/22	\$ 4,776,616	\$ 896,658	\$ 824,248	\$ 1,920,484	\$ 502,400	\$ 380,381	\$ 9,300,787
FYE 22/23	\$ 6,381,582	\$ 1,110,230	\$ 1,461,188	\$ 1,914,005	\$ 384,215	\$ 394,904	\$ 11,646,124
ME 01/24	\$ 5,433,786	\$ 1,178,893	\$ 1,634,465	\$ 2,920,507	\$ 240,902	\$ 487,638	\$ 11,896,191

Glossary

Assessments – Revenues derived from late fees.

Capital Outlay and Construction – Expenses for items that cost more than \$5,000. Includes items such as buildings, vehicles, equipment, water mains, streets, and land.

Charges for Services – Revenues derived from items such as systems development charges and water utility billings.

Contingency – A provision set aside for an unforeseen event or circumstance.

Fines and Forfeitures – Revenues derived from penalties such as traffic tickets or code enforcement.

Franchise Taxes – Taxes charged by the City of Talent to other organizations or utilities to do business in the City of Talent. Examples of organizations that pay franchise fees include: Recology, Avista, Pacific Power, and Rogue Valley Sewer Service.

Fund Balance – The difference between a fund's assets and its liabilities. For cash basis accounting it is generally cash and investments on hand.

Interest – Interest revenues from the Local Government Investment Pool (LGIP) and bank accounts.

Intergovernmental – Revenues derived from items such as intergovernmental grants (Federal and State), FEMA reimbursements, and other miscellaneous reimbursements.

Licenses Permits and Fees – Revenues derived from items such as business licenses, building permits, and fees.

Materials and Services – Includes expenses such as contract services, materials, supplies, utilities, gas, tools, and many other items.

Operating Expense – Expenses incurred through the normal course of business operations.

Personnel Services – Expenses associated with payroll and payroll related activities. It includes expenses such as salaries, social security, Medicare, workers compensation, health and dental insurance, PERS retirement, and life insurance.

Requirements – Total of any anticipated expenses, transfers out and ending fund balance.

Resources – Total of beginning fund balance plus any anticipated revenues or monies to be received.

Taxes - The amount of property taxes collected by the City of Talent. Most property taxes are collected in November of every year. Delinquent taxes are collected monthly.



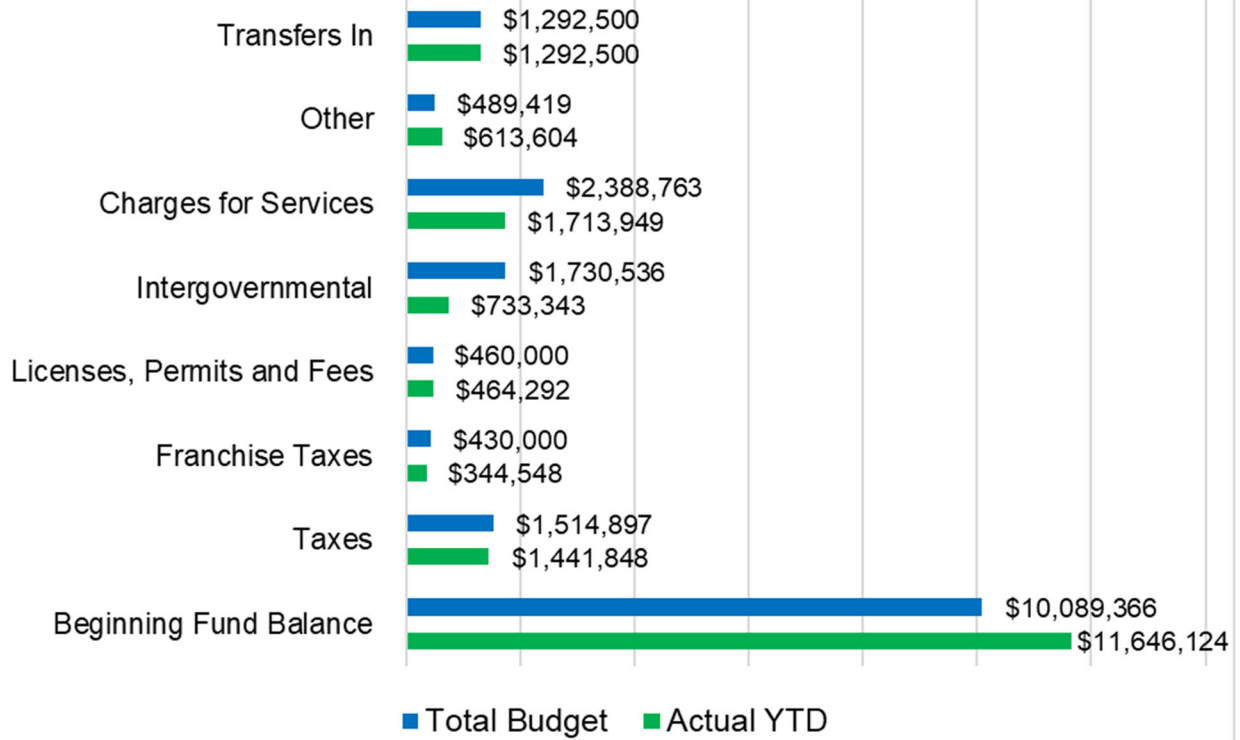
Memorandum

To: Gary Milliman – City Manager
From: Tessa DeLine – Finance Director
cc: Talent City Council
Date: March 29, 2024
Re: February 2024 Financial Packet

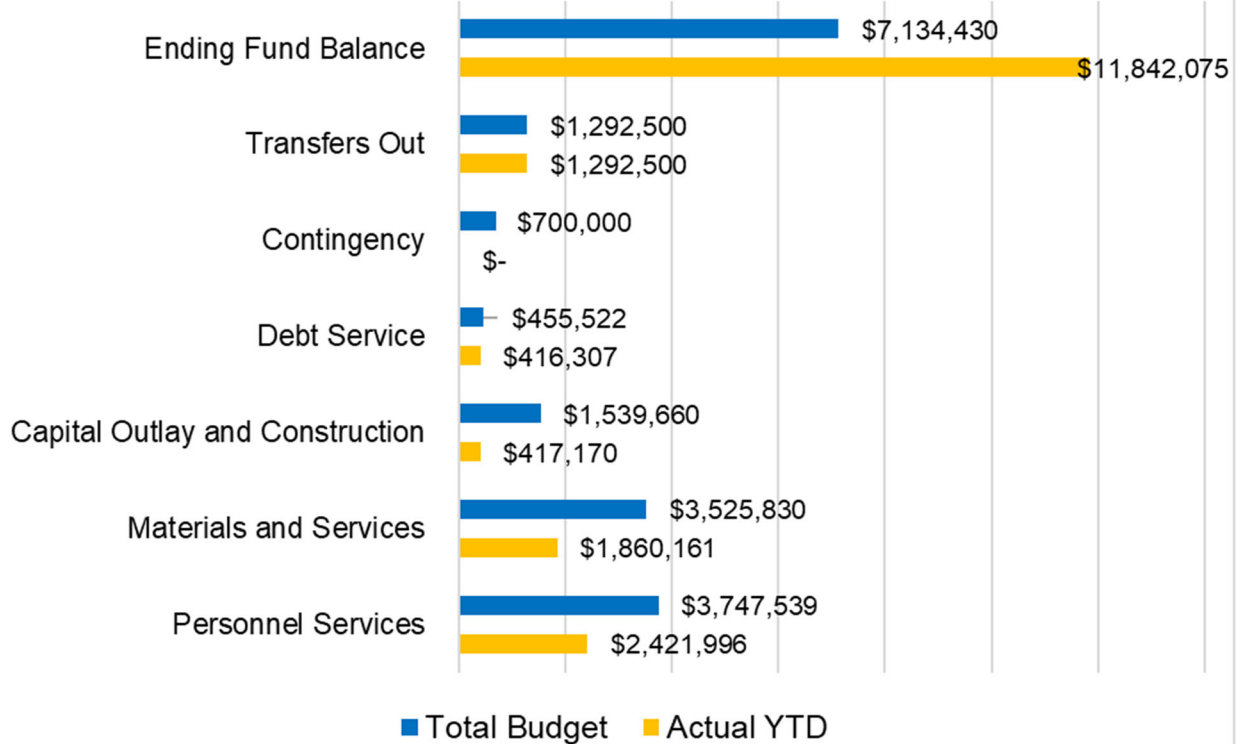
Budget Analysis Summary – All Funds

City of Talent All Funds February 29, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Taxes	1,441,848	1,514,897	(73,049)	-5%
Franchise Taxes	344,548	430,000	(85,452)	-20%
Licenses, Permits and Fees	464,292	460,000	4,292	1%
Intergovernmental	733,343	1,730,536	(997,193)	-58%
Charges for Services	1,713,949	2,388,763	(674,814)	-28%
Fines and Forfeitures	31,448	46,000	(14,552)	-32%
Interest	356,195	291,900	64,295	22%
Miscellaneous	225,961	151,519	74,442	49%
Total Resources from Operations	\$ 5,311,585	\$ 7,013,615	\$ (1,702,030)	
Beginning Fund Balances	11,646,124	10,089,366	1,556,758	15%
Transfers In	1,292,500	1,292,500	-	0%
Total Other Resources	\$ 12,938,624	\$ 11,381,866	\$ 1,556,758	
TOTAL RESOURCES	<u>\$ 18,250,208</u>	<u>\$ 18,395,481</u>	<u>\$ (145,273)</u>	-1%
REQUIREMENTS (2023-2024)				
Personnel Services	2,421,996	3,747,539	1,325,543	35%
Materials and Services	1,860,161	3,525,830	1,665,669	47%
Capital Outlay and Construction	417,170	1,539,660	1,122,490	73%
Debt Service	416,307	455,522	39,215	9%
Total Operating Expenses	\$ 5,115,633	\$ 9,268,551	\$ 4,152,918	
Transfers Out	1,292,500	1,292,500	-	0%
Contingency	-	700,000	700,000	100%
Estimated Ending Fund Balances	11,842,075	7,134,430	(4,707,645)	-66%
Total Other Requirements	\$ 13,134,575	\$ 9,126,930	\$ (4,007,645)	
TOTAL REQUIREMENTS	<u>\$ 18,250,208</u>	<u>\$ 18,395,481</u>	<u>\$ 145,273</u>	1%

Resources - All Funds



Requirements - All Funds



City of Talent General Fund February 29, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Taxes	1,441,188	1,512,897	(71,709)	-5%
Franchise Taxes	344,548	430,000	(85,452)	-20%
Licenses, Permits and Fees	462,822	460,000	2,822	1%
Intergovernmental	404,810	1,200,936	(796,126)	-66%
Charges for Services	104,903	164,963	(60,060)	-36%
Fines and Forfeitures	31,448	46,000	(14,552)	-32%
Interest	160,223	152,000	8,223	5%
Miscellaneous	226,608	77,600	149,008	192%
Total Resources from Operations	\$ 3,176,549	\$ 4,044,396	\$ (867,847)	-21%
Beginning Fund Balance	6,381,582	5,418,127	963,455	18%
Total Other Resources	6,381,582	5,418,127	963,455	
TOTAL RESOURCES	<u>\$ 9,558,131</u>	<u>\$ 9,462,523</u>	<u>\$ 95,608</u>	1%
REQUIREMENTS (2023-2024)				
Personnel Services	1,802,822	2,808,224	1,005,402	36%
Materials and Services	1,197,040	2,247,695	1,050,655	47%
Capital Outlay and Construction	32,989	31,000	(1,989)	-6%
Total Operating Expenses	\$ 3,032,850	\$ 5,086,919	\$ 2,054,069	
Transfers Out	1,200,000	1,200,000	-	0%
Contingency	-	250,000	250,000	100%
Estimated Ending Fund Balance	5,325,283	2,925,604	(2,399,679)	-82%
Total Other Requirements	6,525,283	4,375,604	(2,149,679)	
TOTAL REQUIREMENTS	<u>\$ 9,558,131</u>	<u>\$ 9,462,523</u>	<u>\$ (95,608)</u>	-1%

Resources

The largest resource collected to date is Tax Revenue in the amount of \$1.4M. The bulk of the Tax Revenue is collected in November with smaller amounts occurring throughout the year. Intergovernmental Revenue has an unfavorable variance of \$831K. Interest Revenue is higher than anticipated due to steadily increasing rates in the Local Government Investment Pool. The Beginning Fund Balance has a favorable \$1M variance. This is likely due to a conservative estimate during the budget process.

Total Operating Expense is under budget YTD by \$2.1M. Higher than expected pay increases for union negotiations, payroll-related expenditures, and staff turnover in the General Fund will likely trigger the preparation of a supplemental budget in the late spring of 2024. Budgeted transfers in the amount of \$1.2M were made in July. The estimated ending fund Balance currently has a \$2.4M favorable variance.

City of Talent Parks Fund February 29, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Taxes	661	2,000	(1,339)	0%
Intergovernmental	26,957	24,600	2,357	10%
Charges for Services	193,197	240,000	(46,803)	-20%
Interest	11,836	8,000	3,836	48%
Miscellaneous	-	8,213	(8,213)	-100%
Total Resources from Operations	\$ 232,651	\$ 282,813	\$ (50,162)	
Beginning Fund Balance	362,999	327,217	35,782	11%
Total Other Resources	362,999	327,217	35,782	
TOTAL RESOURCES	<u>\$ 595,650</u>	<u>\$ 610,030</u>	<u>\$ (14,380)</u>	-2%
REQUIREMENTS (2023-2024)				
Personnel Services	91,234	197,364	106,130	54%
Materials and Services	38,135	84,635	46,500	55%
Capital Outlay and Construction	6,022	4,645	(1,377)	-30%
Total Operating Expenses	135,390	286,644	151,254	
Transfers	-	-	-	0%
Contingency	-	50,000	50,000	100%
Estimated Ending Fund Balance	460,258	273,386	(186,872)	-68%
Total Other Requirements	460,258	323,386	(136,872)	
TOTAL REQUIREMENTS	<u>\$ 595,650</u>	<u>\$ 610,030</u>	<u>\$ 14,380</u>	2%

Resources

Parks Fees (Charges for Services) in the amount of \$193K make up the bulk of resources in the Parks Fund. These fees are included in the monthly utility bill. Intergovernmental revenue of \$27K is from marijuana and state highway taxes.

Requirements

Total Operating Expense is under budget to date by \$151K. Contingency of \$50K remains untouched, and the Estimated Ending Fund Balance of \$460K has a favorable variance of \$187K.

City of Talent Street Fund February 29, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Licenses, Permits and Fees	1,470	-	1,470	0%
Intergovernmental	301,576	450,000	(148,424)	-33%
Charges for Services	141,659	216,800	(75,141)	-35%
Interest	34,479	26,000	8,479	33%
Miscellaneous	-	32,853	(32,853)	-100%
Total Resources from Operations	\$ 479,184	\$ 725,653	\$ (246,469)	
Beginning Fund Balance	1,110,230	988,774	121,456	12%
Total Other Resources	1,110,230	988,774	121,456	
TOTAL RESOURCES	<u>\$ 1,589,414</u>	<u>\$ 1,714,427</u>	<u>\$ (125,013)</u>	-7%
REQUIREMENTS (2023-2024)				
Personnel Services	172,275	286,389	114,114	40%
Materials and Services	136,377	391,950	255,573	65%
Capital Outlay and Construction	8,331	-	(8,331)	0%
Total Operating Expenses	316,983	678,339	361,356	
Transfers	92,500	92,500	-	0%
Contingency	-	250,000	250,000	100%
Estimated Ending Fund Balance	1,179,931	693,588	(486,343)	-70%
Total Other Requirements	1,272,431	1,036,088	(236,343)	
TOTAL REQUIREMENTS	<u>\$ 1,589,414</u>	<u>\$ 1,714,427</u>	<u>\$ 125,013</u>	7%

Resources

The largest number of Resources collected to date is from Intergovernmental Revenues in the amount of \$302K for state highway gas taxes. The next source of revenue is for Charges for Services in the amount of \$142K. This is mostly from Street Utility Fees that are part of the monthly utility bills.

Requirements

Total Operating Expenses of \$317K has a favorable variance of \$361K. The \$250K in Contingency remains unspent. Budgeted Transfers in the amount of \$93K were completed in the month of July. Currently, the Estimating Ending Fund Balance of \$1.2M has a favorable variance of \$486K.

City of Talent SDC Fund February 29, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Charges for Services	131,227	155,000	(23,773)	-15%
Interest	48,006	39,900	8,106	20%
Total Resources from Operations	\$ 179,233	\$ 194,900	\$ (15,667)	
Beginning Fund Balance	1,461,188	1,163,249	297,939	26%
Total Other Resources	\$ 1,461,188	\$ 1,163,249	\$ 297,939	
TOTAL RESOURCES	<u>\$ 1,640,421</u>	<u>\$ 1,358,149</u>	<u>\$ 282,272</u>	21%
REQUIREMENTS (2023-2024)				
Transfers Out	-	-	-	
Estimated Ending Fund Balance	1,640,421	1,358,149	(282,272)	-21%
Total Other Requirements	\$ 1,640,421	\$ 1,358,149	\$ (282,272)	-21%
TOTAL REQUIREMENTS	<u>\$ 1,640,421</u>	<u>\$ 1,358,149</u>	<u>\$ (282,272)</u>	-21%

Resources

The largest amount of Resources collected to date is from Charges for Services (Systems Development Charges) in the amount of \$131K. No SDC's were collected in the month of February. Interest Revenue has steadily increased due to the rising yields for investments in the Local Government Investment Pool. It is anticipated that there will be a slowdown in the collection of SDC's in the 2023-2024 fiscal year. The anticipated slowdown will likely be contributed to the increased cost of building materials and increases in lending/home mortgage rates.

Requirements

There were no budgeted transfers from the SDC fund in the 2023-24 fiscal year. The Estimated Ending Fund Balance of \$1.6M has a \$282K favorable variance.

City of Talent Capital Improvement Projects Fund February 29, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Intergovernmental	-	15,000	(15,000)	-100%
Interest	91,314	57,000	34,314	60%
Miscellaneous	-	-	-	0%
Total Resources from Operations	\$ 91,314	\$ 72,000	\$ 19,314	
Beginning Fund Balance	1,914,005	1,833,886	80,119	4%
Transfers In	1,292,500	1,292,500	-	0%
Total Other Resources	\$ 3,206,505	\$ 3,126,386	\$ 80,119	
TOTAL RESOURCES	<u>\$ 3,297,819</u>	<u>\$ 3,198,386</u>	<u>\$ 99,433</u>	3%
REQUIREMENTS (2023-2024)				
Miscellaneous	-	-	-	-
Capital Outlay and Construction	365,779	1,500,115	1,134,336	75.6%
Total Capital Expenses	\$ 365,779	\$ 1,500,115	\$ 1,134,336	
Estimated Ending Fund Balance	2,932,040	1,698,271	(1,233,769)	-73%
Total Other Requirements	\$ 2,932,040	\$ 1,698,271	\$ (1,233,769)	
TOTAL REQUIREMENTS	<u>\$ 3,297,819</u>	<u>\$ 3,198,386</u>	<u>\$ (99,433)</u>	-3%

Resources

The largest number of Resources collected to date is the \$1.3M in interfund transfers. In addition, \$91K of Interest was earned in the Local Government Investment Pool.

Requirements

\$366K was paid out in Capital Outlay and Construction since July 1st. Total Capital Expense has a \$1.1M favorable variance. There have been no active projects during the month of February. The Chuck Roberts Tennis Court Relocation Project has been placed on the backburner to redirect ARPA grant funding to the system wide replacement of water meters in the 2024-25 fiscal year. The ARPA Transfers for the Old Town Skate Park Improvements and for the permanent solution for Foss Road will be redirected to the system wide replacement of water meters. Alternative funding for Chuck Roberts Tennis Courts and the Skate Park will be sought. Temporary repairs to Foss Road are expected to begin in the spring of 2024 and those repairs will be funded through the Street Fund.

City of Talent Fiscal Year 2023-24 Capital Improvement Project List						
Project Number	Project Description	Beginning Balance 2023-24	YTD Interfund Transfers	YTD Revenues	YTD Expenditures	Ending Balance
General Projects						
G0000	General Projects Reserve	45,337	-	-	-	45,337
G0001	HVAC - City Hall Maintenance	-	-	-	-	-
G0002	Public Works - Generator	-	-	-	53,945	(53,945)
I0001	Interest Tracking	-	-	91,314	-	91,314
General Projects YTD Actual		\$ 45,337	\$ -	\$ 91,314	\$ 53,945	\$ 82,706
General Projects Total Budget		\$ 45,337	\$ -	\$ 57,000	\$ 30,000	\$ 72,337
General Projects Variance		\$ -	\$ -	\$ 34,314	\$ (23,945)	\$ 10,369
Parks Projects						
P0000	Parks Projects Reserve	16,613	-	-	-	16,613
P0001	Chuck Roberts Splash Pad	190,776	-	-	-	190,776
P0002	Lynn Newbry Park Improvements	30,000	-	-	-	30,000
P0003	Old Town Park (Skate Park) Improvements ***	-	440,000	-	-	440,000
P0004	Chuck Roberts Tennis Court Relocation ***	-	385,000	-	-	385,000
P0006	Creekside Park (Creekside Way & Talent Avenue)	5,000	-	-	-	5,000
P0008	Kamerin Springs Restroom	160,000	-	-	127,218	32,782
Parks Projects YTD Actual		\$ 402,389	\$ 825,000	\$ -	\$ 127,218	\$ 1,100,171
Parks Projects Total Budget		\$ 402,389	\$ 825,000	\$ -	\$ 1,010,265	\$ 217,124
Parks Projects Variance		\$ -	\$ -	\$ -	\$ 883,047	\$ 883,047
Stormwater Projects						
S0000	Storm Water Projects Reserve	-	-	-	-	-
S0001	First Street Storm Drain Rehabilitation	150,000	-	-	-	150,000
Stormwater Projects YTD Actual		\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Stormwater Projects Total Budget		\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Stormwater Projects Variance		\$ -	\$ -	\$ -	\$ -	\$ -
Transportation Projects						
TREES	Tree Planting Irrigation	-	25,000	-	-	25,000
T0000	Transportation Projects Reserve	166,067	-	-	-	166,067
T0001B	Wagner Str. - Wagner Creek Road to First Str.	-	50,000	-	-	50,000
T0001C	Wagner Str. - Railroad Crossing to John Str.	-	17,500	-	-	17,500
T0002	Foss Road - Wagner Creek Road to City Limits ***	-	375,000	-	-	375,000
Transportation Projects YTD Actual		\$ 166,067	\$ 467,500	\$ -	\$ -	\$ 633,567
Transportation Projects Total Budget		\$ 166,067	\$ 467,500	\$ 15,000	\$ -	\$ 648,567
Transportation Projects Variance		\$ -	\$ -	\$ (15,000)	\$ -	\$ (15,000)
Fleet Vehicles and Equipment						
F00PD	Police Fleet Reserve	-	-	-	-	-
F00PW	Public Works Fleet Reserve	37,034	-	-	-	37,034
F0001	Police Car	75,000	-	-	74,769	231
F0002	Police Car	26,750	-	-	-	26,750
F0003	Public Works Truck	60,000	-	-	89,750	(29,750)
Fleet Vehicles and Equipment Projects YTD Actual		\$ 198,784	\$ -	\$ -	\$ 164,519	\$ 34,265
Fleet Vehicles and Equipment Projects Total Budget		\$ 198,784	\$ -	\$ -	\$ 161,750	\$ 37,034
Fleet Vehicles and Equipment Projects Variance		\$ -	\$ -	\$ -	\$ (2,769)	\$ (2,769)
Water Projects						
W0000	Water Projects Reserve	203,388.00	-	-	-	203,388
045	West Valley View Reprofile	-	-	-	4,009	(4,009)
W0001	Asbestos Concrete Line Replacement	244,821	-	-	-	244,821
W0002	West Valley View Road Transmission Main	60,000	-	-	12,714	47,286
W0003	Large Meter Replacement	25,000	-	-	-	25,000
W0004	Update Scada System	100,000	-	-	3,376	96,624
W0005	TAP System Telemetry Summary Report	5,000	-	-	-	5,000
W0006	TAP Distribution - Regional BPS Programming Updates	11,700	-	-	-	11,700
W0007	TAP Distribution - Regional BPS Short-Term Expansion	17,000	-	-	-	17,000
W0008	Talent BPS Small Pump Installation	17,000	-	-	-	17,000
W0009	Talent BPS Programming Updates	8,400	-	-	-	8,400
W0010	Talent BPS Generator Upgrade	175,000	-	-	-	175,000
W0011	Talent BPS Additional Hydraulic Analysis	4,000	-	-	-	4,000
Water Projects YTD Actual		\$ 871,309	\$ -	\$ -	\$ 20,098	\$ 851,211
Water Projects Total Budget		\$ 871,309	\$ -	\$ -	\$ 298,100	\$ 573,209
Water Projects Variance		\$ -	\$ -	\$ -	\$ 278,002	\$ 278,002
TOTAL PROJECTS YTD ACTUAL		\$ 1,833,886	\$ 1,292,500	\$ 91,314	\$ 365,779	\$ 2,851,921
TOTAL PROJECTS BUDGET		\$ 1,833,886	\$ 1,292,500	\$ 72,000	\$ 1,500,115	\$ 1,698,271
TOTAL VARIANCE		\$ -	\$ -	\$ 19,314	\$ 1,134,336	\$ 1,153,650

*** Current balance expected to be reclassified to the water meter replacement project in 2024-25

City of Talent Water Fund February 29, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Intergovernmental	-	40,000	(40,000)	-100%
Charges for Services	1,142,964	1,612,000	(469,036)	-29%
Interest	10,338	9,000	1,338	15%
Miscellaneous	(647)	32,853	(33,500)	-102%
Total Resources from Operations	\$ 1,152,655	\$ 1,693,853	\$ (541,198)	
Beginning Fund Balance	384,215	358,113	26,102	7%
Total Other Resources	\$ 384,215	\$ 358,113	\$ 26,102	
TOTAL RESOURCES	<u>\$ 1,536,870</u>	<u>\$ 2,051,966</u>	<u>\$ (515,096)</u>	-25%
REQUIREMENTS (2023-2024)				
Personnel Services	355,665	455,562	99,897	22%
Materials and Services	488,610	801,550	312,940	39%
Capital Outlay and Construction	4,050	3,900	(150)	-4%
Debt Service	416,307	455,522	39,215	9%
Total Operating Expenses	\$ 1,264,631	\$ 1,716,534	\$ 451,903	
Transfers	-	-	-	0%
Contingency	-	150,000	150,000	100%
Estimated Ending Fund Balance	272,238	185,432	(86,806)	-47%
Total Other Requirements	\$ 272,238	\$ 335,432	\$ 63,194	
TOTAL REQUIREMENTS	<u>\$ 1,536,870</u>	<u>\$ 2,051,966</u>	<u>\$ 515,096</u>	25%

Resources

The largest number of Resources collected to date is from Charges for Services in the amount of \$1.1M. This is from water revenue and new water service connections.

Requirements

Total Operating Expenses of \$1.3M has a \$452K favorable variance. Contingency remains untouched at \$150K. The Estimated Ending Fund Balance of \$272K is slightly higher than last month. The Estimated Ending Fund Balance will be of immediate concern until new water rates are implemented and the reserves begin to build back up to safer levels.

City of Talent Go Bond Fund February 29, 2024					
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining	
Taxes	-	-	-	0%	
Interest	-	-	-	0%	
Total Resources from Operations	\$ -	\$ -	\$ -		
Beginning Fund Balance	31,905	-	31,905	0%	
Total Other Resources	\$ 31,905	\$ -	\$ 31,905		
TOTAL RESOURCES	\$ 31,905	\$ -	\$ 31,905	0%	
REQUIREMENTS (2023-2024)					
Transfers Out	-	-	-	0%	
Estimated Ending Fund Balance	31,905	-	(31,905)	0%	
Total Other Requirements	\$ 31,905	\$ -	\$ (31,905)	0%	
TOTAL REQUIREMENTS	\$ 31,905	\$ -	\$ (31,905)	0%	

Resources

The only resource in the Go Bond Fund is a Beginning Fund Balance of \$32K. This amount will be transferred to the Water Fund when a supplemental budget is adopted in the 2023-24 fiscal year.

Requirements

The only requirement is the Estimated Ending Fund Balance of \$32K.

City of Talent		
Cash, Investments, and Debt Service Recap		
February 29, 2024		
Cash and Investments		
	Balance	Interest Rate
Checking Accounts	\$ 569,075.58	0.01%
Local Government Investment Pool	\$ 11,362,827.42	5.00%
Total Cash and Investments	<u>\$11,931,903.00</u>	
Debt Service		
LOCAP COP 2013B-Talent (Consolidation of 4 bond issuances)		Aggregate Interest Rate
Principal amount as of 9/15/13	\$ 3,525,000.00	3.45%
Principal paid	(1,280,000.00)	
Balance as of 2/29/24	<u>\$ 2,245,000.00</u>	
Semiannual payments March & September until 9/15/29	\$ 39,215.00	
Semiannual payments thereafter until 2035	\$ 18,900.00	
Prepayment #1 due 9/15/30	\$ 1,195,000.00	
Prepayment #2 due 9/15/35	\$ 1,050,000.00	
OCED Safe Drinking Water Loan - TAP Intertie		Interest Rate
Principal amount as of 12/29/20	\$ 2,000,000.00	1%
Principal paid	(1,279,344.00)	
Balance as of 2/29/24	<u>\$ 720,656.00</u>	
Annual payments on 12/1 until 12/1/31	\$ 84,129.75	
S18005 - Safe Drinking Water Loan - New Reservoir		Interest Rate
Principal amount as of 12/29/20	\$ 3,609,000.00	1%
Principal paid	(205,627.00)	
Balance as of 2/29/24	<u>\$ 3,403,373.00</u>	
Annual payments on 12/1 until 12/1/50	\$ 139,961.78	
Total Loans owed by the City of Talent	<u>\$ 6,369,029.00</u>	

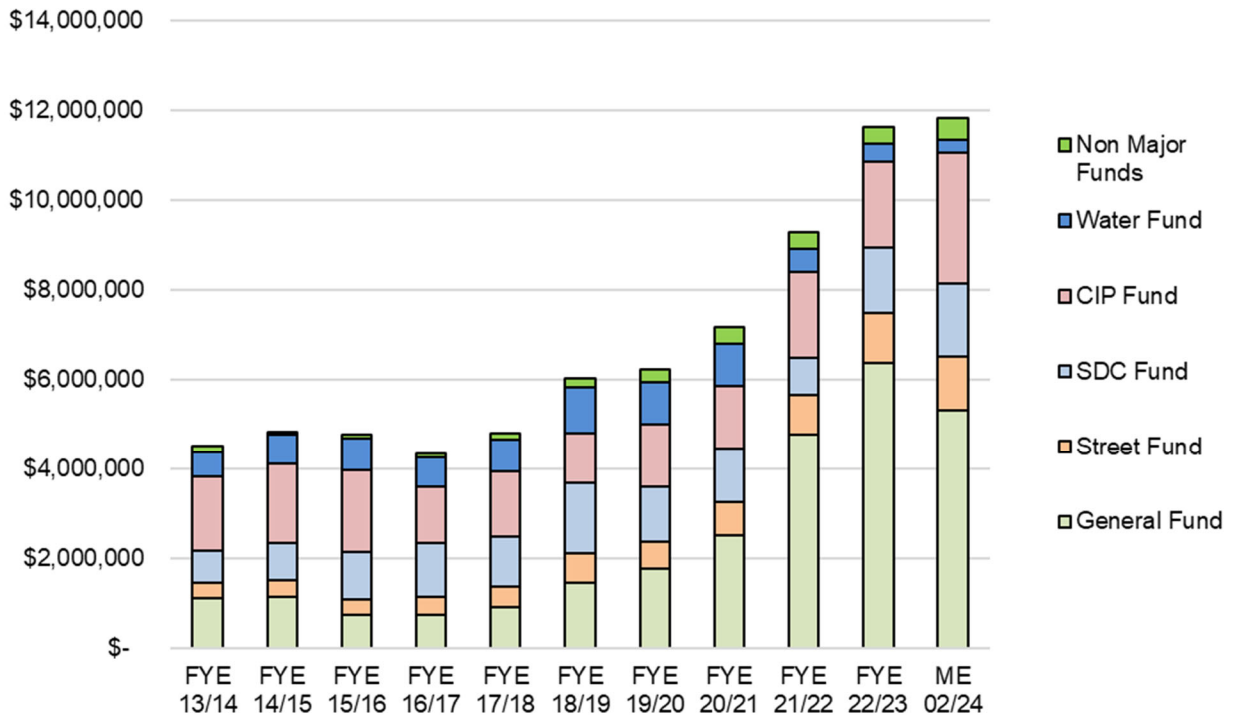
Cash and Investments

The interest rate in the Local Government Investment Pool is earning 5%, the highest rate of return in the past several years.

Debt Service

It is important to note that there are two - \$1.1M balloon payments scheduled to be due in the years 2030 and 2035. Staff will be looking to budget and pay larger debt payments in future years to avoid the impact of those sizable balloon payments.

City of Talent Fund Balance History



Fund Balance History							
	General Fund	Street Fund	SDC Fund	CIP Fund	Water Fund	Non Major Funds	Total Funds
FYE 13/14	\$ 1,106,467	\$ 348,472	\$ 705,292	\$ 1,681,001	\$ 533,789	\$ 142,261	\$ 4,517,282
FYE 14/15	\$ 1,127,454	\$ 384,574	\$ 837,994	\$ 1,772,646	\$ 650,864	\$ 66,161	\$ 4,839,693
FYE 15/16	\$ 727,783	\$ 366,205	\$ 1,045,487	\$ 1,826,313	\$ 718,783	\$ 76,395	\$ 4,760,966
FYE 16/17	\$ 748,009	\$ 391,560	\$ 1,195,072	\$ 1,276,786	\$ 650,372	\$ 86,648	\$ 4,348,447
FYE 17/18	\$ 910,262	\$ 460,380	\$ 1,128,906	\$ 1,431,544	\$ 741,911	\$ 126,871	\$ 4,799,874
FYE 18/19	\$ 1,466,303	\$ 644,987	\$ 1,581,921	\$ 1,094,762	\$ 1,040,380	\$ 192,582	\$ 6,020,935
FYE 19/20	\$ 1,774,210	\$ 594,654	\$ 1,240,762	\$ 1,379,143	\$ 970,818	\$ 258,567	\$ 6,218,154
FYE 20/21	\$ 2,522,154	\$ 729,627	\$ 1,198,872	\$ 1,415,376	\$ 951,720	\$ 351,955	\$ 7,169,704
FYE 21/22	\$ 4,776,616	\$ 896,658	\$ 824,248	\$ 1,920,484	\$ 502,400	\$ 380,381	\$ 9,300,787
FYE 22/23	\$ 6,381,582	\$ 1,110,230	\$ 1,461,188	\$ 1,914,005	\$ 384,215	\$ 394,904	\$ 11,646,124
ME 02/24	\$ 5,325,283	\$ 1,179,931	\$ 1,640,421	\$ 2,932,040	\$ 272,238	\$ 492,163	\$ 11,842,076

Glossary

Assessments – Revenues derived from late fees.

Capital Outlay and Construction – Expenses for items that cost more than \$5,000. Includes items such as buildings, vehicles, equipment, water mains, streets, and land.

Charges for Services – Revenues derived from items such as systems development charges and water utility billings.

Contingency – A provision set aside for an unforeseen event or circumstance.

Fines and Forfeitures – Revenues derived from penalties such as traffic tickets or code enforcement.

Franchise Taxes – Taxes charged by the City of Talent to other organizations or utilities to do business in the City of Talent. Examples of organizations that pay franchise fees include: Recology, Avista, Pacific Power, and Rogue Valley Sewer Service.

Fund Balance – The difference between a fund's assets and its liabilities. For cash basis accounting it is generally cash and investments on hand.

Interest – Interest revenues from the Local Government Investment Pool (LGIP) and bank accounts.

Intergovernmental – Revenues derived from items such as intergovernmental grants (Federal and State), FEMA reimbursements, and other miscellaneous reimbursements.

Licenses Permits and Fees – Revenues derived from items such as business licenses, building permits, and fees.

Materials and Services – Includes expenses such as contract services, materials, supplies, utilities, gas, tools, and many other items.

Operating Expense – Expenses incurred through the normal course of business operations.

Personnel Services – Expenses associated with payroll and payroll related activities. It includes expenses such as salaries, social security, Medicare, workers compensation, health, and dental insurance, PERS retirement, and life insurance.

Requirements – Total of any anticipated expenses, transfers out and ending fund balance.

Resources – Total of beginning fund balance plus any anticipated revenues or monies to be received.

Taxes - The amount of property taxes collected by the City of Talent. Most property taxes are collected in November of every year. Delinquent taxes are collected monthly.



City Council Agenda Report

Meeting Date: April 3, 2024 **Staff Contact:** Gary Milliman
Department: City Manager **E-Mail:** gmilliman@cityoftalent.org
Staff Recommendation: Select option 1 or 2 **Estimated Time:** 15 mins.

ISSUE BEFORE THE COUNCIL

Consideration of Jackson County Animal Control Service District

BACKGROUND

Jackson County representatives will attend the City Council meeting to make a presentation and request for support for the proposed formation of an Animal Control Service District. Please see the attached materials provided by County staff.

This involves the formation of a new countywide taxing district that would generate property tax revenue to support animal control services. The proposed property tax rate would be \$0.15 per \$1,000 of assessed value. Funding would partially pay for animal control services and the construction of a new animal shelter. According to the Economic Feasibility Statement prepared for the proposal, Jackson County receives approximately \$636,000 annually in revenue from animal control related services, while expenses for providing those services is approximately \$2,194,000 annually.

The County is requesting each City to take action on this matter before the end of April by adopting a Resolution consenting to inclusion of the City within the District. The Oregon Revised Statutes require that the Cities pass resolutions agreeing to be a part of the territory of the district before the County initiates the formation of the district. In the Order initiating the formation, the County must attach certified resolutions already passed by the Cities with their consent to be included. At this point, the Commission has not had a discussion as to whether the District formation would be initiated if one or more Cities elected not to be included.

More information on this proposal will be presented by County representatives at the Council meeting.

RELATED COUNCIL POLICIES

POTENTIAL MOTIONS

1. Take no action/decline further consideration of the matter.
2. Direct staff to prepare a Resolution agreeing to include the territory of the City in the Jackson County Animal Control Service District for consideration at the April 17th, 2024 City Council meeting.

ATTACHMENTS

- Draft Jackson County Animal Control Services District – Economic Feasibility Statement

Jackson County Animal Control Service District

Economic Feasibility Statement

Oregon Revised Statutes (ORS) Chapters 198 and 451 provide the framework for the creation of new districts. Per ORS 198.749, one of the requirements for a new district is the completion of an Economic Feasibility Statement before the circulation of a petition for formation of a district. The Statement shall form the basis for the proposed permanent rate limit for property taxes. Oregon statute requires the Economic Feasibility Statement to contain certain minimum analytic requirements. The Economic Feasibility Statement is to assure the proposed district has an appropriate financial and economic foundation and the basis for the proposed permanent property tax rate limit for the district.

Compliance with the minimum requirements for Economic Feasibility Statement under ORS 198.749 are provided herein as set forth below:

1. A description of the services and functions to be performed or provided by the proposed district.

The proposed district will provide animal control services and facilities, including the construction, maintenance, and operation of a new Animal Shelter for Jackson County and its residents. The proposed new Animal Shelter will provide for housing and care for dogs and other animals, including cats.

2. An analysis of the relationships between those services and functions and other existing or needed government services.

Currently, Jackson County operates an existing Animal Shelter as part of its Animal Services Program. The current Jackson County Animal Shelter (current Animal Shelter) was built prior to 1975 with an original capacity of 14 kennels for dogs. In 1975, the current Animal Shelter was expanded to include office space for the Animal Shelter and Animal Control staff, and an additional 16 kennels for dogs were added. In 1991, the current Animal Shelter was expanded again and an additional 25 kennels for dogs were added. Today, the current Animal Shelter has 86 kennels to house 103 dogs; however, the number of dogs housed at the current Animal Shelter frequently exceeds the number of available kennels and requires that dogs be housed in dog crates. The current Animal Shelter has minimal resources to house and provide care for animals other than dogs, including cats. Thus, the current Animal Shelter no longer meets the needs of Jackson County and the public for the care and custody of dogs and other animals, including cats. The current Animal Shelter has reached the end of its life, as design and operating standards for animal shelters has evolved since the Animal Shelter was built, and the current Animal Shelter has reached its capacity to be renovated, remodeled, and expanded to accommodate the need for the housing and care of dogs and other animals, including cats.

Jackson County operates the only publicly operated Animal Shelter in Jackson County. Animal control for dogs is a function of Jackson County pursuant to Chapter 609 of the Oregon Revised Statutes. As part of the functions of dog control, Jackson County may, at times, be authorized to impound a dog. Impounding a dog requires an animal shelter which meets the needs of the community and the animals in the care of the county at the animal shelter. The current Animal Shelter is insufficient for the needs of the community as it relates to dog control. Further, the current Animal Shelter lacks the resources and capacity to provide care and housing for animals, other than dogs, as part of the County's Animal Services Program.

The revenue Jackson County receives from performing dog control functions is insufficient to properly construct, maintain, and operate animal control services, including an animal shelter, that meets the needs of the County and the community. Jackson County had expenses of \$2,193,218.78 per year, as of fiscal year 2022-2023, for its Animal Services Program. Revenue from performing the animal services control function generates \$636,255 per year, as of fiscal year 2022-2023. Additional revenue is received from

other sources, including the general property tax levied by the County. These existing sources of revenue are insufficient to construct, maintain, and operate an animal shelter which meets the needs of the County and its residents. The revenue from the general property tax levied by the County is needed to support all mandatory and discretionary functions of the County, not otherwise supported by other sources of revenue. The expenditure of the revenue from general property tax is such that no additional funds from the general property tax are available for the animal control services proposed to be provided by the proposed district. The other sources of revenue are outside the control of the County and cannot be relied upon to construct, maintain, and operate the service facilities proposed to be provided by the proposed district on an ongoing basis.

3. A proposed first year line item operating budget and a projected third year line item operating budget for the new district that demonstrates its economic feasibility.

A first-year line item operating budget and a projected third year line item operating budget for the new district are attached as Exhibit 1 to this Economic Feasibility Study, and sets forth a 11-year projection of revenue and expense for operations of the proposed district, exceeding the statutory requirements for a first-year line item operating budget and a projected third year line item operating budget. The additional projections are provided because the nature of the proposed district is such that significant capital expenditures are contemplated to occur. These capital outlays will affect economic feasibility of the district going forward and it is prudent to complete those projections beyond the major capital expenditure to demonstrate economic feasibility of the district going forward.



GROSS AREA: 22,840 SF

Resolution Approving a Jackson County Order to Initiate Formation of a Jackson County Animal Control Service District and Consenting To The Inclusion of City Territory Within the Boundaries of the District

The City Council of the City of _____, Oregon (City), finds:

- a. The Jackson County, Oregon, Board of Commissioners intends to form a county service district for animal control services under the authority of Oregon Revised Statute (ORS) 451.010(1)(q). The name of the proposed district is the Jackson County Animal Control Service District (hereinafter "District"). The proposed District would have authority to construct, maintain, and operate an animal control service facility, specifically a new Animal Shelter for the housing and care of dogs and other animals including cats.
- b. The Jackson County Board of Commissioners may initiate the formation of the District by adopting an order under authority of ORS 198.835. The Board proposes to include all county territory within the boundaries of the proposed District.
- c. Jackson County voters will be asked to establish a permanent property tax rate limit of \$0.1500 per \$1,000 of assessed value for the District as authorized by ORS 451.547.
- d. The territory of the City may only be included within the boundaries of the District if the City Council adopts a resolution approving the proposed Jackson County Order Initiating Formation of a Jackson County Animal Control Service District. The proposed Order is attached hereto.
- e. The City Council believes that an animal control service district for the construction, operation, and maintenance of an animal control service facility, specifically a new Animal Shelter for the housing and care of animals including dogs and other animals including cats in Jackson County is in the best interests of the citizens of the City.

The City Council of the City of _____ Resolves:

- 1. The City of _____, Oregon, hereby consents to the inclusion of all the territory of the City within the boundaries of the proposed Jackson County Animal Control Service District, and approves the Jackson County Board of Commissioners' proposed Order Initiating the Formation of a Jackson County Animal Control Service District in substantially the form attached hereto.
- 2. A certified copy of this Resolution shall be forwarded to the Jackson County Board of Commissioners.

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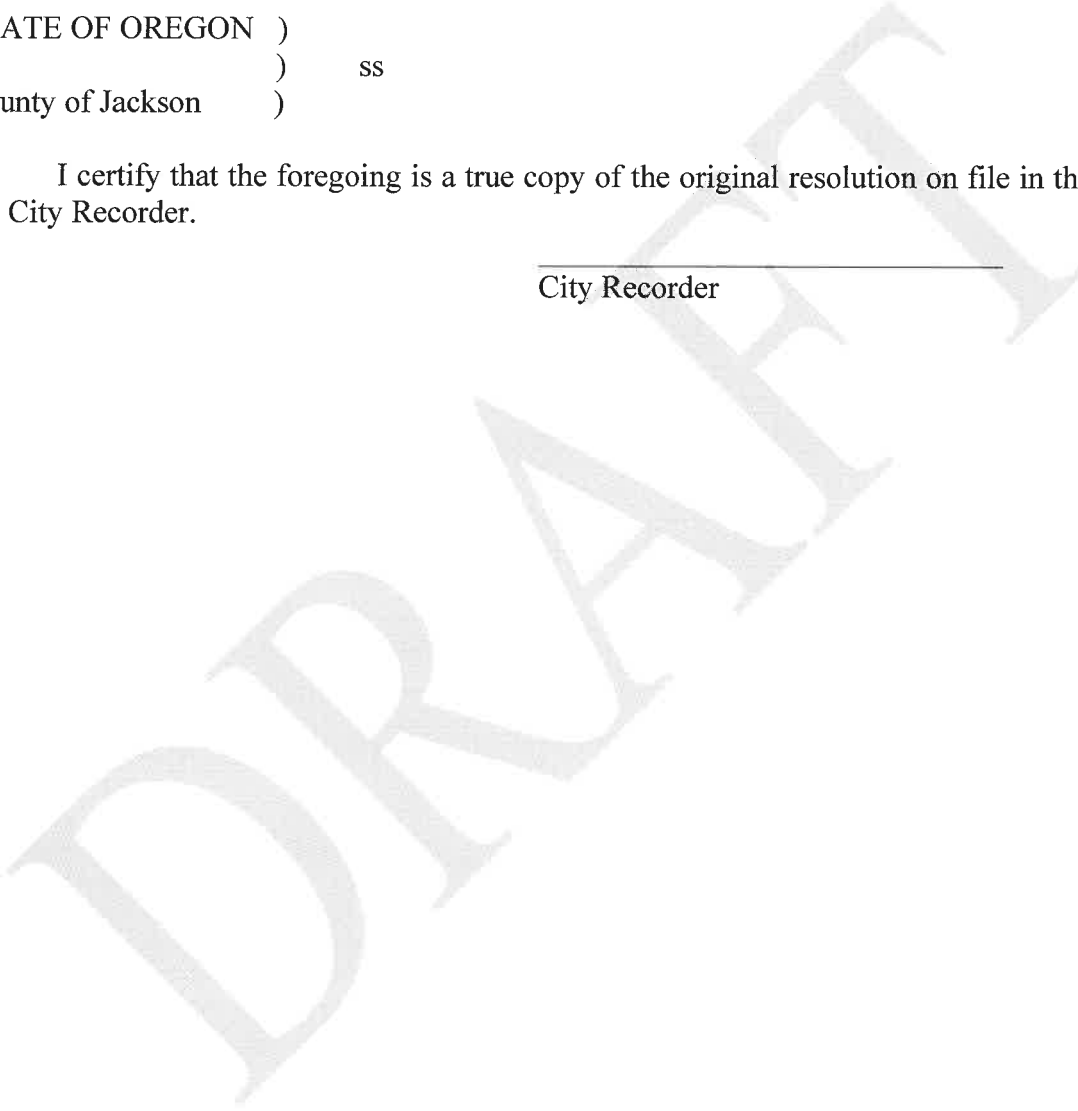
Adopted by the City Council of the City of _____, Jackson County, Oregon,
this _____ day of _____, 2024.

Attest: _____ City of _____
_____ By _____
City Manager/Recorder Mayor

STATE OF OREGON)
) ss
County of Jackson)

I certify that the foregoing is a true copy of the original resolution on file in the office of
the City Recorder.

City Recorder



Jackson County
Animal Shelter Pro-Forma With Cats 10 Year Bond

~PRELIMINARY DRAFT~

SHELTER REVENUES	CONSTRUCTION YEAR 1 FY25-26	CONSTRUCTION YEAR 2 FY26-27	Open Q3 2027 YEAR 3 FY27-28	YEAR 4 FY28-29	YEAR 5 FY29-30	YEAR 6 FY30-31	YEAR 7 FY31-32	YEAR 8 FY32-33	YEAR 9 FY33-34	YEAR 10 FY34-35	YEAR 11 FY35-36	TOTAL
Kennel Fees	6,440	26,016	26,276	26,539	26,805	27,074	27,345	27,619	27,896	28,171	28,446	222,010
Animal Control Chitations/Fines	5,409	21,852	22,071	22,292	22,515	22,741	22,969	23,199	23,431	23,663	23,895	186,479
Dog Licenses	112,771	455,393	459,947	464,547	469,193	473,885	478,624	483,411	488,246	493,081	497,915	3,885,967
Dog Redemption & Board Fees	15,455	62,436	63,060	63,691	64,328	64,972	65,622	66,279	66,942	67,611	68,285	532,785
Dog Adoption Fees	10,303	42,415	42,040	42,661	43,286	43,915	44,549	45,187	45,829	46,476	47,128	355,194
Cat Adoption Fees	10,000	10,100	10,201	10,304	10,408	10,513	10,619	10,726	10,834	10,943	11,053	93,705
Dog Surrender Fees	644	2,602	2,628	2,655	2,682	2,709	2,737	2,765	2,793	2,821	2,849	22,215
Rabbits Deposits	2,576	10,406	10,510	10,616	10,723	10,831	10,940	11,050	11,161	11,272	11,384	88,813
Subtotal Facility Fees	163,548	630,429	636,733	643,105	649,540	656,040	662,605	669,236	675,932	682,647	689,381	5,387,168
Solid Waste	32,540	131,464	132,779	134,107	135,449	136,804	138,173	139,555	140,951	142,362	143,785	1,121,822
General Fund	196,088	761,893	769,512	784,311	789,692	795,098	799,996	805,098	810,295	815,489	820,681	6,543,447
TOTAL REVENUE	392,176	1,523,786	1,546,024	1,567,522	1,589,289	1,610,946	1,632,641	1,654,394	1,676,227	1,698,135	1,720,147	13,733,962
Personnel	499,419	1,988,300	2,057,891	2,129,918	2,204,466	2,281,623	2,361,480	2,444,132	2,529,677	2,618,129	2,709,591	18,496,906
Current Staffing Level add cats	123,222	481,231	498,075	515,508	533,551	552,226	571,554	591,559	612,264	633,679	655,815	4,479,190
Current Enforcement Staff	85,644	340,966	352,900	365,252	378,036	391,268	404,963	419,137	433,807	448,972	464,748	3,171,973
Add a Vet and CVT	22,071	91,374	94,573	97,884	101,310	104,856	108,526	112,325	116,257	120,333	124,466	849,176
Volunteer Coordinator	730,356	2,901,871	3,003,439	3,108,562	3,217,363	3,329,973	3,446,523	3,567,153	3,692,005	3,820,551	3,952,897	26,997,245
Materials & Services	568	2,295	2,364	2,483	2,608	2,739	2,876	3,020	3,171	3,328	3,492	22,124
Laboratory Services	17,034	68,843	70,909	74,455	78,178	82,087	86,192	90,502	95,028	99,767	104,723	663,228
Animal Food & Feeding Supplies	2,839	11,475	11,820	12,411	13,032	13,684	14,369	15,088	15,843	16,637	17,472	110,561
Animal Kennel Cleaning	14,195	57,369	59,091	62,046	65,149	68,407	71,828	75,420	79,191	83,144	87,389	552,666
Animal Medicine	25,243	25,243	26,001	27,302	28,668	30,102	31,608	33,189	34,849	36,590	38,417	243,208
Other Animal Supplies/Expenses	40,882	165,225	170,185	176,697	183,655	191,019	197,812	206,873	217,219	228,962	241,121	1,591,891
Professional Services	7,098	28,686	29,547	31,025	32,577	34,206	35,917	37,713	39,599	41,578	43,654	276,368
Employment Expenses	1,420	5,739	5,912	6,208	6,519	6,845	7,188	7,548	7,926	8,323	8,738	55,305
Laundry Expenses	2,839	11,475	11,820	12,411	13,032	13,684	14,369	15,088	15,843	16,637	17,472	110,561
Printing	5,678	22,948	23,637	24,819	26,060	27,363	28,732	30,169	31,678	33,262	34,923	221,084
Postage	8,517	34,422	35,455	37,228	39,090	41,045	43,098	45,253	47,516	49,886	52,363	331,624
Telecom	2,839	11,475	11,820	12,411	13,032	13,684	14,369	15,088	15,843	16,637	17,472	110,561
Credit Card Fees	2,272	9,180	9,456	9,929	10,426	10,948	11,496	12,071	12,675	13,304	13,958	88,453
Software/Web Licensing	9,369	37,864	39,000	40,950	42,998	45,148	47,406	49,777	52,266	54,877	57,611	364,778
Motor Pool	2,130	8,607	8,866	9,310	9,776	10,265	10,779	11,318	11,884	12,476	13,094	82,935
Minor Equipment	568	2,295	2,364	2,483	2,608	2,739	2,876	3,020	3,171	3,328	3,492	22,124
Other Supplies/Expenses	2,698	10,902	11,230	11,792	12,382	13,002	13,653	14,336	15,053	15,806	16,594	105,048
Subtotal Operation Expenses	45,428	183,593	189,107	195,566	202,500	209,929	217,853	226,299	235,296	244,881	255,071	1,768,841
Enforcement Staff Expenses	22,676	95,238	100,000	105,000	110,250	115,783	121,552	127,630	134,012	140,721	147,771	932,121
Facility Maintenance	26,756	108,132	111,376	116,945	122,793	128,933	135,380	142,149	149,257	156,726	164,571	1,041,721
Electricity	4,259	17,212	17,729	18,616	19,547	20,525	21,552	22,630	23,762	24,950	26,197	165,832
Natural Gas	4,259	17,212	17,729	18,616	19,547	20,525	21,552	22,630	23,762	24,950	165,832	
Garbage Service	1,136	4,590	4,778	4,965	5,214	5,475	5,749	6,037	6,339	6,654	6,984	44,233
Water & Sewer Service	4,259	17,212	17,729	18,616	19,547	20,525	21,552	22,630	23,762	24,950	165,832	
Custodial Supplies	2,839	11,475	11,820	12,411	13,032	13,684	14,369	15,088	15,843	16,637	17,472	110,561
Landscape Services	1,136	4,590	4,778	4,965	5,214	5,475	5,749	6,037	6,339	6,654	6,984	44,233
Subtotal Building Expenses	44,644	180,423	185,839	195,134	204,894	215,142	225,903	237,201	249,064	261,991	275,023	1,738,244
Overhead Expenses	-	556,391	584,211	613,422	644,094	676,299	710,114	745,620	782,901	822,046	861,187	5,313,052
TOTAL FACILITY EXPENSES	883,986	4,082,741	4,232,781	4,399,381	4,572,736	4,753,125	4,940,848	5,136,204	5,339,518	5,547,634	5,762,751	41,701,978

	OLD FACILITY/ CONSTRUCTION YEAR 1 FY25-26	OLD FACILITY/ CONSTRUCTION YEAR 2 FY26-27	Open Q3 2027 YEAR 3 FY27-28	YEAR 4 FY28-29	YEAR 5 FY29-30	YEAR 6 FY30-31	YEAR 7 FY31-32	YEAR 8 FY32-33	YEAR 9 FY33-34	YEAR 10 FY34-35	YEAR 11 FY35-36	TOTAL
Architect	479,080	332,920										812,000
Soft Costs	140,000											140,000
Project Costs	619,080	14,332,920										14,952,000
Total Construction Costs	619,080	14,332,920										14,952,000
SUBTOTAL FACILITY & CONSTRUCTION	619,080	14,332,920	883,986	4,082,741	4,232,781	4,399,381	4,572,736	4,753,125	4,940,848	5,136,204	5,339,518	53,293,320
DEBT SERVICE - 10 YEAR BOND	2,422,452	2,372,070	2,319,648	2,265,108	2,208,366	2,149,332	2,087,916	2,024,016	1,957,530	1,888,362	5,339,518	21,694,800
TOTAL EXPENSES WITH DEBT	3,041,532	16,704,990	3,203,634	6,347,849	6,441,147	6,548,713	6,660,652	6,777,141	6,898,378	7,024,566	5,339,518	74,988,120
NET SHELTER	(3,041,532)	(16,704,990)	(3,007,546)	(5,585,956)	(5,671,635)	(4,987,190)	(4,531,971)	(4,690,590)	(4,854,761)	(5,024,677)	(4,522,635)	(62,623,483)
REVENUE												
BOND PROCEEDS (\$15M - \$150k costs)		14,850,000										14,850,000
LEVY		3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	
Taxable Value	26,147,244,578	27,062,398,138	28,009,582,073	28,989,917,446	30,004,564,557	31,054,724,316	32,141,639,667	33,266,597,055	34,430,927,952	35,636,010,430	36,883,270,795	
1000's	26,147,245	27,062,398	28,009,582	28,989,917	30,004,565	31,054,724	32,141,640	33,266,597	34,430,928	35,636,010	36,883,271	
Tax Rate	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	
Amount levied	3,922,087	4,059,360	4,201,437	4,348,488	4,500,685	4,658,209	4,821,246	4,989,990	5,164,639	5,345,402	5,532,491	
Collection Percentage	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	94%	
Net Collection	3,686,762	3,815,798	3,949,351	4,087,578	4,230,644	4,378,716	4,531,971	4,690,590	4,854,761	5,024,677	5,200,541	48,451,389
CASH FLOW	15,495,230	(12,889,192)	941,805	(1,498,378)	(1,440,991)	(608,474)	-	-	-	-	677,906	677,906
CUMMULATIVE	15,495,230	2,606,038	3,547,843	2,049,465	608,474	-	-	-	-	-	677,906	677,906

11.2

Talent Business Alliance Recovery & Growth

*Presentation to the
Talent City Council
April 2024*



Education Programming



Dive into Google Business listings & learn how to make them work for your business!

**TUESDAY FEBRUARY 13 | 6 - 7:30 PM
TALENT COMMUNITY CENTER (104 E MAIN ST)**



FREE

What to expect:

Join us for this FREE opportunity! Thomas Moser (Travel Southern Oregon) and Lanessa Pierce (What to do in Southern Oregon) will present on how to get the most out of your Google Business Profile. Learn the why, when, and how of leveraging the largest search platform to drive visitation and increase awareness.

serve your spot today!
email info@talentbusinessalliance.org



Talent Business Alliance presents

Grant Writing Training

**2-Part Series: Wednesday January 24 & 31
5 - 6:30 PM at the Talent Community Center**

Learn the basics of applying for grants! These trainings will help businesses look for grants, walk through the application process, and assist in the set-up for successful evaluation and reporting to help secure grant-worthy status.

To sign up email info@talentbusinessalliance.org

Open to businesses and nonprofits in Talent and Phoenix



Facilitated by Debra Moon



Education Programming

Business Education Programs (ALL FREE)

- Google Business Listings Training Series with Travel Southern Oregon
- Social Media Training Series with What to do in Southern Oregon
- Grant Writing Training Series with Debra Moon of Talent Historical Society

3 Facilitators

Facilitators from community organizations and experts in their fields

60+ Program Participants

Education Programming Participants over three different series

Future Education Programming for 2024 - based on local business needs assessments

Website Development 101 - coming in April 2024

Marketing Content Development

Quickbooks & Bookkeeping Basics

Networking and Peer to Peer Support

Talent Business Alliance presents

Local Business Mixer

Connect with local business owners and non-profit leaders and welcome the April mixer hosts: New to Talent - Sound & Vision Wine Co! Talent and Phoenix businesses are welcome!

29 APR **Sound & Vision Wine Co.** **5-7** pm
717 S Pacific Hwy, Talent, OR 97540



Networking and Peer to Peer Support

9 Local Business Mixers

- Mixers hosted at local businesses:
 - Sweet Beet Station, Talent Maker City, Art Bop Beer Co, Gather Cafe, Legend Cider, Plectrum Music, Osteopathic Healthcare, Talent Library, and the Talent Historical Society.

80+ Attendees

Community members and business owners including members from Phoenix coming together to make connections

Future Mixer locations

- *Sound & Vision Wine Co.*
- *Naumes Suncrest Winery*

TURA Revitalization Grant Outreach & Support



Malmgren Garage



Art Bop Beer Co.



Gather Cafe

Outreach and Support for Grant Applicants

- TBA provided outreach and information to eligible businesses and helped field questions about the grant application process

Grants for Businesses - Boost & Amplify Grants



Grants for Businesses & Nonprofits - Boost & Amplify

20+ Boost & Amplify Grants awarded to local Businesses and Nonprofits since the program launch in 2022

- Grants up to \$1500 awarded for community programs and events including:
 - **Lights on Bikes** (*Talent Maker City*)
 - **El Mercadito** (*Coalicion Fortaleza*)
 - **Dia de Los Muertos** (*ScenicG / Cerberus Coffee*)
 - **Day of the Dead Race** (*Adelante Partners*)
 - **Alameda Fire Anniversary Event** (*Grotto Pizzeria*)
 - **Wagner Plaza Vendor Markets** (*Sona CBD / Bear Creek Malt*)
 - **Talent Summer Markets & Movies in the Park** (*Talent Artisans & Growers*)
 - **Alameda Fire Exhibit & Book** (*Talent Historical Society*)
 - *And more!*

Market Placemaking & Community Events

TALENT, OR

PLAY MUSIC ON THE PORCH DAY

SATURDAY, AUGUST 27

4 - 9 PM

FREE

ART & MUSIC WALK THROUGH DOWNTOWN TALENT

PARTICIPATE!

SIGN UP & BRING YOUR MUSIC SKILLS TO A PORCH

ADD YOUR MARK IN REAL-TIME COMMUNITY SIDEWALK CHALK ART INSTALLATION

& SIGN UP @ TALENTBUSINESSALLIANCE.ORG/MUSICONTHEPORCH



Live Music - Sat Dec. 16

Downtown Talent

Art Bop Beer Co.
"Art is Brewing."
59 B Talent Ave
4:30 - 8 pm

gather
TALENT - BISTRO - BAR
200 Talent Ave
5 - 7 pm

The Grotto
PIZZERIA
302 E. Main St
5 - 6 pm

TRIUM
203 E. Main St
5 - 6 pm



Talent Harvest Festival 2022




BIG RAFFLE

PUMP HOUSE
TALENT, OREGON
BURGERS & BREWS

100% OF BEER SALES
From Walkabout Brewing & Art Bop Beer Co.
GO TO THE GROTTTO

PINTS FOR PIZZA

PUMP HOUSE IS HOSTING A FUNDRAISER FOR OUR FRIENDS AT **THE GROTTTO**

SATURDAY, MARCH 11

SPRING TALENT CRAFT CRAWL



Market Placemaking & Community Events



10+ Community Events Produced or Sponsored by TBA in 2022 & 2023

- Play Music on the Porch Day
- Talent Spring Craft Crawl
- El Mercadito Vendor Markets 2022 & 2023- *produced by Coalicion Fortaleza*
- Pints for Pizza Fundraiser for the Grotto Pizzeria 2023
- Talent Summer Markets 2022 & 2023 - *produced by Talent Artisans & Growers*
- Talent Movies in the Park 2023 - *produced by Talent Artisans & Growers*
- Talent Harvest Festival 2022 - *produced by the City of Talent in partnership with Ana Byers*
- Lights on Bikes 2022 & 2023 - *produced by Talent Maker City*
- Dia de los Muertos Events & Race 2022 & 2023- *produced by Scenic G & Adelante Partners*

Music on the Commons Summer Concert Series

MUSIC ON THE COMMONS THE ATELIERS



MUSIC ON THE COMMONS ASHLEIGH FLYNN & THE RIVETERS



FREE!

MUSIC ON THE COMMONS

ALLEN GIARDINELLI

ENSEMBLE

08.12.2023

A photograph of a man with a beard and a white shirt with a dark vest, playing an acoustic guitar. The background is a dark blue gradient.

6-8 pm at **Talent Commons Library Park**
Music on the Commons is produced by the Talent Business Alliance and friends & sponsored by AllCare Health and Avista



Music on the Commons Summer Concert Series

3 Free “Music on the Commons” Community Concerts produced in 2023

- Ashleigh Flynn & The Riveters (June 2023)
- The Ateliers and the Rosa Lees (July 2023)
- Allen Giardinelli Ensemble (August 2023)

1st Annual Dia de la Independencia Celebration in Talent - produced as final “Music on the Commons” Community Concert in September 2023

- 400+ event attendees
- Event produced with Music on the Commons and El Mercadito events. Produced in partnership with Coalicion Fortaleza, Rogue World Music, and Rogue Action Center
- Music on the Commons with international Rising Star *La Dona!*
- Event sponsored by Travel Southern Oregon

Dia de la Independencia Celebration

Día de la Independencia Celebración Mexican Independence Day Celebration

ROGUE
WORLD
MUSIC

Talent
BUSINESS
ALLIANCE
Empowering Future Business Leaders

SÁBADO / SATURDAY 16 DE SEPTIEMBRE / SEPTEMBER 16



ROGUE
ACTION
CENTER

EL MERCADITO

COMIDA / FOOD * ARTE / ART * MÚSICA / MUSIC

3-8 PM OUTSIDE HISTORIC TOWN HALL
206 E MAIN ST. TALENT OR

MUSIC ON THE COMMONS
WITH RISING STAR

LA DOÑA 

6-8 PM EN EL TALENT COMMONS / PARQUE DE LA BIBLIOTECA
8-8 PM AT THE TALENT COMMONS / LIBRARY PARK



RARE Member - Destination Strategic Plan

In partnership with Phoenix Chamber and Travel Southern Oregon

- Grant applied for through University of Oregon and Americorp
- RARE Member will identify and partner with sector leaders (wine, biking, arts and culture, culinary, etc.) and create a structure for long-term working relationships.

Outcomes

- Member's Role: Destination Strategic Planning Manager
- Project Outcome: Destination Strategic Plan for Talent & Phoenix
- Anticipated Long-Term Impact: Inventory of community destination assets and opportunities will lay out a path for future investments and development of destination attractions and partnerships.

“Our Stories Through Art” Partnership

About the “Our Stories Through Art” Partnership

- Ford Family Foundation grant awarded for Project Strategic Planning
- The Strategic Planning process will be collaborative and will include community participation. The process will produce a strategic plan and work plan describing the purpose, outcomes, and community impacts of the project.
- The work plan will include implementation steps for:
 - Outreach and community education
 - Project timelines
 - Budget projections to guide a fundraising campaign
- **Partners include:**



**Thank you
to the community
for voting Talent
Business Alliance
#1 for “Most
Community-
Minded Business”
in town for 2023!**



Thank you to our partners for your support!



PHOENIX OREGON
CHAMBER OF COMMERCE





City Council Agenda Report

Meeting Date:	April 3, 2024	Staff Contact:	Gary Milliman
Department:	City Manager	E-Mail:	gmilliman@cityoftalent.org
Staff Recommendation:	Approval	Estimated Time:	10 mins.

ISSUE BEFORE THE COUNCIL

Approval of Intergovernmental Agreement with Rogue Valley Council of Governments for planning, grant management and human resources services as-needed

BACKGROUND

Community Development Director Kristen Maze has resigned effective April 5, and the Public Works Director position remains vacant. The City also has several grant-funded projects needing project management, such as the OEM/FEMA-funded Bear Creek Greenway Defensible Space and Hazardous Fuels Reduction project.

The City Manager contacted RVCOG management to discuss capacity and feasibility for retaining RVCOG planning and grant management staff to assist the City during this period of understaffing, and also to assist with the vacant director recruitment process. RVCOG has the capacity to assume management of the six active long-range planning projects currently managed by the Community Development Director, and to assist internal planning staff as-needed with current planning projects. RVCOG assisted the city in finalizing the submission of the grant application through FEMA/OEM, is familiar with this project, and has the capacity to handle both grant administration and project management. Finally, RVCOG has the capacity to provide recruitment services for the vacant positions.

The term of the proposed intergovernmental agreement would be through the month of August, 2024, and services would be provided on an as-needed basis at the hourly billing rate attached to the agreement. A not-to-exceed cap of \$50,000 is included in the agreement. No formal solicitation process is required for the retention of professional services from a partner governmental agency.

RELATED COUNCIL POLICIES

POTENTIAL MOTIONS

Motion to approve the Intergovernmental Agreement for planning, grant management and human resources services with the Rogue Valley Council of Governments.

ATTACHMENTS

- Draft Intergovernmental Agreement between City of Talent and Rogue Valley Council of Governments

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made and entered into by and between the Rogue Valley Council of Governments, a voluntary intergovernmental association, hereinafter referred to as "RVCOG," and the City of Talent, hereinafter referred to as CITY both of which are hereinafter referred to collectively as the "PARTIES."

WITNESSETH

WHEREAS, RVCOG is a voluntary association of local governments serving Jackson and Josephine Counties, Oregon; and

WHEREAS, the CITY is a member agency of RVCOG; and

WHEREAS, RVCOG has been asked by the CITY to provide services related to community development, including land use planning, grants and contracts administration, and project management;

WHEREAS, the purpose of this agreement is to make provisions for RVCOG to perform these services for the CITY and to receive a cost reimbursement for said services.

NOW THEREFORE, in consideration of the mutual terms, conditions, stipulations and covenants herein contained, the PARTIES do hereby agree to the following:

A. SCOPE OF SERVICES

The CITY hereby agrees to engage RVCOG to perform community development services, including land use planning, grants and contracts administration, and project management as directed and requested by the City Manager of the CITY.

B. TIME OF PERFORMANCE

The term of this agreement is April 1, 2024, to August 31, 2024, unless terminated earlier by either party in writing (see Section C of this agreement).

C. AMENDMENTS AND TERMINATION

- I. This document constitutes the entire agreement between the PARTIES and no other agreement exists between them for the scope of work above, either stated or implied, excepting agreements for additional services that are outside of the scope of work for this agreement. Any amendments or changes to the provisions of this agreement shall be reduced to writing and signed by both PARTIES.
2. This agreement will remain in effect until terminated by either party in accordance with this Section (C)(2). Either party may terminate this Agreement: a) for any or no reason, upon thirty (30) days' prior written notice to the other party; b) upon seven (7) days' written notice, upon the other party's default of any term or condition hereof and its failure to cure same within the 7-day period; or (c) if any contemplated funding from CITY is not obtained

or continued at levels sufficient to allow for full performance herein, this Agreement may be modified or terminated immediately to accommodate such reduction in funds.

3. Upon termination of this Agreement for reasons other than RVCOG's default, CITY shall remain responsible to RVCOG for applicable fees incurred for Services performed by RVCOG prior to such termination.

Such termination shall be without prejudice to any claims, obligations, or liabilities either party may have incurred prior to such termination.

D. PAYMENTS

1. RVCOG will invoice CITY on a monthly basis. CITY shall reimburse RVCOG within 30 days of receipt of invoice for costs accompanied by documents and receipts evidencing such costs and expenses. RVCOG invoices will be sent via email to gmilliman@cityoftalent.org.
2. CITY will reimburse RVCOG for services performed for CITY by RVCOG employees at the hourly rates detailed in Attachment A – Fee Schedule in an amount not to exceed \$50,000 for the period of this agreement. CITY will also pay for any supplies and materials and mileage incurred in performing the Services.

E. RESPONSIBILITIES

1. CITY shall administratively assist RVCOG in accomplishing the tasks identified under Scope of Services by making the payments identified in Section D. above; maintaining regular communication with RVCOG; helping to resolve differences that may arise between the PARTIES; and providing background information and technical support as necessary to accomplish any task assigned.
2. CITY shall make available all applicable policies, procedures, resolutions, reports, contracts, agreements, statements, and any other documentation necessary to enable accurate and timely performance of the Scope of Services.
3. RVCOG agrees to keep current all necessary business and professional registrations as may be required to perform the services required under this agreement.

F. INDEMNIFICATION

Subject to the limitations and conditions of the Oregon Tort Claims Act and the Oregon Constitution, each PARTY (an “indemnitor”) shall defend and indemnify each other PARTY, including its officers, agents, and employees (collectively, “Indemnitees”; individually, an “Indemnitee”), from any loss, damage, injury, claim, or demand by a third party against either party to this agreement arising from the negligent activities or willful misconduct of the Indemnitor or its officers, agents, and employees in their performance of this Agreement; provided, however, that an Indemnitor shall not be obligated to defend and indemnify and Indemnitee to the extent any loss, damage, injury, claim, or demand arises out of the Indemnitee’s negligence or willful misconduct.

G. COMPLIANCE WITH LAWS

RVCOG shall comply with all applicable laws, ordinances and codes of the federal, state and local governments in its performance under this Agreement.

H. INSURANCE

RVCOG shall provide to CITY upon execution of this Agreement, and prior to performing any work, a certificate of insurance meeting the requirements set forth below (Certificate).

- a) Commercial General Liability with a limit of at least \$1,000,000 per occurrence, with a \$2,000,000 annual aggregate.
- b) Workers' Compensation as required by applicable statutory law.
- c) Business Automobile Liability with a limit of at least \$1,000,000 per occurrence.

All insurance coverages indicated above must be underwritten by insurers licensed to do business in the state in which the RVCOG performs its services, and insurers must maintain an A.M. Best Rating of A+ or better.

CITY shall be named an "Additional Insured" under the Commercial General Liability policy carried by RVCOG via Additional Insured Endorsement attached to the Certificate. In addition, the policy shall be endorsed to state that the coverage extended to CITY shall be primary and non-contributory with any insurance coverages maintained by CITY. The Certificate shall specify that the above policies may not be canceled, nor the coverages reduced without providing CITY thirty (30) days' prior written notice by registered mail. Renewal Certificates and endorsements must be issued immediately upon renewal of all policies.

I. INDEPENDENT CONTRACTOR

RVCOG is an independent contractor under this Agreement, and neither RVCOG, its subcontractors, nor its employees, are employees of CITY. RVCOG is responsible for all federal, state and local taxes and fees applicable to payments for services of its employees under this agreement.

J. ASSIGNMENT AND SUBCONTRACTS

RVCOG shall not assign this contract or subcontract any portion of the Services without the prior written consent of CITY which consent shall not be unreasonably withheld. Any attempted assignment or subcontract without CITY's written consent shall be void. RVCOG shall be fully responsible for the acts or omissions of any of the assigns or subcontractors and of all persons employed by them. The approval by CITY of any assignment or subcontract shall not create any contractual relation between the assignee or subcontractor and CITY.

K. LIMITATIONS

This agreement in no way restricts RVCOG or CITY from participating in similar agreements with other public or private agencies, organizations, or individuals with regard to any aspect of this agreement, so long as the same do not unreasonably interfere with each parties' performance

herein.

L. REPORTS AND RECORDS

All work produced by RVCOG while working for CITY shall be the exclusive property of CITY provided that RVCOG may obtain a copy of any public record information by paying for the reproduction costs thereof.

IN WITNESS WHEREOF, THE PARTIES OF THIS AGREEMENT, HEREBY ACKNOWLEDGE THAT THEY HAVE READ THIS AGREEMENT, UNDERSTAND IT, AND AGREES TO BE BOUND BY THE TERMS AND CONDITIONS:

CITY OF TALENT:

Signature

Date

Title

Address, City, State, Zip

Phone

ROGUE VALLEY COUNCIL of GOVERNMENTS:

Ann Marie Alfrey, Executive Director
155 N 1st Street, PO Box 3275, Central Point, OR 97502
(541) 664-6674

Date

ATTACHMENT A

FEE SCHEDULE – 2023-2024

Hourly Loaded Rates*

Principal Land Use Planner	\$ 93.48
Associate Land Use Planner	\$ 69.26
Grants and Contracts Administrator	\$102.72
Project Management (NR Program Director)	\$108.92
Administrative Specialist	\$ 64.63

*Subject to annual adjustments on or about July 1 of each year this agreement is in force. Rates may also be adjusted on the first day of any month following an employee change in status. Hourly rates include travel time.

CITY will also reimburse RVCOG for mileage at the current IRS rate and any supplies and material costs incurred in performing the Services.



City Council Agenda Report

Meeting Date:	April 3, 2024	Staff Contact:	Gary Milliman
Department:	City Manager	E-Mail:	gmilliman@cityoftalent.org
Staff Recommendation:	Motion 2 (<i>below</i>)	Estimated Time:	10 mins.

ISSUE BEFORE THE COUNCIL

Consideration of Urban Forestry Committee Recommendations on Public Tree Management

BACKGROUND

At its meeting of March 13, 2024, the Talent Urban Forestry Committee made two recommendations to the City Council:

1. That the TUFC be consulted prior to the removal of any public trees.
2. That the City Council adopt a policy that all public street tree locations shall be preserved as suitable tree planting sites.

Staff comments on Recommendation 1: Ordinance 2019-958-O establishes the general duties and responsibilities of the TUFC. There is nothing in this Ordinance that envisions that the TUFC would have oversight authority on the placement or removal of trees.

Currently, the responsibility for management of the public right of way and public lands rests with the City Manager or his/her designee. The City Manager has authorized the removal of several hazard trees within the last 90 days. Three additional trees are scheduled for removal, one located at the Historical Society property (a hazard tree) and two at the Police Station that must be removed to complete the solar array project. Requiring consultation with the TUFC prior to removal of any public tree is an impairment in the City staff authority and responsibility for the management of the City's public lands. If the City Council wishes to provide some level of oversight to the TUFC in the removal of trees, staff suggests language similar to that which is in Ordinance 2019-958-O (H)(I) which provides that the TUFC would advise city staff upon request.

Staff comments on Recommendation 2: Clarification is needed as to what is intended to be enacted by this motion. Upon initial review, it appears that the desired policy would be a blanket policy that all existing street tree locations be preserved as-is and are deemed suitable as tree planting sites. To staff's knowledge, there has been no inventory of street tree locations throughout the City to determine that all current sites are suitable for maintaining existing trees or hosting new trees. Another concern is how such a policy might affect future public works projects; i.e., if a street widening or utility installation is needed and that project encroaches upon an preexisting tree location, would the public improvement need to be designed in such a manner as to preserve the tree location? There are also development review implications with such a policy. The Community Development and Public Works Departments should be consulted on any such policy proposal.

RELATED COUNCIL POLICIES

(more on next page)

POTENTIAL MOTIONS

1. Take no action.
2. Direct staff to include the recommendations of the Talent Urban Forestry Committee with respect to tree removal on public property and tree site preservation on public property for consideration in the program of work when a new City Tree Ordinance is developed.
3. Direct staff to return with an amendment to Ordinance 2019-958-O requiring the city staff to consult with the Talent Urban Forestry Committee prior to removing any tree on public property, excepting trees that have been determined to be a hazard to public safety.
4. Direct staff that all trees or previous tree location sites in the public right-of-way be retained.

ATTACHMENTS

- Ordinance 2019-958-O – Ordinance Codifying the City of Talent Urban Forestry Committee
- City of Talent Municipal Code – Chapter 18.135 – Public Trees
- City Charter – Chapter 5 – Powers and Duties of Officers

ORDINANCE NO. 2019-958-O
AN ORDINANCE CODIFYING THE CITY OF TALENT
URBAN FORESTRY COMMITTEE

WHEREAS the City Council of Talent, Oregon desires to codify the creation of the Talent Urban Forestry Committee in the Talent Municipal Code.

THE CITY TALENT DOES ORDAIN AS FOLLOWS:

A new Chapter is hereby established to read as follows:

Section 1. [Urban Forestry Committee Created] There is hereby created a Committee to be known as the Urban Forestry Committee. Its primary purpose shall be to assist and advise the City of Talent in the planning and developing of tree establishment, protection and preservation strategies consistent with the Tree City USA guidelines.

Section 2. [General Duties and Responsibilities] The Urban Forestry Committee is an appointed citizen body with the primary responsibility of providing recommendations to the Mayor and City Council on direction, planning and policy on matters pertaining to Tree City USA activities, tree planting care and establishment, and protection of public street trees. Duties and responsibilities of the Urban Forestry Committee shall be as follows:

A. To conduct an inventory of public properties and city rights-of way in need of tree plantings, recommend priorities for planting efforts, and provide a written report yearly to the City Council.

B. To develop and recommend to the City Council for its adoption, a master list of approved street tree species suitable for planting along the streets of the City, along with recommended and prohibited species for other locations and uses. Such lists shall be reviewed periodically and incorporated into the Talent Zoning Code.

C. To develop and recommend to the City Council for its adoption, policies for the planting, care and protection of public trees throughout the City.

D. To promote public knowledge and understanding of the value of urban tree canopy and street tree planting programs and requirements, and support community engagement through volunteer opportunities.

E. To work with city staff on Tree City USA planning and documentation requirements including the annually updated *City of Talent Urban Forestry Plan* and planning Arbor Day events.

F. To conduct an inventory and map the locations of "heritage trees" within the city.

G. To make recommendations to city staff for placement and species selection for all trees planted in parks and other city-owned properties.

H. Upon request, -to act in an advisory capacity to city staff or other city committees and commissions regarding implementation of arboriculture best practices and standards.

I. Upon request, to make recommendations to developers regarding placement and species selection for new developments in the city.

Section 3. [Membership – Compensation]. The Urban Forestry Committee shall consist of five (5) members and two (2) alternates to be appointed by the Mayor with the consent of the City Council. Two (2) member may live outside the city limits of Talent. Committee members shall receive no compensation for their service. A City Council member appointed by the Mayor and agreed to by Council shall serve as the Council liaison to the Committee.

Section 4. [Terms of Office – Vacancy]. Terms of office shall be for a period of two (2) years and shall expire on December 31 of the second year. Any vacancy shall be filled by the Mayor, with the consent of Council, for the unexpired portion of a term.

Section 5. [Officers]. The Urban Forestry Committee shall, at its first meeting of each calendar year, elect from its appointed members a Chair, Vice-Chair and Secretary.

Section 6. [Duties of Chair and Vice Chair]. The Chair shall preside at all meetings and set the agenda. The Vice Chair shall perform the duties of the Chair in the absence of the Chair, and such other duties as may be assigned by the Chair. The Chair or Vice Chair shall preserve the decorum at the Urban Forestry Committee meetings.

Section 7. [Minutes]. The secretary shall keep an accurate record of all Urban Forestry Committee meetings, including written minutes of all meetings. A written report shall be made monthly to the City Council summarizing all Committee activities and action. A copy of the approved minutes signed by the Chair of each Urban Forestry Committee meeting shall be delivered to the City Recorder for filing and said minutes shall be a public record and available for public inspection.

Section 8. [Quorum – Meetings – Rules and Procedures—Number of Meetings]. Three (3) of the voting members of the Committee shall constitute a quorum. The Urban Forestry Committee shall adopt rules and procedures consistent with city ordinances and this resolution. The Committee meetings shall include at least one (1) regularly scheduled meeting per month, unless canceled at the direction of the Chair due to lack of Committee business or other reason.


Section 9. [Removal from Commission]. If a member of the Urban Forestry Committee, without valid reason, misses three (3) regular Committee meetings within the same calendar year, that member shall be subject to removal from the Committee. In addition,

a Committee member may be removed, with consent of the City Council, following a public hearing. This process may be initiated by the City Council or by a unanimous recommendation from the remaining Urban Forestry Committee members.

Section 10. The City of Talent Urban Forestry Committee will develop and maintain Bylaws once the Committee is formed.

Duly enacted by the City Council in open session on October 16, 2019 by the following vote:

Ayes: 0 Nays: 0 Abstain: 0 Absent: 0



Gabriella Shahi, City Recorder and Custodian of City records

Chapter 18.135

PUBLIC TREES

Sections:

- 18.135.010 Description and purpose.**
- 18.135.020 Definitions.**
- 18.135.030 Permission to plant or remove.**
- 18.135.040 Tree planting notification.**
- 18.135.050 Trees prohibited.**
- 18.135.060 Public tree maintenance.**
- 18.135.070 Public tree committee.**
- 18.135.080 Arbor Day observance.**
- 18.135.090 Tree nominations – Heritage or significant.**

18.135.010 Description and purpose.

The purpose of this chapter is to provide for the regulation of planting, maintenance, and removal of publicly owned trees, shrubs, and other plants adjacent to public rights-of-way. [Ord. 918 § 1 (Exh. A), 2016; Ord. 817 § 8-3].1000, 2006.]

18.135.020 Definitions.

“Public tree” means a tree or woody plant with its base located within or adjacent to a public right-of-way or any tree or woody plant within a city park, or other publicly owned property. Public trees include trees within existing planting strips or sidewalk tree wells. Public trees typically have a single trunk at least two inches in diameter at a point six inches above the mean ground level at the base of the trunk.

Significant and Heritage Tree. See TMC [18.100.020](#). [Ord. 918 § 1 (Exh. A), 2016; Ord. 817 § 8-3].1010, 2006.]

18.135.030 Permission to plant or remove.

The removal of public trees should be compatible with guidelines adopted by the Oregon Department of Forestry. Except for the purposes of removal of dying or hazardous branches, maintenance by city crews, or pruning for purposes of maintaining tree health, no person shall plant, remove, cut above the ground, or disturb any public tree until a permit has been issued by the community development department. A permit for the removal of any public tree shall be in accordance with the tree preservation and protection requirements of Chapter [18.100](#) TMC

and shall also require a right-of-way permit. Applicants for a removal permit may be required to mitigate the removal of tree or trees in accordance with the provisions of TMC [18.100.070](#), Mitigation.

Planting of public trees shall generally follow construction of curbs and sidewalks; however, the city may defer tree planting until final inspection of completed dwellings to avoid damage to trees during construction. When public trees are proposed, their selection and installation shall be according to the following requirements:

- A. *Species Selection.* Trees shall be selected from the city's adopted tree list and shall be appropriate for the planning location based on the criteria found therein.
- B. *Caliper Size.* All street trees shall be a minimum of two-inch caliper at time of planting.
- C. *Spacing and Location.* Street trees shall be planted within the street right-of-way within existing and proposed planting strips or in sidewalk tree wells on streets without planting strips, except when utility easements occupy these areas. Street tree spacing shall be determined by the type of tree(s) selected and the canopy size at maturity and, at a minimum, the planting area shall contain 16 square feet or, typically, four feet by four feet. In general, trees shall be spaced at 30- to 40-foot intervals, except where planting a tree would conflict with existing trees, retaining walls, utilities and similar physical barriers. All public trees shall be placed outside utility easements and clear vision areas.
- D. *Growth Characteristics.* Trees shall be selected based on climate zone, growth characteristics and site conditions, including available space, overhead clearance, soil conditions, exposure, and desired color and appearance. The following should guide tree selection by developers and approval by the city:
1. Provide a broad canopy where shade is desired, except where limited by available space.
 2. Use low-growing trees for spaces under low utility wires.
 3. Select trees which can be "limbed-up" to comply with vision clearance requirements.
 4. Use species with similar growth characteristics on the same block for design continuity.
 5. Use deciduous trees for summer shade and winter sun, unless unsuited to the location due to soil, wind, sun exposure, annual precipitation, or exhaust.
- E. *Replacement.* Replacement of public trees shall be the responsibility of the developer for a period of two years from the time of planting, and shall be guaranteed through a warranty bond prior to final plat. [Ord. 918 § 1 (Exh. A), 2016; Ord. 817 § 8-3].1020, 2006.]

18.135.040 Tree planting notification.

The city may plant trees on any public right-of-way, park, or other public property. The city will notify private property owners 24 hours in advance before any tree, shrub, or plant is planted on public property within six feet of any owner's property. [Ord. 918 § 1 (Exh. A), 2016; Ord. 817 § 8-3].1030, 2006.]

18.135.050 Trees prohibited.

No person shall plant on any public property or private property the following trees if the tree's future critical root zone (CRZ) at maturity (CRZ is defined in TMC [18.100.020](#)) is within the public right-of-way: poplar, willow, cottonwood, fruit tree, or ailanthus, unless part of a city-authorized riparian restoration project. The recommended street tree list should be consulted before any tree is planted within or adjacent to the public right-of-way. No person shall plant any tree anywhere in the city so as to adversely affect public utilities. [Ord. 918 § 1 (Exh. A), 2016; Ord. 817 § 8-3].1040, 2006.]

18.135.060 Public tree maintenance.

A. *Tree Maintenance.* The city may require any trees, shrubs, plants, or vegetation in any public right-of-way, park, or other public property to be trimmed or pruned.

1. The city will maintain trees within the public right-of-way along collector and arterial streets.
2. The owners of property abutting streets other than arterial and collector streets in residential zoning districts within the city shall be responsible for the care and maintenance (trimming, pruning and spraying) of trees and shrubs located in the public right-of-way. Property owners shall also be responsible for repairing damage done to a street, sidewalk or curb by the roots of any tree or shrub where the CRZ is within the public right-of-way.
3. All owners of property within the city shall be responsible for the following:
 - a. Trimming, pruning and spraying trees on private property that overhang a public right-of-way.
 - b. Trimming and pruning of vegetation that obstructs motorist or pedestrian view of traffic signals, signs, streetlights, street names, or other markings or safety fixtures in the public way. Branches over the street shall be pruned to a height of 13 feet, six inches and eight feet above a sidewalk.
 - c. Repairing damage done to a street, sidewalk or curb by the roots of any tree or shrub on private property.
 - d. Removing trees and shrubs on private property that have been declared a public nuisance or a hazard.
 - e. *Debris Removal.* The person working on trees on a street, highway, or public area shall be required to remove all debris from the right-of-way by sunset of the same day, unless specifically authorized to do otherwise by the community development director, or designee. The acceptable standard shall be a broom clean finish or better.
4. If any property owner neglects to perform any duty required by this section and causes injury or damage to any person or property, that owner shall be liable to the person suffering such injury or damage and shall

indemnify the city for all damages the city has been compelled to pay in any such case. Such damages may be collected in a civil action against the property owner.

B. *Tree Topping.* It shall be unlawful as a normal practice for any person, firm, or city department to top any tree in the public right-of-way. Topping is defined as the severe cutting back of limbs to stubs larger than three inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms, or other causes, or certain trees under the utility wires or other obstructions where other pruning practices are impractical may be exempt from this provision.

C. *Dangerous Tree – Nuisance – Removal.* Any tree or shrub growing in any public property, on private property, or in a planting strip abutting public property, which is a public safety hazard or which may endanger the security or usefulness of any public street, sewer, or sidewalk; is declared to be a public nuisance. The abatement procedure of Chapter [8.10](#) TMC shall be applied.

D. *Trees – Abuse – Mutilation.* No person shall abuse, destroy, or mutilate any tree, shrub, or plant in a public planting strip, park, or any other public property. This includes attaching or placing any rope or wire (other than one used to support a young or damaged tree), signs, posters, or handbills to any public tree; or allowing any wire charged with electricity, or any gaseous, liquid, or solid substance which is harmful to the trees, to come in contact with the roots or leaves of any such tree. [Ord. 918 § 1 (Exh. A), 2016; Ord. 817 § 8-3].1050, 2006.]

18.135.070 Public tree committee.

The tree committee shall be a subcommittee of the parks commission. The responsibilities of the tree committee shall include the following:

- A. Making recommendations to the city council for nominating public trees for locally significant or heritage tree designation;
- B. Assisting city staff with Arbor Day observance. [Ord. 918 § 1 (Exh. A), 2016; Ord. 817 § 8-3].1060, 2006.]

18.135.080 Arbor Day observance.

The city shall observe Arbor Day once a year. The tree committee shall assist city staff with organizing any event to celebrate Arbor Day and the mayor shall issue a proclamation declaring the observance of Arbor Day. [Ord. 918 § 1 (Exh. A), 2016; Ord. 817 § 8-3].1070, 2006.]

18.135.090 Tree nominations – Heritage or significant.

Any community member may go before the tree committee to nominate a public tree to be designated as a locally significant or heritage tree. The tree committee will make a recommendation to the city council. Upon owner

approval, city council may pass a resolution to designate the nominated tree. [Ord. 918 § 1 (Exh. A), 2016; Ord. 817 § 8-3].1080, 2006.]

The Talent Municipal Code is current through Ordinance 979, passed May 17, 2023.

Disclaimer: The city recorder's office has the official version of the Talent Municipal Code. Users should contact the city recorder's office for ordinances passed subsequent to the ordinance cited above.

[City Website: www.cityoftalent.org](http://www.cityoftalent.org)

[City Telephone: \(541\) 535-1566](tel:(541)535-1566)

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Chapter V

Powers and Duties of Officers

Section 22. Committees and Commissions.

The Mayor and Council shall appoint:

- (1) Members of committees and commissions established by Council, and
- (2) Other persons required by the Council to act in an advisory capacity to the Council or its appointed committees and commissions.

Section 23. City Manager.

- (1) The City Manager is the administrative head of the City government.
- (2) A majority of the Council shall appoint and may remove the Manager. The appointment shall be without regard to political considerations and solely on the basis of administrative qualifications.
- (3) The Manager need not reside in the city.
- (4) Upon accepting the appointment, the Manager shall furnish the City a bond in an amount and a surety approved by the Council. The City shall pay the bond premium.
- (5) The Manager shall be appointed for a definite or indefinite term and may be removed by a majority of the Council at its pleasure.
- (6) The Manager shall:
 - a. Attend all Council meetings unless excused by the Council or Mayor;
 - b. Keep the Council advised of the affairs and needs of the City;
 - c. See the provisions of all ordinances and resolutions are administered to the satisfaction of the Council.
 - d. See that all terms of franchises, leases, contracts, permits and privileges granted by the City are fulfilled;
 - e. Appoint, discipline and remove appointive personnel, except appointees of the Mayor and Council;
 - f. Supervise and control the Manager's appointees in their service to the City;
 - g. Organize and reorganize the departmental structure of City government;

- h. Prepare and transmit to the Council an annual City budget;
 - i. Supervise City contracts;
 - j. Supervise operation of all City owned public utilities and property; and
 - k. Perform other duties as the Council prescribes consistently with this charter.
- (7) The Manager may not control:
- a. The Mayor or the Council;
 - b. The Municipal Judge in the judge's judicial functions; or,
 - c. Except as the Council authorizes, any appointee of the Mayor and Council.
- (8) The Manager and other personnel whom the Council designates may sit with the Council but may not vote on questions before it. The Manager may take part in all Council discussions.
- (9) When the Manager is absent from the City or disabled from acting as Manager, or when the office of Manager becomes vacant, the Council shall appoint a Manager Pro Tem, who has the powers and duties of Manager, except that the Manager Pro Tem may appoint or remove personnel only with approval of the Council.
- (10) Except in Council meeting, no council member may directly or indirectly, by suggestion or otherwise, attempt to influence the Manager or a candidate for the office of Manager in the appointment, discipline, or removal of personnel or in decisions regarding City property or contracts. A violator of this prohibition may be removed from office by a court of competent jurisdiction. In a Council meeting, members of the Council may discuss with, or suggest to, the Manager anything pertinent to City affairs.

Section 24. Municipal Court and Judge.

- (1) If the Council creates the office of Municipal Judge and fills it by appointment, the appointee shall hold, within the City at a place and time that the Council specifies, a court known as the Municipal Court for the City of Talent, Jackson County, Oregon.
- (2) Except as this charter or City ordinance prescribes to the contrary, proceedings of the court shall conform to general laws of this state governing justices of the peace and justice courts.
- (3) All area within the City and, to the extent provided by state law, area outside the City is within the territorial jurisdiction of the court.
- (4) The Municipal Court has original jurisdiction over every offense that an ordinance of the City makes punishable. The court may enforce forfeitures and other penalties that such ordinances prescribe. The court also has jurisdiction under state law unless limited by city ordinance.

- (5) The Municipal Judge may:
- a. Render judgments and impose sanctions on persons and property;
 - b. Order the arrest of anyone accused of an offense against the City;
 - c. Commit to jail or admit to bail anyone accused of such an offense;
 - d. Issue and compel obedience to subpoenas;
 - e. Compel witnesses to appear and testify and jurors to serve in the trial of matters before the court;
 - f. Penalize contempt of court;
 - g. Issue process necessary to effectuate judgments and orders of the court;
 - h. Issue search warrants; and
 - i. Perform other judicial and quasi-judicial functions prescribed by ordinance.
- (6) The Council may authorize the Municipal Judge to appoint municipal judges pro tem for terms of office set by the Judge or the Council.
- (7) Notwithstanding this section, the Council may transfer some or all of the functions of the Municipal Court to an appropriate state court.

The City Charter is current through amendments effective January 1, 2017.

Disclaimer: The city recorder's office has the official version of the Talent City Charter. Users should contact the city recorder's office for amendments adopted subsequent to the amendment cited above.

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City Council Agenda Report

Meeting Date: April 3, 2024
Department: City Manager
Staff Contact: Gary Milliman
E-Mail: gmilliman@cityoftalent.org
Estimated Time: 10 mins.

Staff Recommendation: Plan adoption: select from options
Lease Agreement: Motion 2

ISSUE BEFORE THE COUNCIL

Consideration of Jackson County Community - Long Term Recovery Plan and Lease Agreement

1. Consideration of a Resolution adopting the final October 2023 Rogue Reimagined Regional Long-Term Recovery Plan prepared by the Jackson County Community Long-Term Recovery Group in collaboration with Jackson County residents, stakeholders, and the jurisdictions affected by the 2020 Almeda and South Obenchain Fires.
2. Lease Agreement with Jackson County Long Term Recovery Group

BACKGROUND

Plan Adoption

The Jackson County Community Long-Term Recovery Group (JCC-LTRG) contracted with Urban Design Associates (UDA) to complete a Regional Long-Term Recovery Plan (R-LTRP) following the 2020 Almeda and South Obenchain Fires. The R-LTRP is a comprehensive document intended to unite recovery resources with remaining unmet needs following the fires and help impacted communities build resiliency against future disasters. Rogue Reimagined, the name of this effort, is intended to be a collaborative recovery planning process guided by the community.

The Plan includes a number of recommendations ranging from development policies on one-way streets to “promote wildfire risk reduction standards as a potential approach to reducing residential insurance premiums.” Some of these recommendations could impact future development proposals and master plans, such as the Transportation System Plan.

Although these recommendations are optional, the City is called upon to take these recommendations into consideration in the development review process, and could prompt code changes, or require explanation as to why a recommended policy was not incorporated into a future plan or development approval.

Primary funding for this activity was provided roughly \$180,000 in Municipal Wildfire Assistance Program (MWAP) funds that the City of Phoenix applied for on behalf of the JCC-LTRG as pass-through funding for the effort. The City of Talent has participated in this effort through participation by the City staff and by providing office space and Community Center meeting space for JCC-LTRG at no cost.

The Federal Emergency Management Agency (FEMA) uses its long-term community recovery assessment tool to analyze needs and determine short- and long-term goals for recovery, rebuilding, and resilience following a disaster event. This document follows FEMA’s framework for recovery, guided by the community’s vision for a reimagined Rogue Valley. The final version of the Plan can be found on the JCC-LTRG’s website: <https://www.roquereimagined.org/the-plan> Attached is an excerpt from the Plan

discussing recovery efforts in Talent.

In reviewing the Plan, staff found a number of excellent recommendations for “building back stronger” and emergency preparedness going forward. The Plan document also notes that there are other overlapping initiatives, described as “parallel initiatives.” Mayor Ayers-Flood expressed concern at a Council meeting that there appears to be significant redundancy in the various post-fire recovery plans. Staff suggests that JCC-LTRG prepare a matrix of all jurisdictional plans to help identify approaches to coordination of recovery and disaster planning efforts.

The City of Phoenix considered a Resolution to adopt the Plan in November 2023, and declined to take action. The JCC-LTRG is planning to request a similar Resolution from Jackson County and Shady Cove. JCC-LTRG made a presentation at an earlier meeting of the City Council on this matter, and wishes to provide an update at the April 3, 2024, City Council meeting.

Lease Agreement

The City initially entered into a lease agreement with JCC-LTRG in October 2022 for a 750 square foot office space on the second floor of the Talent Depot. This agreement was renewed in June 2023 for a period of six months, through January 1, 2024.

The City currently charges \$1.00 monthly and provides the remaining rental value (as determined in June 2023 at \$969.94 per month) as an in-kind contribution. The City of Phoenix and Jackson County have made in-kind contributions of lower value, including serving as a pass-through agent for grant funding, and providing data that assisted with the planning effort. However, these contributions are not anticipated to be ongoing. Staff believes that JCC-LTRG develop a financial support plan that equitably distributes the cost of its continuing operation among the affected jurisdictions. They note in their correspondence that they anticipate providing staff support for the Re-Oregon program, which may continue to early 2029.

JCC-LTRG is requesting a renewal of the agreement with a term ending June 30, 2025, and with an option to renew at that time. JCC-LTRG is requesting that the space continue to be provided at \$1.00/monthly.

Staff contacted a local property management company for information concerning the market rate for office space in Talent. Several comparables were provided, leading to a finding that the market rate is \$1.00-1.25 per square foot per month. However, this rate would be impacted negatively because the space at the Depot is on the second floor and is not ADA accessible. Thus, staff is recommending a rate of \$0.75 per square foot (\$562.50 per month) for this non-profit organization use effective July 1, 2024.

RELATED COUNCIL POLICIES

POTENTIAL MOTIONS

On the Jackson County Community - Long Term Recovery Plan:

1. Take no action.
2. Motion to direct staff to prepare a Resolution adopting the Rogue Reimagined regional long term recovery plan for consideration at the May 1st, 2024 City Council meeting.
3. Motion to acknowledge the Rogue Reimagined regional long-term recovery plan as an optional guidance document for emergency planning and long-term recovery purposes.

On the lease agreement with the JCC-LTRG:

1. Continue the lease through July 31, 2025, with current terms with an option to renew.

2. Extend the existing lease agreement through July 31, 2025, with a modification that the lease payment rate shall adjust from \$1.00 per year to \$562.50 per month effective July 1, 2024.
3. Acknowledge that the lease has expired and provide 30 day notice to vacate the premises.

ATTACHMENTS

- Supporting documents



Jackson County Community Long-Term Recovery Group

PO Box 680 | Talent, Oregon 97540
care@jccltrg.org | www.jccltrg.org

02-27-2024
City of Talent
110 E. Main Street
Talent, Oregon 97540

Dear Talent City Council,

I am writing to formally request time on the Council agenda to discuss the Rogue Reimagined regional long-term recovery plan, to seek approval or adoption. The comprehensive plan developed collaboratively with various stakeholders and jurisdictions, including the City of Talent, represents a milestone in our efforts towards a resilient and vibrant future for our community.

Throughout the drafting process, we have diligently worked alongside city staff to ensure that Rogue Reimagined aligns seamlessly with the City of Talent's narrative of recovery from the Almeda fires. We are grateful for the valuable feedback from Mayor Ayers-Flood and the Council during the study session, where the significance of our coordination and efforts was duly recognized.

Importantly, Rogue Reimagined has engaged local stakeholders and fostered regional collaboration with jurisdictions, including the cities of Phoenix and Shady Cove, and Jackson County. Together, we have identified 21 recovery projects essential for achieving regional long-term recovery, laying the foundation for a resilient and prosperous Rogue Valley.

Talent residents have played an integral role in shaping the recovery projects outlined in Rogue Reimagined. Their feedback gathered through a series of in-person events and digital platforms, has ensured that the plan reflects the needs and priorities of our fire survivors. If you have not yet reviewed the plan, I invite you to review the plan in its entirety via the following link: [Rogue Reimagined R-LTRP](#)

Your input and support are crucial as we seek to implement Rogue Reimagined. I have attached a draft resolution, adapted from the City of Paradise's adoption. Additionally, I

have included verbiage prepared by the City of Phoenix's staff, as requested by their Council, for your reference in drafting legal language.

I respectfully request your consideration of this matter and look forward to discussing Rogue Reimagined in more detail during an upcoming Council meeting. Together, let us continue to move mountains and work together towards a recovered and resilient Rogue Valley.

Thank you for your attention to this request.

Caryn Wheeler Clay
Executive Director
Caryn@jccltrq.org

1. Draft verbiage adapted from the City of Paradise's adoption:

- a. Resolution Adopting the final October 2023 Rogue Reimagined Regional Long-Term Recovery Plan prepared by the Jackson County Community Long-Term Recovery Group in collaboration with Jackson County residents, stakeholders, and the jurisdictions affected by the 2020 Almeda and Obenchain Fires.

2. Verbiage prepared by the City of Phoenix's staff for their Council's reference.

There had been a request from Council to partner on drafting legal language.

- Motion to adopt Resolution xxx. Adopting the final October 2023 Rogue Reimagined Regional Long-Term Recovery Plan prepared by the Jackson County Community Long-Term Recovery Group in collaboration with Jackson County residents, stakeholders, and the jurisdictions affected by the 2020 Almeda and Obenchain Fires.



REGIONAL LONG-TERM RECOVERY PLAN

2020 Almeda & South Obenchain Fires

WHY NOW?

Since September 8th, 2020, the Rogue Valley has made giant steps in rebuilding from the Almeda and South Obenchain fires. Neighbors are returning, businesses are reopening, and community foundations are being repaired. These incredible accomplishments are thanks to the extraordinary actions of community leaders, local for-profit and non-profit organizations, state and federal partners, and individual neighbors.

But challenges remain. Recovery is not a quick, one-size-fits-all process, especially at this incredible scale that crosses jurisdictional boundaries and impacts so many.

As the Rogue Valley heals, it is crucial to consider an uncertain future. Southern Oregon's fire season is getting longer and more dangerous with the changing climate, forcing communities to adapt and learn how to protect themselves and bounce back after tragedy.

The evolution of the Rogue Valley since the 2020 fires represents a changed landscape from which new recovery priorities have emerged. Rogue Reimagined is the community-led planning process that provides actionable, deliverable projects that will help recover, rebuild, and reimagine a resilient Rogue Valley and carry the momentum of past recovery efforts forward into the future. This Regional Long-Term Recovery Plan (R-LTRP) is the result of this effort.

*United in tragedy,
the Rogue Valley can
collaborate to build back
safer and stronger*

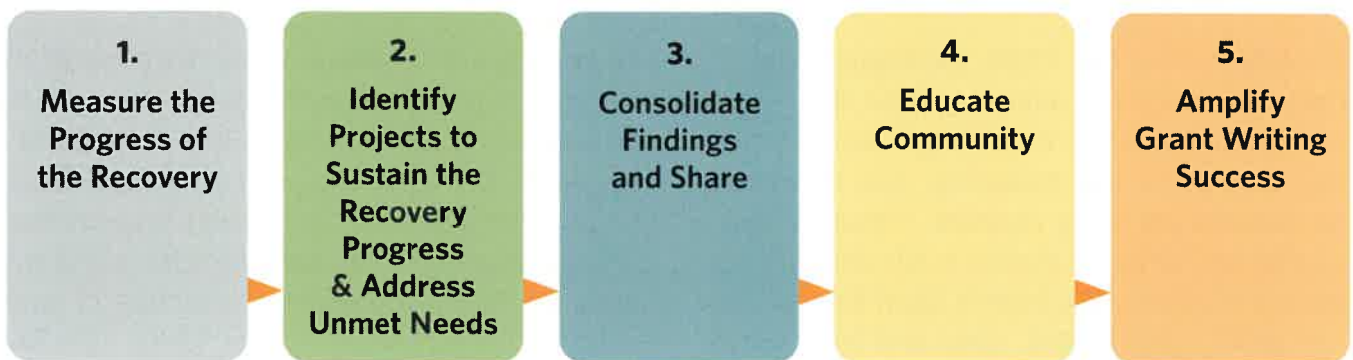


BUILDING A ROADMAP TO RECOVERY

This Regional Long-Term Recovery Plan (R-LTRP) is a comprehensive document intended to unite recovery resources with remaining unmet needs following the 2020 Alameda and South Obenchain Fires and help impacted communities build resiliency against future disasters. Rogue Reimagined is a collaborative recovery planning process guided by the community.



The goals of the R-LTRP are as follows:



Following significant disaster events, the Federal Emergency Management Agency (FEMA) uses its long-term community recovery assessment tool to analyze needs and determine short- and long-term goals for recovery, rebuilding, and resiliency. This plan follows FEMA's framework for recovery, guided by the community's vision for a reimagined Rogue Valley.



RECOVERY PROJECTS

The community identified the following Recovery Projects as necessary for rebuilding and recovery from the 2020 Alameda and South Obenchain fires. Recovery Projects are organized based on three categories:

- Post-Fire Recovery
- Long-Term Adaptation
- Regional Resiliency

The R-LTRP is a comprehensive community vision and blueprint for recovering, rebuilding, and reimagining the Rogue Valley.



POST-FIRE RECOVERY

This category focuses on finding solutions to problems directly caused by the 2020 wildfires. Rebuilding has been underway since that day, but complete recovery is a long-term endeavor.

Recommended Recovery Projects include:

1. Focus on Below Market-Rate Ownership Housing
2. Accelerate Development of Affordable Housing
3. Support First-Time Homebuyers
4. Reduce Insurance Premiums
5. Build Back Brick-and-Mortar Businesses
6. Leverage Cities' Ability to Boost Redevelopment
7. Provide for Long-Term Behavioral Health Services



LONG-TERM ADAPTATION

This category spotlights the increased risk of wild-fire due to the increasing frequency of extreme weather events and the need to adapt building practices, environmental policies, and human behaviors to this evolving threat in order to prevent another disaster.

Recommended Recovery Projects include:

8. Expand Hazardous Fuels Reduction
9. Improve Fire Safety on Evacuation Routes
10. Strengthen Emergency Notification Systems
11. Encourage Connected Streets
12. Promote Defensible Space Standards
13. Set One Standard for Fire-Resistant Homes
14. Support Fire-Safe Education



REGIONAL RESILIENCY

This category highlights ways for the Rogue Valley to bounce back, solving issues that ailed the region even before the fires and directing these visions toward a brighter future.

Recommended Recovery Projects include:

15. Be Prepared for the Next Disaster
16. Make the Bear Creek Greenway Safe
17. Provide for Multilingual Communications
18. Address Food Insecurity Funding
19. Expand Transportation Options
20. Embrace Sustainable Development
21. Improve Local Social Determinants of Health

RECOVERY PLANNING LEAD

- Jackson County Community Long-Term Recovery Group



MAJOR FUNDING MADE POSSIBLE BY

- American Red Cross
- Business Oregon

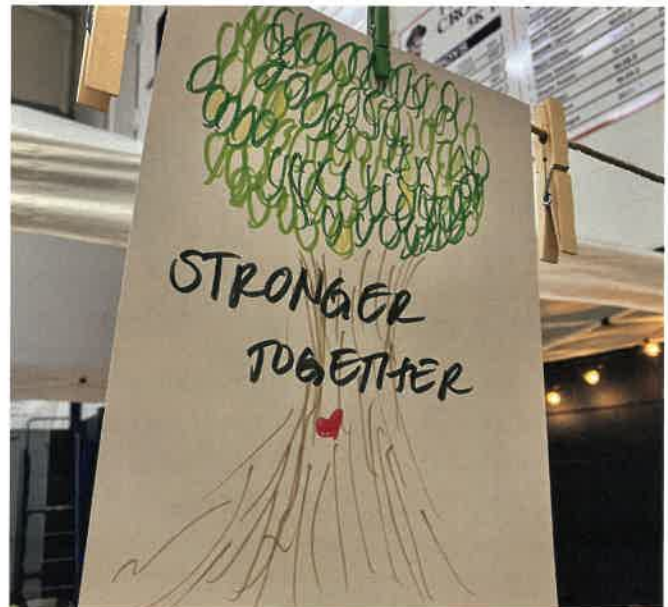
ADDITIONAL SUPPORT FUNDING PROVIDED BY

- City of Phoenix
- City of Talent
- Ford Family Foundation
- Oregon Community Foundation
- Pacific Power

MOVING FORWARD

The JCC LTRG will work with recovery project leads and conveners to keep the community updated on the progress of these efforts. To get involved or stay up to date, visit www.RogueReimagined.org

To read the full plan, visit



ROGUE REIMAGINED PARTNERS

- AARP Oregon
- City of Phoenix
- City of Shady Cove
- City of Talent
- Coalición Fortaleza
- Firebrand Resiliency Collective
- Housing Authority of Jackson County
- Humane Leadership Institute
- Jackson County
- Oregon Department of Emergency Management
- Oregon Housing and Community Services
- Phoenix-Talent School District
- Rogue Action Center
- Rogue Food Unites
- Rogue Valley Community Organizations Active in Disaster
- Rogue Valley Council of Governments, Senior and Disability Services
- Rogue Valley Transportation District
- SOREDI
- Talent Business Alliance
- United Way of Jackson



ENCOURAGE CONNECTED STREETS

Recovery Priority



Tier 1

Establishing policies related to long dead-end streets goes hand-in-hand with fire and life safety. This is a Tier 1 priority.

Project Description

Promote connected streets with a minimum of two ways in and out for new subdivisions.

Requiring two means of ingress and egress for future residential developments would increase safety by doubling evacuation options. Moving forward, local jurisdictions should establish standards for a maximum safe distance and/or number of homes before an additional means of access is required.

Although connecting most existing long dead-end roads is technically challenging and prohibitively expensive, options to connect streets with more than a few existing homes in urbanized areas should also be considered when occupants express a safety concern.

Relevance to Jackson County

Jackson County already encourages no long dead-end streets in new subdivisions. The County Land Development Ordinance (LDO) Section 12.2.4 (B) prohibits dead-end street configurations, such as cul-de-sacs, unless there is no feasible alternative.

Leads or Convenues

- Jurisdictions

Supporting Partners

- Police departments
- Fire departments
- Fire districts

Action Steps

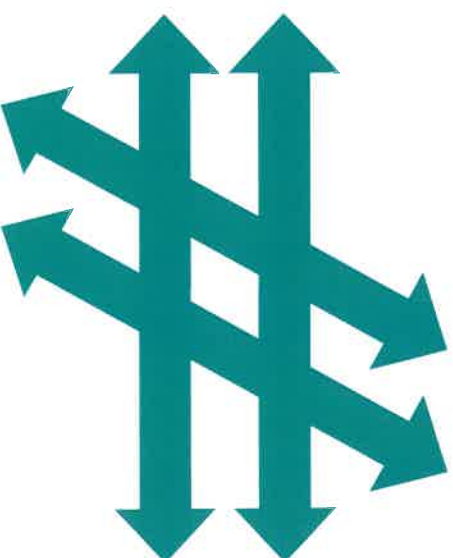
- Identify existing long dead-end streets that need to be fixed
- Research and scoping with law enforcement and fire personnel
- Recommend a policy
- Adopt policies

Cost Estimate (Spent and Projected)

- N/A

Potential Resources

- Private developers



Return on Investment

Preventing loss of life when residents get trapped on dead-end streets in a disaster.

Timeline

0 to 2 years.



CITY OF TALENT

A Note on Progress from the City

In the aftermath of the 2020 Alameda Fire, the City of Talent embarked on a determined path of recovery and rebuilding. The community's resilience shines through as the city has made significant progress over the past three years. Initially, the focus was on resurrecting residential areas, with affordable housing developments following suit thanks to vital grants from state and federal agencies. Although the restoration of the economic base faced its challenges, particularly in commercial development, the city's Community Development department is now witnessing a growing number of commercial projects and buildings emerging at City Hall.

The table on the following page provides summarized statistics of Talent's rebuilding following the Alameda Fire. Jackson County's GIS consultant worked to clearly define the metrics of rebuilding for a county-wide dashboard, from which this information was recorded.

For the Rebuild Activity dashboard, damage assessment was used as the base data, with only major damage and destroyed structures evaluated. Structure types were assigned to



City of Talent signage.

each damage assessment to identify primary and secondary commercial and residential structures (manufactured, single family, multi-family, etc.). Building permit data and imagery is then used to determine a structure's rebuild status, as opposed to solely using a Certificate of Occupancy. Here, a structure is defined as rebuilt if it is being used for its intended, rebuilt purpose as determined by permits, aerials, and county staff input. There is also a feedback mechanism in the dashboard where owners can submit corrections.

Summary of Talent Alameda Fire Rebuild Activity

<p>Structures Destroyed or With Major Damage</p> <p>Structures Destroyed or With Major Damage refers to the total number of primary structures considered destroyed or with significant damage necessitating rebuilding</p>	<p>PRIMARY SINGLE FAMILY RESIDENCES Primary Single Family Residences zoned as single family, duplexes, and accessory dwelling units</p> <p>PRIMARY MULTI-FAMILY RESIDENCES Primary Multi-Family Residences includes units in fourplexes and above</p> <p>PRIMARY MANUFACTURED HOME RESIDENCES Primary Manufactured Home Residences includes main home structures</p>	<p>TOTAL PRIMARY RESIDENTIAL STRUCTURES Combines all Primary Residential Structures</p>	<p>PRIMARY COMMERCIAL STRUCTURES Primary Commercial Structures includes structures associated with core business functions</p>
<p>Structures Recovered or Permitted</p> <p>Structures Recovered or Permitted refers to recovered structures that have finalized structural building permits, certificates of occupancy, or have been confirmed complete by staff or the property owner; permitted structures have a structural permit related to the recovery of the main building and can include mobile home or RV parks that have a park site plan underway or are currently being used as FEMA temporary housing</p>	<p>215</p> <p>23</p> <p>52</p>	<p>290</p> <p>44%</p>	<p>15</p> <p>28%</p>
<p>Structural Permits in Progress</p> <p>Structural Permits in Progress refers to the structures that are not yet recovered but have active structural building permits</p>	<p>34</p> <p>8</p> <p>142</p>	<p>184</p> <p>28%</p>	<p>15</p> <p>28%</p>

Results as of September 2023



AGE+ Talent Senior Apartments under construction.



Talent Harvest Festival 2022.

Notable Projects/Efforts

- Rebuilt about 75% of housing lost in the fires, at higher densities
- Rebuilt two affordable housing complexes. CASA helped to create a third affordable housing option at Talent Mobile Estates
- AGE+ is working to build 22 units of senior affordable housing
- Climate Friendly Area program which will increase density and promote live-work environments to reduce climate impacts of transportation use
- Transportation Growth Management (TGM) promoting pedestrian-friendly, walkable areas along Highway 99

- Fully recovered the wildfire-impacted Talent-Ashland-Phoenix (TAP) waterline infrastructure

- Rebuilding commercial at Clearview
- Rebuilding Goodnight Inn as mixed-use commercial with 12 residential units
- Rebuilding affordable housing, including Renaissance Flats (72-unit affordable housing) opening Fall 2023
- Rebuilding Malmgren Garage
- Rebuilding Talent Maker City at new location on Talent Avenue
- Beginning to update zoning code post-fire
- Continuing work on Title 17 Subdivision
- Reinstated Architectural Review Committee for Talent's Old Town Design District.

Major Grant Awards

- American Recovery Plan Act
- Municipal Wildfire Assistance Program (MWAP)
- T-Mobile Hometown Grant
- Oregon Watershed Enhancement Board
- Federal Emergency Management Agency (FEMA) Public Assistance Reimbursement
- Coronavirus Relief Funds
- Ford Foundation



Clear View Drive commercial properties under construction.



Talent City Hall building in downtown Talent.



Goodnight Inn under construction.

OVERVIEW OF PARALLEL INITIATIVES

In the time since the Alameda and South Obenchain Fires, hundreds of residents, organizations, and local businesses have provided critical support in the name of recovery. The sheer magnitude of support services in the immediate aftermath of the fires is extraordinary and deserves recognition. While some of these preexisting efforts have been incorporated into the Recovery Projects in this R-LTRP, the following efforts are independently successful and likely do not require the support of this document. Rather, this chapter is intended to acknowledge and celebrate the multitude of achievements of the Rogue Valley community.

Some of the organizations and jurisdictions that are or have been engaged in parallel initiatives that have aided in Jackson County's long-term recovery include:

- 1st Phoenix Community Center
- All in for Health
- Coalición Fortaleza
- Firebrand Resiliency Collective
- Habitat for Humanity
- Jackson Care Connect
- Jackson County Library Services
- La Clinica

- Oregon State University (OSU) Extension
 - Phoenix-Talent Schools Community Care Department
 - Rogue Action Center
 - Rogue Food Unites
 - Rogue Valley Communities Active in Disaster
 - Rogue Valley Transportation District
 - SO Health-E
- Thank you to the representatives from each of these groups for organizing and compiling much of the following information.



American Red Cross

business **oregon**



JACKSON COUNTY LIBRARY SERVICES

WORKSOURCE OREGON
Rogue Valley



ROGUE ACTION CENTER



Phoenix-Talent Schools
Excellence For Everyone



LA CLINICA



Oregon State University
Extension Service

SO Southern OREGON UNIVERSITY
LATINO/A/X PROGRAMS



Southern Oregon Regional Economic Development, Inc.
Wildly Serious About Business



SO Health-E
Advancing the Health Equity



PHOENIX OREGON
CHAMBER OF COMMERCE

Gary Milliman

From: Caryn Wheeler Clay <caryn@jccltrg.org>
Sent: Thursday, March 21, 2024 8:07 AM
To: Gary Milliman
Subject: Re: FW: Requests

You don't often get email from caryn@jccltrg.org. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hey Gary,

We would also like to include a brief update for the Council and Mayor on the ReOregon program.

Caryn Wheeler Clay
she/her or they/them ([Why pronouns matter](#))
Executive Director
Jackson County Community Long-Term Recovery Group
jccltrg.org
linktr.ee/jccltrg

Visit RogueReimagined.org to learn more about how we are supporting recovery and resiliency after the 2020 Almeda and South Obenchain fires.

"Kindness is a language which the deaf can hear and the blind can see." _ Mark Twain

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On Tue, Mar 19, 2024 at 6:39 PM Caryn Wheeler Clay <caryn@jccltrg.org> wrote:

Thank you for the update. My responses are below:

- What financial or in-kind contributions have been provided by the cities of Ashland, Phoenix, and the County to support the operation of JCC LTRG, and how does that level of support compare with the value of Talent's in-kind contribution of office space? Are there ongoing commitments of financial or in-kind contributions by the agencies listed above through June 2025? What are those commitments?
 - The City of Phoenix and Jackson County have significantly supported the operation of JCC LTRG (Jackson County Community Long-Term Recovery Group) through both financial and in-kind contributions. These contributions have been vital for completing

- the Regional Long-Term Recovery Plan, Rogue Reimagined, and for facilitating recovery-driven collaborative projects and events within the community.
- **City Of Phoenix**—The City of Phoenix, alongside the County, has been a pivotal supporter of JCC LTRG through significant in-kind contributions. One notable example is their involvement in Rogue Reimagined, where the City of Phoenix City Manager and Deputy City Manager provided crucial hours of in-kind support as key stakeholders. This support has encompassed offering professional expertise, active participation in the Steering Committee, and support in the writing of the report. Such contributions underscore the City of Phoenix's commitment to fostering collaboration and driving tangible outcomes in our region's long-term recovery.
 - City of Phoenix has also served as the passthrough entity for Business Oregon Municipal Wildfire Assistance Program (MWAP) funding that enabled the realization of the Rogue Reimagined plan. The reimbursement process has been complex and cumbersome, as Business Oregon has never done this. The administrative burden of this effort has been significant for the City of Phoenix and is ineligible for reimbursement.
- **Jackson County**—Jackson County Emergency Manager Holly Powers has been a driving force behind numerous impactful collaborative efforts between our organization and the county. Notably, she was a co-producer for the Weaving Resilience—the first After Active Review of social services providers in the state—conducted last year and was key to its successful execution. The event, a testament to our strong partnership with Jackson County, drew participation from over 47 representatives from 34 community-based organizations. Behind the scenes, the meticulous planning and execution of this event represented significant time and effort—invaluable in-kind contributions that epitomize the dedication of Holly Powers and our collaborative efforts with Jackson County. Additionally, they offered financial contributions to the event, ensuring the successful execution of Weaving Resilience.
- **City of Talent**—Talent’s contribution through the office space is outlined below:

Period	Cost	Duration	Total
October 6, 2022 to October 31, 2022	\$784.74	1 month	\$784.74
November 1, 2022 to January 31, 2023	\$941.69/month	3 months	\$2825.07
February 1, 2023 to June 30, 2023	\$969.94/month	5 months	\$4849.70
July 1st, 2023 to December 31, 2023	\$969.94/month	6 months	\$5819.64
		Total in-kind	\$14,279.15

- Each contribution, whether financial or in-kind, plays a crucial role in supporting the overall operations and initiatives of JCC LTRG, contributing to the long-term recovery and resilience of Talent residents.
- **City of Ashland**—The City has not been part of recovery efforts and so has not provided in-kind or financial contributions to recovery efforts via the JCC LTRG.
- **Community Center**
 - We are not seeking an in-kind contribution for the community center fee. We hope to rent it monthly through October for three hours each to host the General Meetings, which convene partners to share information and identify any gaps and barriers to

recovery from the Alameda and South Obenchain fires. We are working towards making two of the General Meetings evening events that would invite more community participation so survivors can hear directly from recovery leadership about recovery progress and get their questions answered.

- Implications of adopting or accepting the Rogue Reimagined—
 - Commitment to Funding: Adopting the plan itself does not commit the city to providing funding for recovery efforts. However, the plan may outline strategies and priorities that could require funding. The city would need to decide on funding allocations separately based on its budgetary process and available resources.
 - Impact on Development Standards or Land Use Decisions: The plan could influence current city development standards and land use decisions by providing a framework for incorporating resilience and recovery considerations into these processes. For example, the plan might recommend changes to zoning regulations to reduce vulnerability to future disasters or suggest incentives for developers to build more resilient structures. Ultimately, the extent of the impact would depend on how the city chooses to implement the plan recommendations.
 - The plan makes **nonbinding** recommendations based on community and stakeholder input. Funding and changing development standards would require a separate hearing/legal action.
 - Adopting or accepting the plan strengthens any federal applications the City might pursue based on recommendations within the plan, as disaster recovery plans, like Rogue Reimagined, are based on tools provided by FEMA to support disaster-impacted communities in pursuing federal funding.
- Adoption of plan by other jurisdictions
 - We are actively engaged in bringing the proposed plan to the agendas of the jurisdictional partners and beyond. The motion to adopt the plan is key, as it not only showcases the cities' long-term commitment to recovery but also acknowledges the importance of the feedback and priorities as defined by Talent residents and local leaders.
 - This report has been meticulously crafted, drawing upon extensive data and feedback from Talent residents, including insights gleaned from over 1200 survey responses, community listening sessions, and constructive conversations with key leadership within local recovery efforts. Ultimately, adopting the plan is a commitment to address the needs and future vision of what Talent residents hope for their community.
 - While Talent will never be what it was before the fire, we remain dedicated to an even stronger, more resilient Talent. This initiative will contribute significantly to achieving that goal, inviting CBOs to move that work forward in collaboration with municipal leadership.
 - Moreover, Rogue Reimagined stands as the first regional long-term recovery plan in the nation, and support for unifying this region's long-term recovery, adaptation, and resilience under the identified priorities will pave the way for other communities in Oregon as they navigate the future of severe weather events, particularly urban wildfires, in our state.

Caryn Wheeler Clay

she/her or they/them ([Why pronouns matter](#))

Executive Director

Jackson County Community Long-Term Recovery Group

jccltrg.org



What is a Long-Term Recovery Group?

Disaster begins and ends at the local level—and so does a community's Long-Term Recovery. The disaster cycle includes three core phases: Preparedness, Response, and Recovery. Long-term recovery is the process of rebuilding a community after a disaster and can last anywhere from 3-10 years, depending on the scope and scale.

When a federally declared disaster strikes, a Long-Term Recovery Group (LTRG) convenes community-based organizations (CBOs), government entities, faith-based groups, developers, business owners, and other organizations working with disaster survivors to support coordinated recovery and rebuilding efforts.

The Jackson County Long-Term Recovery Group (JCC LTRG) is the Jackson County regional LTRG and embraces the Collective Impact model.

The Collective Impact model is based on the understanding that no single policy, government entity, or organization can tackle or solve deeply entrenched social problems alone. The JCC LTRG uses the model to support systems-level coordination of long-term recovery from the 2020 Alameda and South Obenchain fires. Moving beyond a partnership or collaboration, collective impact calls for a longstanding commitment between multiple organizations, all working toward a common goal.

The JCC LTRG operates as a backbone organization under the Collective Impact model. A backbone organization acts as a centralized infrastructure, with staff dedicated to coordinating group members' efforts and ensuring that participants' activities remain in concert. According to the Sol Price Center for Social Innovation at the University of Southern California, the expectation that consistent collaboration can occur without a supporting infrastructure is one of the most frequent reasons that collective impact fails.

LTRGs nationwide have helped their communities achieve a more effective and efficient recovery and become stronger and more resilient through the Recovery process. LTRGs are as varied in their structure as the communities in which they work; the personality and operation of each group are unique and reflect local needs, available resources, cultural diversity, leadership style, and community support. All LTRGs are focused on uniting recovery resources with community needs to ensure that even the most vulnerable in the community recover from disaster.

Read more about LTRGs at <https://bit.ly/AboutLTRGs>

Connect to Jackson County Community Long-Term Recovery Group

The Jackson County Community Long-Term Recovery Group (JCC LTRG) includes its staff and its network of community partners. Connect into these JCC LTRG networks for collaboration through Basecamp and the LTRG's Committees and Workgroups.

About Basecamp

The JCC LTRG uses the project management platform Basecamp as a powerful communication tool to enhance collaboration and information sharing. Over 150 individuals including representing more than 70 organizations from local CBOs, state agencies, and our jurisdictions, receive updates from this platform. Partners are invited to use the platform to post messages, updates, meeting agendas, questions, and comments, fostering clear and structured discussions.

Basecamp supports text and file attachments, enabling partners to share documents, images, and other relevant materials directly. Users can be notified of new messages and updates through notifications and email alerts. This feature helps teams stay informed and engaged, even if they're not actively participating in the conversation at all times.

To be added to Basecamp, contact JCC LTRG Network Engagement and Operations Manager Tessa at Tessa@jccltrg.org or by phone at 541-531-0398

JCC LTRG Committees and Workgroups

Communications Committee

The work of the Communications Committee is to create a top down, bottom up communication system between fire survivors and resource providers, with equitable representation from our coalition partners. This group contributes content for the LTRG Newsletter [Produced appx. every 6 weeks], shares campaigns, brings to light gaps in messaging, collaborates on content creation, and conducts provider capacity building through skill share exercises.

This group meets every other week on Thursday mornings. To join, contact staff support Tessa Elbettar at tessa@jccltrg, or by phone at 541-431-0398.

Emotional and Spiritual Care Committee

The Emotional & Spiritual Care (ESC) committee pools community resources to develop short-, medium-, and long-term strategies to help meet the emotional and spiritual care needs of fire-impacted individuals, families, and communities in recovery. The ESC Committee prioritizes equity, culturally appropriate support, and trauma stewardship in order to build community resilience.

This group meets once a month for 90 minutes. To join, contact Caryn Wheeler Clay at caryn@jccltrg.org or by phone at 541-613-5420.

Fire Recovery Event Workgroup (FREW)

FREW members meet once a month to hold awareness of and support events that serve our fire-affected community, support the rebuild efforts, bring joy to our fire-affected communities, build resilience in the community, and offer mutual aid support in the form of tangible resources (food, diapers, clothing, etc). FREW acts as a focal point for event announcements and tracks these announcements in the fire recovery event calendar.

Membership of this group rotates facilitation roles. Contact staff support, Tessa Elbettar, at tessa@jccltrg.org or by phone at 541-531-0398 to join. The meeting frequency is once a month and is scheduled based on the availability of the membership.

JCC LTRG General Meeting

The General Meeting is a critical space where key stakeholders, such as CBOs, state agencies, jurisdictions, community members, and organizational leaders, come together to discuss, plan, and coordinate efforts to assist those affected by wildfires.

During these meetings, participants often share updates on ongoing recovery projects, assess the needs of fire survivors, allocate resources, and collaborate on strategies to promote the long-term recovery and resilience of the impacted community. These meetings play a pivotal role in fostering communication, partnership, and the collective determination needed to support individuals and families in rebuilding their lives.

The General Meeting takes place monthly on the first Thursday of each month. To join the General Meeting or to get on the agenda, contact JCC LTRG Executive Director Caryn Wheeler Clay at caryn@jccltrg.org or by phone at 541-613-5420.

Housing Workgroup

The Housing Work Group includes Pro-Housing Partners from the community, social service agencies, and all jurisdictions. Those involved have committed to working toward the following Priorities:

- Work together to identify and improve the diversity, resilience, and sustainability of housing options in the Rogue Valley.
- Seek new opportunities to support housing development, solving problems with innovative and thoughtful solutions.

Building and Construction Subcommittee

The Building and Construction Subcommittee is a subcommittee of the Housing Recovery Workgroup. The subcommittee's function is to ensure the construction and reconstruction of housing for disaster survivors meet the highest standards of quality, safety, and efficiency. This includes:

- Ensuring oversight and monitoring of housing construction and reconstruction projects, focusing on disaster recovery efforts such as ReOregon.
- Advocating for quality, safety, and efficiency in all aspects of construction and rebuilding.

For questions or to join the workgroup and/or subcommittee, contact Housing Recovery Director Matthew Havniar at matt@jccltrg.org or at (541) 941-6695.

Unmet Needs Table

The Unmet Needs Table Committee exists to bring closure to individual disaster cases for the purpose of long-term resettling. Disaster Case Managers bring cases for resolution to the Committee, and members of the Committee make financial commitments to close cases. It is required that funds be pledged to participate at the Committee table. There is also a signed confidentiality pledge that is required to attend.

This group meets weekly on Thursdays at 9 a.m. via Zoom if cases are ready to be presented and if funds are available. To join, contact staff support, Caryn Wheeler Clay, at caryn@jccltrg.org or by phone at 541-613-5420.

**CITY OF PHOENIX
PHOENIX, OREGON**

RESOLUTION NO.1117

A RESOLUTION ADOPTING THE FINAL OCTOBER 2023 ROGUE REIMAGINED REGIONAL LONG-TERM RECOVERY PLAN PREPARED BY THE JACKSON COUNTY LONG-TERM RECOVERY GROUP IN COLLABORATION WITH JACKSON COUNTY RESIDENTS, STAKEHOLDERS, AND THE JURISDICTIONS AFFECTED BY THE 2020 ALMEDA AND OBENCHAIN FIRES.

WHEREAS, the Jackson County Long-Term Recovery Group (JCLTRG) contracted with Urban Design Associates (UDA) to complete a Regional Long-Term Recovery Plan (R-LTRP) following the 2020 Almeda and Obenchain Fires; and

WHEREAS, the City of Phoenix supported these efforts with roughly \$180,000 in Municipal Wildfire Assistance Program (MWAP) funds that the City applied for on behalf of the JCLTRG as pass-through funding for the effort; and

WHEREAS, the R-LTRP is a comprehensive document intended to unite recovery resources with remaining unmet needs following the fires and help impacted communities build resiliency against future disasters; and

WHEREAS, the Rogue Reimagined, the name of this effort, is intended to be a collaborative recovery planning process guided by the community; and

WHEREAS, following significant disaster events, the Federal Emergency Management Agency (FEMA) uses its long-term community recovery assessment tool to analyze needs and determine short- and long-term goals for recovery, rebuilding, and resilience; and

WHEREAS, this document follows FEMA's framework for recovery, guided by the community's vision for a reimagined Rogue Valley; and

WHEREAS, this R-LTRP is unique because it is multi-jurisdictional in nature. The Almeda and South Obenchain Fires spanned a staggering distance through Jackson County and numbered amongst the most destructive wildfires in Oregon's history. The scale of this disaster and its crossing of jurisdictional boundaries creates complexities for approvals, funding, implementation, and more. The R-LTRP was designed to accommodate these complexities and nuances, uniting all impacted jurisdictions in pursuit of recovery. Now Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PHOENIX, OREGON:
Section 1. The City of Phoenix adopts the final October 2023 Rogue Reimagined Regional Long-Term Recovery Plan prepared by the Jackson County Long-Term Recovery Group in collaboration with Jackson County residents, stakeholders, and the jurisdictions affected by the 2020 Almeda and Obenchain Fires.

Section 2. This Resolution shall become effective immediately upon its passage by the Council and signed by the Mayor.

PASSED AND APPROVED by the City Council of the City of Phoenix and signed in authentication thereof at a regular meeting on the 06th day of November 2023.

Terry Baker, Mayor

ATTEST:

Bonnie Pickett, City Recorder



Jackson County Community Long-Term Recovery Group

PO Box 680 | Talent, Oregon 97540
care@jccltrg.org | www.jccltrg.org

02-27-2024
City of Talent
110 E. Main Street
Talent, Oregon 97540

Dear Talent City Council,

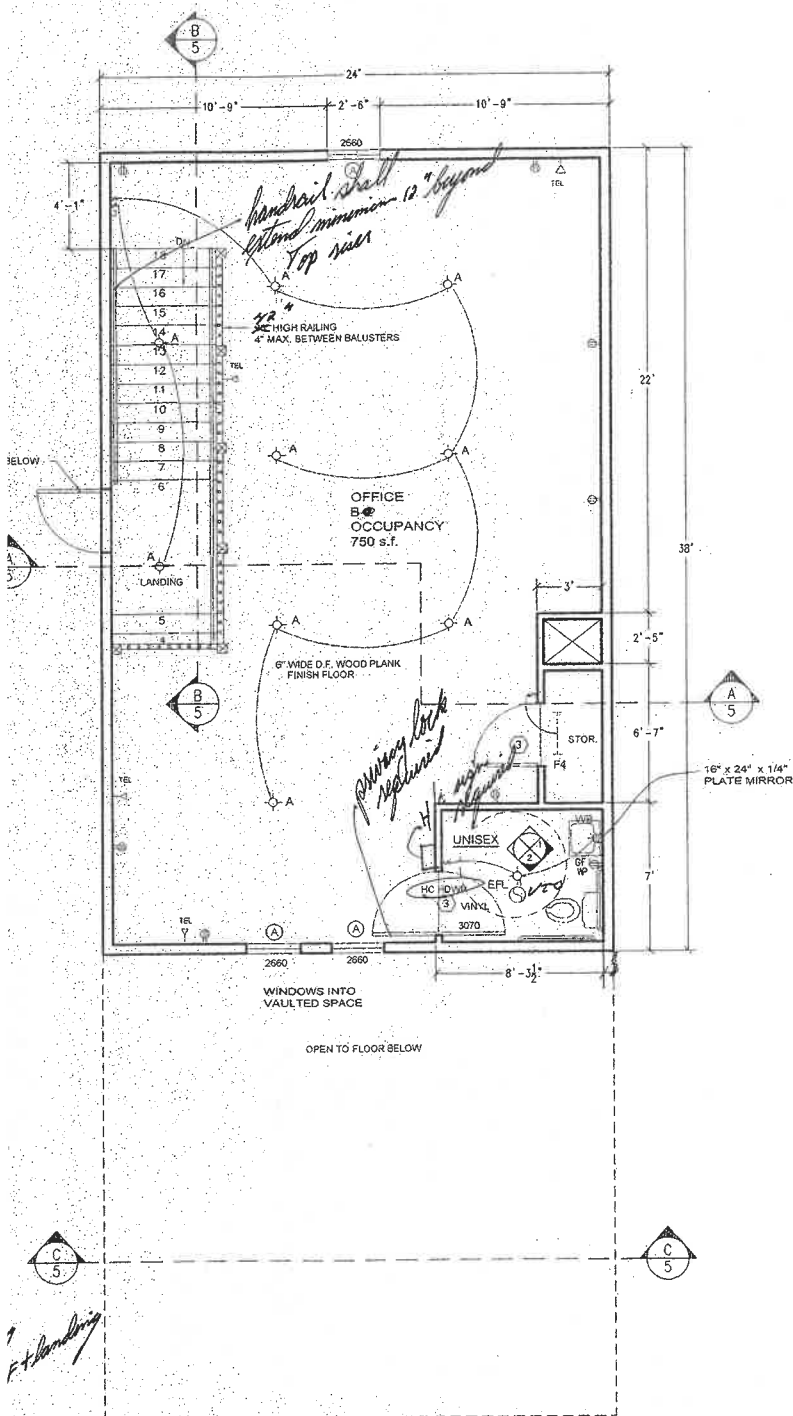
I am writing on behalf of the Jackson County Community Long-Term Recovery Group (LTRG) to formally request an extension of our lease under the current terms through June 30, 2025, with an option to renew thereafter. Our continued presence in the City of Talent is crucial to fulfilling our mission, which is a collaborative and community-led long-term recovery following the 2020 Almeda fires. Being situated within Talent has proven invaluable in maintaining our connections with Talent residents, our community partners, and the fire-affected community.

While many would like to think recovery is over, there are still families yet to recover and much work to be done. There are two significant sources of funding launching that the LTRG has and will continue to play a critical role in supporting. The Public Infrastructure Economic Revitalization (PIER) dollars, for which the LTRG has played an administrative role in the Selection Committee and supported the application process, and the ReOregon program, where the LTRG has a regional liaison on staff supporting the initiative. The ReOregon program is set to launch in March, and the funding will expire by Q1 2029, requiring substantial efforts from our organization and partner organizations to ensure maximum outreach to our fire survivors. Through our committees and workgroups, we continue coordinating closely with our partners to ensure comprehensive support for survivors, including the residents of Talent and those who wish to return.

In light of the factors above and our commitment to the long-term recovery of Talent, we respectfully request the Talent City Council consider an extension of our lease. This extension will enable us to continue our vital work seamlessly, centering the recovery and resilience of all those affected by the fires. We remain eager to provide any additional information necessary.

Thank you for your attention to this matter,

Caryn Wheeler Clay
Executive Director
Caryn@jccltrg.org



2nd FLOOR PLAN 912 SQ. FT. (GROSS)

WINDOW SCHEDULE						
SYM	QTY	SIZE	TYPE	FRAME / FINISH	AREA	REMARKS
A	15	2'-6" x 6'-0"	SINGLE HUNG	FINISH PAINTED (OIL BASE)	15 S.F. EA.	TRUE DIVIDED LITES, DBL. GLAZED
B	4	3'-0" x 2'-0"	TRANSOM	WD. PAINTED (OIL BASE)	7 S.F. EA.	TRUE DIVIDED LITES, DBL. GLAZED

DOOR SCHEDULE						
SYM	QTY	SIZE	TYPE	MATERIAL	SWG	HARDWARE
EXTERIOR						
1	4	3'-0" x 7'-0" x 1-3/4"	SOLID CORE, FOUR PANEL	PAINTED WOOD HALF GLAZED	LEFT	"BALDWIN" ESCUTCHEON - 6552 LEVER - 5152 TURN KNOB - 6721 FINISH - 102 "VON DUPRIN" PANIC HDW - 5547 "LCN" SELF CLOSER - LCN 4110 SERIES "STANLEY" HINGES (3 EA.) - FBB 179 4-1/2" x 4-1/2"
2	2	3'-0" x 7'-0" x 1-3/4"	SOLID CORE PLANK CUSTOM DESIGN	PAINTED WOOD	OUT	"BALDWIN" ESCUTCHEON - 6552 LEVER - 5152 TURN KNOB - 6721 FINISH - 102 "VON DUPRIN" PANIC HDW - 5547 "STANLEY" HINGES (3 EA.) - FBB 179 V 4-1/2" x 4-1/2" (MATCH FINISH)
INTERIOR						
3	8	3'-0" x 7'-0" x 1-3/4"	SOLID CORE, FOUR PANEL	PAINTED WD. W/ SEX SYMBOL RESTROOM DOORS	RT.	"BALDWIN" ESCUTCHEON - 6552 LEVER - 5152 TURN KNOB - 6721 FINISH - 102 "STANLEY" HINGES (3 EA.) - FBB 179 V 4-1/2" x 4-1/2" (MATCH FINISH)

FINISH SCHEDULE				
ROOM NAME	FLOOR	BASE	WALLS	CEILING
LOBBY	6" WIDE WOOD PLANK RANDOM LENGTHS CLEAR DOUGLAS FIR	LATEX PAINTED WOOD SEE SHT. A3 COLOR SELECTED BY OWNER	BEADED BOARD WAINSCOT, THEN CHAIR RAIL, THEN 6x D.F. HORIZ. WOOD SIDING 3/8" THICK, THEN 5/8" GYP BOARD, OWNER TO SELECT TEXTURE ALL SURFACES TO BE PAINTED W/ SEMI GLOSS LATEX PAINT, COLOR SELECTED BY OWNER	5/8" GYP. BD. OWNER TO SELECT FINISH TEXTURE PAINT W/ SEMI GLOSS LATEX PAINT, COLOR SELECTED BY OWNER
OFFICES / HALLWAY	6" WIDE WOOD PLANK RANDOM LENGTHS CLEAR CEDAR	LATEX PAINTED WOOD SEE SHT. A3, COLOR SELECTED BY OWNER	BEADED BOARD WAINSCOT, THEN CHAIR RAIL, THEN 5/8" GYP BOARD, OWNER TO SELECT TEXTURE & COLOR OF LATEX PAINT	COFFERED (2 SHTS) 5/8" GYP. BOARD OWNER TO SELECT COLOR AND TEXTURE LATEX SEMI GLOSS PAINT
BATHROOMS	1" HEX. CERAMIC TILE	CERAMIC TILE	5/8" GYP BOARD, OWNER TO SELECT TEXTURE & COLOR OF LATEX PAINT	5/8" GYP BOARD, OWNER TO SELECT TEXTURE & COLOR OF LATEX PAINT
STORAGE / MECH	VINYL COLOR, PATTERN SELECTED BY OWNER	RUBBER	5/8" GYP. BOARD SEALED	5/8" GYP. BOARD SEALED

LIGHT SCHEDULE			
SYM	QTY	TYPE	REMARKS
A	23	RLM, COMPACT FLOUR. PENDANT	ABOLITE (48 W)
B	2	RLM, COMPACT FLOUR. PENDANT	ABOLITE (35 W)
EFL	3	EXHAUST FAN / LIGHT	SOLTAIRE 580LU
F4	3	FLOUR, STRIP W/ LENSE	4' LIGHT
WB	3	WALL MOUNTED SCONCE	DREWSEY RECONSTRUCTION W786
EW	7	RLM, COMPACT FLOURESCENT GOOSENECK WALL BRACKET	ABOLITE (35)

1/4" = 1'-0"

REAL PROPERTY LEASE

PARTIES:

City of Talent, an Oregon Municipal corporation (Landlord)

ADDRESS: c/o Jordan Rooklyn
PO Box 445
110 E Main St
Talent, Oregon 97540

**Jackson County Community Long Term Recovery Group,
a Public Benefit Corporation** (Tenant)

ADDRESS: c/o Caryn Wheeler-Clay
60 Hawthorne Street
Medford, Oregon 97504

AGREEMENTS

In Consideration of, and under the terms, covenants and conditions hereinafter set forth, Landlord hereby leases the Leased Premises to the Tenant, together with the nonexclusive right to use the Common Facilities.

1. DEFINITIONS The following terms, as used herein, are defined:

- a. Real Property: The real property commonly referred to as the Depot Building upon tax lot 10700 in Talent, OR 97540, consisting of approximately 2191 total usable square feet.
- b. Leased Premises: Within a portion of the real property at 100 E. Main Street, Suite C, Talent, OR 97540; and consisting of approximately 889 square feet.

2. TERM This Lease shall commence on the 1st day of July 2023 and terminate on the 31st day of December 2023.

3. RENT For the whole of the said term, Tenant agrees to pay Rent and all charges due on the 1st of each month. Tenant shall pay \$1 per month for the Premises and Landlord shall provide in-kind rent for the remainder of the Base Rent for the Premises. The Base Rent for the Premises follows the rate schedule below:

July 1, 2023 to December 31, 2023 = \$969.94/month

3.2 Rent is due on the 1st of each month. In the event any payment coming due from Tenant to Landlord hereunder, specifically including the monthly rental payment, is not received by the Landlord within ten (10) days from the due date thereof, Tenant shall pay to Landlord a late charge of ten percent (10%) of rent, but in no event to exceed any maximum amount now or hereafter established by law.

4. SECURITY DEPOSIT: Tenant will deposit a \$500.00 a Security Deposit to secure Tenant's obligations under this Lease. If Tenant fails to pay rent or other charges due hereunder, or otherwise defaults with respect to any provision of this Lease, Landlord may use, apply or retain all or any portion of said deposit for the payment of any rent or other charge in default for the payment of any other sum to which Landlord may become obligated by reason of Tenant's default, or to compensate Landlord for any loss or damage which Landlord may suffer thereby. If Landlord so uses or applies all or any portion of said deposit, Tenant shall within ten (10) days after written demand therefor deposit cash with Landlord in an amount sufficient to restore said deposit to the full amount then required of Tenant. If Tenant performs all of Tenant's obligations hereunder, said deposit, or so much thereof as has not heretofore been applied by Landlord, shall be returned, without payment of interest or other increment for its use, to Tenant (or, at Landlord's option, to the last assignee, if any, of Tenant's interest hereunder) at the expiration of the term hereof, and after Tenant has vacated the Premises.

5. COMMON AREA AND USAGE The term "Common Area" means all areas and facilities outside the leased premises that are provided and designated by Landlord for general use and convenience (among others) of Tenant and others. These areas include, but are not limited to, pedestrian sidewalks, landscaped areas, exterior stairways, and similar areas and delivery yards. Landlord reserves the right from time to time to make changes to the shape, size, location, number and extent of improvements, buildings common areas, loading areas, parking layout or areas, and other improvements and to eliminate or add any improvements or buildings to any portion of the property.

5.1 All usage must be courteous and respectful to other on the premises.

5.2 During the term of this lease Landlord shall operate, manage and repair all parking areas upon the property. The manner in which such areas and facilities shall be maintained and the expenditures for maintenance shall be at the sole discretion of the Landlord and the use of such areas facilities shall be subject to such reasonable regulations and changes as Landlord shall make from time to time, including without limitation the right to close, if necessary, all or any portion of such areas, roads, or facilities to such extent as may be legally sufficient in the opinion of the Landlords' counsel to prevent a dedication thereof of the accrual of rights of any person or of the public therein, or to close temporarily all or any portion of such areas and facilities.

Tenant shall be solely responsible for any snow/ice melt services in front of their premises and shall pay for any damage which may occur due to Tenant's negligence or misuse of the parking and common areas.

6. PURPOSE Tenant shall use and occupy the Leased Premises for organizational offices. Tenant shall not use space for any other use or purpose without the written consent of Landlord. The Parties acknowledge that Landlord has a significant interest in the activities conducted upon the Leased Premises and that the granting or withholding of consent by Landlord to any other use of the Leased Premises shall be solely within the Landlord's discretion and shall not be unreasonably withheld.

7. USES PROHIBITED The Tenant shall not use the Leased Premises in any manner that will increase the rating or cost of fire insurance upon the Improvement from the rate in force as at the date of the commencement of the term of this Lease, or in any other manner which would deface or injure the Improvement or the Real Property, or portions of either. Tenant shall not permit any objectionable noise or odor to escape from or be emitted from the Leased Premises, or permit any use or activity upon the Leased Premises tending to create a nuisance or disturb any other tenant of the Improvement.

7.1 Tenant shall not cause or permit any hazardous substance to be spilled, leaked, disposed of, or otherwise released on or under the Premises. Tenant may use or otherwise handle on the Leased Premises only those substances typically used or sold in the prudent and safe operation of the business specified in Section 6. Tenant may store such substances on the Leased Premises only in quantities necessary to satisfy Tenant's reasonably anticipated needs. Tenant shall take care and precaution to comply with all Environmental Laws, now in effect or hereafter enacted. Tenant must exercise the highest degree of care in the use, handling, and storage of hazardous substances and shall take all practicable measures to minimize the quantity and toxicity of hazardous substances used, handled, or stored on the Premises. Upon the expiration or termination of this Lease, Tenant shall remove from the Premises all hazardous substances brought on the Premises during the term of this Lease. The term "Environmental Law" shall mean any federal, state, or local statute, regulation, or ordinance or any judicial or other governmental order, now in effect or hereafter enacted, pertaining to the protection of health, safety or the environment.

7.2 Tenant shall perform no act in the conduct of Tenant's operations upon the Leased Premises or in Tenant's occupancy thereof which is in violation of any of the laws of the State of Oregon relating to "pollution control" as set forth in ORS Chapter 468, or in the rules and regulations of the Department of Environmental Quality as adopted by the Environmental Quality Commission or any other agency of the State of Oregon or its political subdivisions having authority to regulate and control the quality of air, water and the disposal of waste, toxins and hazardous materials.

7.3 Tenant shall not incorporate the use, manufacturing, distributing, storage or selling of any cannabis, hemp, or other related products within the premise.

8. COMPLIANCE WITH LAW AND RULES AND REGULATIONS Tenant at Tenant's own expense shall promptly observe and comply with all present and future laws, orders, regulations, rules, ordinances, use and zoning restrictions, recorded covenants and conditions, and other requirements of federal, state, county and city governments with respect to the use, care and control of the Leased Premises. Tenant acknowledges that the subject property is within the City limits and agrees to comply with all of the rules and regulations pertaining to Landlord's building as set forth now or in future amendments. Tenant further agrees to abide by such rules and regulations as they may be expanded, modified or amended from time to time by Landlord.

9. ASSIGNMENT AND SUBLEASE Tenant shall not assign interest of the Tenant under this Lease, nor shall the Tenant sublet any portion of the Leased Premises, without the written consent of Landlord, which shall not be unreasonably withheld. The Parties acknowledge that Landlord has a significant interest in the activities and creditworthiness of the occupant of the Leased Premises and that the granting or withholding of consent by Landlord to assignment or subleasing of the Leased Premises shall be within the Landlord's reasonable discretion.

10. UTILITIES Tenant shall be responsible for 100% of the electric, water and sewer service charges, so long as they are the only Tenant occupying the building. If the downstairs (Suites A and B) are leased, Tenant shall be responsible for 15% of the electric, water and sewer charges. Tenant shall be 100% responsible for all costs associated with voice and data services, garbage and recycling.

11. IMPROVEMENTS AND TRADE FIXTURES No alterations shall be made, or additions constructed, to the Leased Premises without the prior written consent of Landlord, Tenant shall remove any trade fixtures and other improvements installed or constructed by Tenant upon the Leased Premises as Landlord directs; provided that Tenant shall have the obligation to repair all damage resulting from the removal of such trade fixtures or improvements. Unless removed by Tenant within ten (10) days after the termination of this Lease, all such trade fixtures and improvements shall be deemed abandoned by Tenant and any interest of Tenant therein shall be deemed transferred to Landlord, without prejudice to any claims by Landlord arising out of Tenant's failure to remove. The renewal of this Lease or the extension of its term in any other manner shall not be deemed a modification of the right of Tenant to remove trade fixtures and improvements or the obligations of Tenant under this paragraph. During the period from the expiration or termination of this Lease for any reason to the date that tenant fully removes all of Tenant's trade fixtures and improvements and performs the repairs required under the provisions of this paragraph, or to a date ten (10) days after the date upon which such trade fixtures or improvements are deemed abandoned, Tenant shall be conclusively deemed to be holding over as a tenant at will and all of the obligations of Tenant hereunder, including the obligation to pay rental, shall continue in full force and effect.

Tenant, at it's own expense, shall make improvements, modifications, and repairs to keep the Premises in compliance with specific ADA requirements (and other governmental accessibility requirements) to the extent triggered by improvements made by Tenant.

Tenant shall be responsible for any and all improvements to the Leased Premise, which must be completed in a professional, craftsmanship manner. Any modifications to the building structure, plumbing, or electrical systems must be approved by ownership prior to change.

12. RETURN OF PREMISES Upon the expiration of this Lease or its termination for any cause, Tenant will surrender the Leased Premises in the order and condition required under the provisions of Paragraph 15 of this Lease, except for damage resulting from fire, acts of God, or other casualty not caused by the negligence or fault of the Tenant, and normal wear and tear.

13. EARLY TERMINATION The Tenant or Landlord may request early termination of this lease by providing 45-day written notice to the opposite party. Tenant will be responsible for all rent costs incurred within the 45-day period, per Section 3.

14. ACCESS BY LANDLORD The Landlord, or the Landlord's representatives and agents, shall have free access to the Leased Premises at reasonable times for the purpose of examining or exhibiting the same or to make any repairs or alterations on the Leased Premises which the Landlord deems convenient for the maintenance or preservation thereof; provided that this paragraph shall not be deemed a modification of the repair and maintenance responsibilities provided by this Lease. At any time, Tenant shall permit Landlord and its agents to place upon the Leased Premises any reasonable "For Sale" signs and to exhibit the Leased Premises to prospective purchasers at reasonable hours. At any time within sixty (60) days prior to the expiration of this Lease, Tenant shall permit Landlord and its agents to place upon the Leased Premises any reasonable "For Rent" or "For Lease" signs and to exhibit the Leased Premises to prospective tenants at reasonable hours.

15. REPAIRS AND MAINTENANCE Landlord shall maintain and repair, at Landlord's expense, the roof, and structural components of the Leased Premises. Landlord shall ensure the HVAC system is properly maintained and repaired as needed.

Tenant shall maintain, repair and replace all interior elements of the Leased Premises within the walls of the Leased Premise in the same manner as a reasonably prudent owner including but not limited to light fixtures, electrical wiring, light bulbs, plumbing fixtures from the point of entry, finished walls, flooring, interior plate glass & doors and hardware for the doors, as well as all trade fixtures. Repairs and replacements shall be made without regard to the expiration date of this Lease.

16. PARKING Tenant shall be entitled to the nonexclusive right to parking, in a portion of the parking area located upon the Real Property. All of the parking area shall be deemed a Common Facility. Landlord cannot be held liable for any damage that

may occur to the Tenant's vehicle, or the vehicle of Tenant's clientele, during the use of any of the available parking areas.

16.1 Tenant shall not service or store any vehicle in the Common Areas, unless Landlord grants written permission for such storage.

17. LIENS AND ENCUMBRANCES Tenant shall keep the Premises free and clear of any and all liens or encumbrances imposed or threatened to be imposed on the Leased Premises by reason of any contract, act or omission by the Tenant.

18. INJURY TO PROPERTY OR PERSON The Tenant is to be responsible for the condition of the Leased Premises interior during the term of this Lease and any damage or injury to property or person resulting from the condition of the Leased Premises or the activities upon the Real Property of the Tenant, the Tenant's agents and employees, any independent contractor hired by Tenant, any subtenants of Tenant or any other person upon the Real Property with the express or implied consent of Tenant, except to the extent of Landlord's obligations to repair under the provisions of Paragraph 15 hereof. Tenant shall indemnify and save Landlord harmless from any loss, damage, claim or demand arising out of such condition or activities. Tenant shall obtain and maintain in full force and effect personal injury and property damage liability insurance in an amount not less than Two Million Dollars (\$2,000,000.00) combined single limit, indemnifying the Tenant from any liability, claim or demand arising out of such condition or activities, and naming Landlord as an additional insured. Such insurance shall be written by an insurance company authorized to transact business within the State of Oregon, and shall provide that such insurance may not be canceled or modified in any manner without not less than ten (10) days' prior written notice to Landlord. A copy of such insurance policy or a certificate evidencing such insurance shall be furnished to Landlord.

19. FIRE INSURANCE Landlord shall maintain in force a policy or policies of fire insurance covering the Improvement, with such coverage and in such amounts as Landlord may determine, naming the Landlord as the insured thereunder. Tenant shall insure the interest of Tenant in any personal property, fixtures or trade fixtures located in the Improvement.

20. TAXES/ASSESSMENTS Tenant shall pay all personal property taxes upon property of the Tenant located upon the Leased Premises.

21. DESTRUCTION OF PREMISES In the event the Leased Premises are destroyed or injured by an act of God, by fire or by other casualty to the extent that Landlord determines in Landlord's sole discretion that it is impractical or inadvisable to repair or to reconstruct, then the Landlord shall give the Tenant written notice of such decision and the Lease shall terminate as of the date of such destruction. The Landlord shall have a period of thirty (30) days following the destruction or damage in which to decide whether the repairs or reconstruction shall be made. If the Landlord decides to repair or reconstruct, this Lease shall continue in full force and effect. In any event the Tenant shall be entitled to a reduction of rent from the date of such destruction or damage until the repair or reconstruction is completed in an amount proportionate to the extent to which said damage or destruction and the making of the repairs interferes with the occupancy by the Tenant of the Leased Premises.

22. TAKING FOR PUBLIC USE If the Leased Premises, in whole or in part, be taken or condemned for public use (an agreed sale to a public or quasi public corporation or utility after threat of condemnation constituting a public taking as used herein), all compensation awarded upon such condemnation or taking shall be paid directly to the Landlord, and the Tenant hereby irrevocably assigns and transfers to the Landlord all the Tenant's rights and claims to compensation or damages, including severance damages, to which the Tenant might become entitled during the term hereof by reason of such taking. Upon any such taking by condemnation, the title to the property so taken shall vest in the condemner, free and clear of this Lease, subject to the Landlord's right to compensation in the stead of the Tenant and as owner, and, except for said rights to compensation, this Lease shall terminate as to the property so taken, and the rental shall be proportionately reduced for the remainder of the term. In such a case tenant has full right to obtain all personal property that may be on the premises, unless it is a building fixture that is attached and will result in damage if removed.

23. CONDITIONS In the event a petition is filed by the Tenant for relief under any of the chapters of the Federal Act relating to bankruptcy; or in the event an involuntary petition is filed against Tenant under the provisions of such Act and such proceeding is not dismissed within thirty (30) days from the date of such filing; or in the event the Tenant makes an assignment for the benefit of the Tenant's creditors of all or any portion of the assets of the Tenant; or in the event Tenant proposes or consents to a composition with unsecured creditors of the Tenant; or in the event any interest of the Tenant hereunder is levied upon by legal process for the enforcement of any debt of the Tenant, individually or jointly; Landlord shall have the right to terminate this Lease by giving written notice of termination to Tenant. Specifically, the time periods provided by Paragraph 26 of this Lease for curing defaults shall not be applicable to the provisions of this paragraph.

24. SUBORDINATION OF LEASE Tenant agrees that this Lease is, and shall be, subordinate to any mortgage or any other hypothecation for security which hereafter may be placed upon the Real Property or any portion thereof, and such subordination is hereby effective without any further act by Tenant. Nevertheless, upon the request of Landlord, Tenant shall enter into a Subordination Agreement in such form as a lender may require providing in effect that this Real Property Lease and the rights of Tenant herein are subjected and subordinated, and shall remain subject, subordinate and junior to the lien of such lender and to the rights and interest of such lender, its successors and assigns, as fully and with the same effect as if the document creating the lien of lender had been fully executed, acknowledged and recorded, and the indebtedness secured thereby had been fully disbursed prior to the execution of this Lease or possession by Tenant.

25. SIGNS & DISPLAYS No sign, fixture, advertisement or notice shall be placed, inscribed, painted or affixed to the Improvement or upon the Real Property or within the Leased Premises that is visible from the exterior, without the written consent of Landlord. Any purchase and/or installation of signage shall be at tenant's sole expense and must be in accordance with Landlord's specifications. Signs shall comply with City Code and the rules and regulations set within this document or as amended in the future.

26. DEFAULT BY TENANT In the event the Tenant shall fail to pay any payment coming due hereunder from the Tenant to the Landlord within ten (10) days from the due date thereof, or in the event the Tenant shall violate or fail to perform any other covenant, condition or provision of this Lease within thirty (30) days after written notice thereof is given to the Tenant by the Landlord, the Landlord shall be entitled to the following remedies:

a. Without terminating this Lease, the Landlord shall be entitled to recover from the Tenant any amounts due hereunder, or any damages arising out of the violation or failure of the Tenant to perform any covenant, condition or provision of this Lease.

b. The Landlord may elect to terminate this Lease and any and all interest and claim of the Tenant by virtue of such Lease, whether such interest or claim is existing or prospective, and to terminate all interest of the Tenant in the Leased Premises. Such termination shall, at the election of the Landlord, also terminate any sublease by the Tenant, whether or not the Landlord has theretofore consented to such sublease.

c. The Landlord may elect to relet the Leased Premises as agent for the Tenant.

26.1 The foregoing remedies shall be in addition to, and shall not exclude, any other remedy available to the Landlord at law or in equity. The ten (10) day grace period for the payment of amounts coming due hereunder is in recognition of the ten (10) day grace period for the payment of rentals provided by the statutes of the State of Oregon, and shall not be construed as an addition to, or an extension of, such grace period provided by statute. All remedies, to the extent they are not inconsistent with each other, shall be deemed cumulative. The election by the Landlord of one remedy shall not prevent the subsequent election by the Landlord of an inconsistent remedy unless the Tenant has substantially changed the Tenant's position in reliance upon such prior election by the Landlord.

26.1.1 In the event this Lease is terminated, all obligations and indebtedness of the Tenant to the Landlord arising out of this Lease prior to the date of such termination shall survive such termination.

26.1.2 Upon such termination, or upon the election by the Landlord to relet the Leased Premises, the Landlord may re-enter the Leased Premises and take possession thereof and remove any persons and property by legal action or by self-help with the use of reasonable force and without liability for damages, and the Tenant shall indemnify and hold the Landlord harmless from any claim or demand arising out of such re-entry and removal of persons and property.

26.1.3 In the event the Landlord re-enters the Leased Premises upon termination, or for the purpose of reletting, the Landlord may relet all or some portion of the Leased Premises, alone or in conjunction with other properties, for a term longer or shorter than the term of this Lease, upon any reasonable terms and conditions, including the granting of a period of rent-free occupancy or other rental concession, and Landlord may, but shall not be required to, relet the Leased Premises for any use or purpose other than that specified in this Lease, and Landlord shall not be required to relet to any tenants which Landlord may reasonably consider objectionable.

26.2 In the event of termination by the Landlord, the Landlord shall be entitled to recover immediately as damages the total of the following amounts:

a. Any amount by which the Tenant's total obligations under this Lease exceed the reasonable rental value of the Leased Premises as at the date of default, for the remaining term of this Lease.

b. The reasonable costs of re-entry and reletting, including, but not limited to, any expense of cleaning, repairing,

altering, remodeling, refurbishing, removing Tenant's property, or any other expense incurred in recovering possession of the Leased Premises or reletting the Leased Premises, including, but not limited to, attorney's fees, court costs, broker's commissions and advertising expenses.

c. The loss of rental accruing until the date when a new tenant has been, or with the exercise of reasonable diligence could have been, obtained.

d. The entire minimum rent otherwise due and payable for the months' rent was abated hereunder. Such months represent any rental concessions granted at the beginning of this Lease or concessions granted during the term of this Lease.

26.2.1 In the event the Landlord relets the Leased Premises as agent for the Tenant, the Landlord shall be entitled to recover immediately as damages the total of the following amounts.

a. An amount equal to the total rental coming due for the term of this Lease, computed based upon the periodic rent provided for herein and without discount or reduction for the purpose of adjusting such amount to present value of anticipated future payments, less any payments theretofore applied against such total rental.

b. The reasonable costs of re-entry and reletting, including, but not limited to, any expense of cleaning, repairing, altering, remodeling, refurbishing, removing Tenant's property, or any other expense incurred in recovering possession of the Leased Premises or reletting the Lease Premises, including, but not limited to, attorney's fees, court costs, broker's commissions and advertising expense.

c. The entire minimum rent otherwise due and payable for the months' rent was abated hereunder. Such months represent rental concessions granted at the beginning of this Lease or concessions granted during the term of this Lease.

26.2.2 All payments received by the Landlord from reletting shall be applied upon indebtedness and damages owing to the Landlord from the Tenant, if any, and the balance shall be remitted to the Tenant.

27. QUIET ENJOYMENT Landlord warrants and covenants that upon performance of all the terms and conditions hereof by Tenant, Tenant shall peaceably enjoy the Leased Premises for the term hereof. Tenant shall make all efforts to accommodate and not to disrupt the enjoyment of all other tenants within the Leased Premises.

28. HOLDING OVER In the event Tenant shall hold over after a notice of termination has been delivered, such holding over shall be deemed to create a tenancy at will, which may be terminated at any time by the Tenant or the Landlord. The base rent for the holdover period may be increased as much as 110% of the current base rent period.

29. WAIVER OF SUBROGATION RIGHTS Each of the parties hereto hereby released the other, and the agents, employees and successors of such other party, from all claims, demands and liabilities arising from unintentional acts or omissions of the other party which result in loss for which the party sustaining such loss is indemnified under a policy or policies of insurance, and neither party's insurance company shall have a subrogated claim against the other.

30. NOTICES Any notice to be given hereunder or any notice to be given by law shall be in writing and may be given by email, personal delivery or by certified mail. Notice to Landlord shall be delivered to the address cited on Page 1 of this Real Property Lease, or such other address as may later be designated in writing. In addition, notice may be given in any other manner prescribed or authorized by law. All notices given hereunder shall be conclusively deemed received on the third business day following the date of posting in the United States mail, if such notice is given by mail.

Tenant's mailing address: PO Box 680 Talent, OR 97540

Tenant's Email Address: caryn@jcccltrg.org

30.1 If a mailbox is available upon the property, either as an individual unit or community unit, the keys are the responsibility of the Tenant. Landlord does not have the legal authority to change a lock on a mailbox as it is the property of the United States Postal Service. Any fee associated with obtaining a key is the sole responsibility of the Tenant.

31. INTERPRETATION All the covenants, agreements, conditions and terms contained in this Lease shall be binding upon, apply and inure to the benefit of the heirs, personal representatives or the successors and assigns respectively of the Landlord

and the Tenant, and all of said covenants shall be construed as covenants running with the land. This paragraph shall not be construed as a modification of any restrictions on assignment set forth herein.

32. WAIVER Failure of either of the parties to insist upon the strict performance of the terms, covenants, agreements and conditions in this Lease contained, or any of them, shall not constitute or be construed as a waiver of relinquishment of the right to thereafter enforce any such term, covenant, agreement or condition, but the same shall continue in full force and effect.

33. LITIGATION EXPENSE In the event any legal proceeding is commenced for the purpose of interpreting or enforcing any provision of this Lease, the prevailing party in such proceeding shall be entitled to recover a reasonable attorney's fee in such proceeding, or any appeal thereof, to be set by the court without the necessity of hearing testimony or receiving evidence, in addition to the costs and disbursements allowed by law.

34. WARRANTY OF AUTHORITY In the event this Lease is executed by any person as an officer or agent, such person individually represents and warrants that such person is duly authorized to execute and deliver this Lease on behalf of its principal and that the execution of this Lease is the lawful and voluntary act of the principal of such person.

35. CHANGE OF OWNERSHIP If Tenant is a corporation, then any transfer during the term of this Lease or any renewal thereof of voting stock resulting cumulatively in more than a fifty percent (50%) change of ownership from the date of the execution of this Lease; or if Tenant is a partnership, then any change in the sharing of profits or losses of such partnership whereby persons who are not partners as to the date of the execution of this Lease acquire more than a fifty percent (50%) interest in profits and losses; shall be deemed a transfer of the leasehold interest of Tenant which requires the granting or withholding of consent by Landlord under the provisions of Paragraph 9 of this Real Property Lease.

36. BINDING EFFECT All of the covenants, agreements, conditions and terms contained in this Lease shall be binding upon, apply to the benefit of the successors and assigns of the respective parties hereto. However, nothing in this paragraph shall be construed as modifying in any way any restrictions on assignment or transfer provided in this Lease.

37. INTEGRATION This Lease constitutes a final and complete statement of the agreement between the parties, and fully supersedes all prior agreements or negotiations, written or oral.

38. APPLICABLE LAW The applicable law for the purpose of interpretation of this Lease, or the enforcement of any rights or obligations hereunder, shall be the laws of the State of Oregon.

39. ESTOPPEL CERTIFICATE

a. Each party (as "responding party") shall at any time upon not less than ten (10) days' prior written notice from the other party ("requesting party") execute, acknowledge and deliver to the requesting party as statement in writing (i) certifying that this Lease is unmodified and in full force and effect (or, if modified, stating the nature of such modification and certifying that this Lease, as so modified, is in full force and effect) and the date to which the rent and other charges are paid in advance, if any, and (ii) acknowledging that there are not, to the responding party's knowledge, any uncured defaults on the part of the requesting part, or specifying such defaults if any are claimed. Any such statement may be conclusively relied upon by any prospective purchaser or encumbrancer of the Building or of the business of Tenant.

b. At the requesting party's option, the failure to deliver such statement within such time shall be a material default of this Lease by the party who is to respond, without any further notice to such party, or it shall be conclusive upon such party that (i) this Lease is in full force and effect, without modification except as may be represented by the requesting party, (ii) there are no uncured defaults in the requesting party's performance, and (iii) if Landlord is the requesting party, not more than one month's rent has been paid in advance.

c. If Landlord desires to finance, refinance or sell the Property, or any part thereof, Tenant hereby agrees to deliver to any lender or purchaser designated by Landlord such financial statements of Tenant as may be reasonably required by such lender or purchaser. Such statements shall include the past three (3) years' financial statements of Tenant. All such financial statements shall be received by Landlord and such lender or purchaser in confidence and shall be used only for the purposes herein set forth.

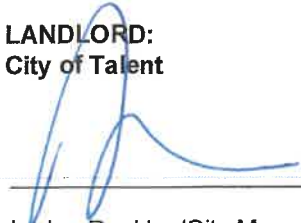
40. RECORDING Tenant shall, upon written request of Landlord, execute and deliver a memorandum of this Lease sufficient for recording in the real property records of the county in which the Real Property is located. Landlord shall pay the cost of recording. This Lease, and any memorandum or other notice thereof, shall not be recorded without the consent of Landlord, in

Landlord's sole discretion.

41. REPRESENTATIONS The Tenant acknowledges that this Lease is accepted and executed on the basis of Tenant's own examination and personal knowledge of the value and condition of the Leased Premises; that no representation as to the value, condition or repair of the Leased Premises has been made by Landlord or Landlord's agent and that the Tenant agrees to take the Leased Premises in the condition the Leased Premises are in at the time of the execution of this Lease.

IN WITNESS WHEREOF, the parties have executed this lease on the day and year first herein above written.

LANDLORD:
City of Talent



Jordan Rooklyn/City Manager

06/21/23

Date

TENANT:
Jackson County Commission Long Term Recovery Group



Caryn Wheeler-Clay, Executive Director

Date