



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING AGENDA
TOWN HALL
July 3, 2018 — 6:45 p.m.**

Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website: www.cityoftalent.org.

The City Council of the City of Talent will meet in a Regular Council session at 6:45 p.m. on Tuesday, July 3, 2018, in Town Hall, 206 E. Main Street. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

REGULAR COUNCIL MEETING — 6:45 p.m.

Anyone wishing to speak on an agenda item should complete a Speaker Request Form and give it to the City Recorder. Speaker Request Forms are located at the entrance to the meeting place. Anyone commenting on a subject *not* on the agenda will be called upon during the “Citizens Heard on Non-Agenda Items” section of the agenda. Comments pertaining to *specific* agenda items will be taken at the time the matter is discussed by the City Council.

1. Call to Order/Roll Call

2. Pledge of Allegiance

3. Community Announcements

4. Public Presentations

Items that do not require immediate Council action, such as presentations, discussion of potential future action items. Time limited to 15 minutes per presentation unless prior arrangements have been made.

5. Public Hearings

Public hearings are conducted under a prescribed procedure depending on the topic. The presiding officer will conduct the hearing in accordance with those procedures that will allow for public input at the announced time.

None.

6. Speakers Heard on Non-Agenda Items

Limited to 5 minutes or less per Mayoral discretion.

7. Consent Agenda

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

7.1 Approval of June 20, 2018 Council Meeting Minutes3-14

8. Regular Agenda

Citizens will be provided the opportunity to offer comments on action items after staff member has given their report and, if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

8.1	Amendment to the Committee and Commission Appointment Policy.....	15-16
8.2	Resolution 2018-979-R: Supplemental Budget to Fund a Community Development Assistant Position	17-21
8.3	Architectural Review Commission Status.....	22
8.4	Resolution 2018-980-R: Smart Meters	23-24
9.	Information Items	
10.	City Manager & Other Department Reports <i>Items for discussion by the City Manager and Department Heads as needed.</i>	
11.	Other Business	
12.	Mayor and Councilor — Committee Reports and Councilor Comments	
13.	Discuss Agenda Items for the Next Meeting	
14.	Adjournment	

The City of Talent is an Equal Opportunity Provider

Note: This agenda and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) in advance of each meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.



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1. Call to Order/Roll Call at 6:53 p.m.

Members Present:	Members Absent:
Mayor Ayers-Flood Councilor Berlant Councilor Dolan Councilor Harrison Councilor Pederson	Councilor Baker Councilor Land
Also Present:	
Sandra Spelliscy, Interim City Manager Zac Moody, Interim Director, Urban Renewal/Community Development Director Chief Doney, Talent PD Savannah Edson, City Recorder	

2. Pledge of Allegiance

3. Community Announcements (1:10)

- Councilor Berlant took a moment to publicly acknowledge and celebrate the fact that there is now EV charger signage in Talent.

- Councilor Pederson said that his term will end this year and he will not be seeking re-election in order to spend more time for his family. He called for other citizens to run for a spot on the Council; he said he is looking forward to the leadership of other dedicated citizens in the future.
 - Mayor Ayers-Flood said Councilor Pederson has been an incredible asset to the City. She appreciates his unique perspectives and dedication to the City.
- 12:30 p.m. on Sat. June 23: Mayor Ayers-Flood said that there will be a celebration and dedication of the artwork that has gone up at the Dollar General store. There will be activities for children and a celebration of the sponsorship of the Jackson County Public Library.

4. Public Presentations

None.

5. Public Hearings (5:10)

5.1 Second Reading of Ordinance 2018-943-O: City of Talent Zoning Code Amendment – Accessory Dwelling Units (DCA 2018-001)

Staff Report from Community Development Director Zac Moody

- This ordinance allows permitting of Accessory Dwelling Units (ADUs) through a standards-based application process, helping to remove barriers to development of ADUs.
- Moody said there were no changes in the ordinance since the first reading.
- Councilor Pederson made a note of some typographical errors in Section B on L-24 of the zoning code document. A small change was made.

Motion: Councilor Pederson moved to adopt Ordinance 18-943-O, an ordinance amending Ordinance 458, Talent Zoning Code, as described in the attached Exhibit A, Text Amendments to the Talent Zoning Code amending Title 8, Chapter 3, Division L, Article 5, Accessory Dwelling Units, amending Title 8, Chapter 3, Division B, Article 1, Definitions, and amending Title 8, Chapter 3, Division C, Articles 1-4, residential zoning uses, as amended. Councilor Dolan seconded.

Roll Call Vote:

Ayes:	Nays:	Absent:
Councilor Berlant Councilor Dolan Councilor Harrison Councilor Pederson		Councilor Baker Councilor Land

- Mayor Ayers-Flood realized no public hearing was held, calling for a repeat of the voting process.

Motion: Councilor Pederson moved to withdraw the previous motion. Councilor Dolan seconded.

Mayor Ayers-Flood opened the public hearing at 7:02 p.m.

Mayor Ayers-Flood closed the public hearing at 7:03 p.m.

Motion: Councilor Pederson moved to adopt Ordinance 18-943-O, an ordinance amending Ordinance 458, Talent Zoning Code, as described in the attached Exhibit A, Text Amendments to the Talent Zoning Code amending Title 8, Chapter 3, Division L, Article 5, Accessory Dwelling Units, amending Title 8, Chapter 3, Division B, Article 1, Definitions, and amending Title 8, Chapter 3, Division C, Articles 1-4, residential zoning uses, as amended. Councilor Dolan seconded.

Roll Call Vote:

Ayes:	Nays:	Absent:
Councilor Berlant Councilor Dolan Councilor Harrison Councilor Pederson		Councilor Baker Councilor Land

- Moody clarified that the change in code will be effective as of July 20, 30 days after approval by the Council.

6. Citizens Heard on Non-Agenda Items (12:15)

Katherine Harris
100 N Pacific Hwy #56
Talent, OR 97540

- Harris laid a plastic sheet on the ground in front of Council, then proceeded to remove weeds from a garbage bag and place them on the ground. She said she took them the previous evening from the skate park and the Talent Commons.
- Harris asked for a motion to disband whatever group is responsible for removal of weeds and to go back to using herbicides for gardening in public areas.

Josephine Warden
255 Colver Rd. #88
Talent, OR 97540

- Reminded citizens and the Council about the pollinator garden dedication ceremony on Saturday.
- Distributed an article about milkweed to Council.

Deborah Mokma
8665 Wagner Creek Rd
Talent, OR 97540

- Read a letter to Council on behalf of Paula Baker-Laporte, an architect who focuses on the impact of the built environment on human health. The letter stated that the impact on human health by smart meters is still largely unknown.

Bridget Kraus
100 N Pacific Hwy #44
Talent, OR 97540

- Kraus claimed that Pacific Power is installing smart meters in homes of Talent residents without permission, even when they have gone through procedures to opt out of the service. She requested that the Council ask the Public Utility Commission what they plan to do for these citizens.

Scott Ploss
302 W Nevada Street
Ashland, OR 97540

- Ploss explained he is an electrical contractor who works with clients who have radiation poisoning, and he has seen first-hand the detrimental health effects of smart meters.
- He cited several studies about radiation and electromagnetic waves over the past several decades that demonstrate the negative health impacts of smart meters.

Michael Tiner
118 W Hilltop Rd
Talent, OR 97540

- Tiner said he moved to Talent from Orlando, Florida about a year ago, soon after a smart meter was installed in his home. He said he started experiencing debilitating depression and developed mental health issues, which would disappear as soon as he would leave the vicinity of smart meters.
- Expressed concern about smart meter installation in Talent.

Daniela Arnon
355 Cover Rd.
Talent, OR 97540

- Arnon called for a moratorium or ban on the installation of smart meters. She also asked for an amendment to the franchise agreement with Pacific Power.

7. Consent Agenda (49:50)

- Mayor Ayers-Flood asked about an issue previously brought up about some of the Planning Commission minutes. She asked if it was simply about a difference of opinion or if the minutes themselves were inaccurate.
 - Councilor Dolan said her understanding was that the May 8 minutes reflected changes that should have been made to the March and April minutes. The minutes from those two months simply need to be updated with the expressed corrections from the May minutes.
- Councilor Pederson said he wouldn't feel comfortable voting on something without being privy to the misunderstanding.
- Spelliscy said she would recommend removing the Planning Commission minutes from the agenda until the issues involving the minutes are resolved and approved by the Planning Commission.
 - Mayor Ayers-Flood pulled agenda items 7.3 and 7.4, to be discussed at a future meeting.

7.1 Approval of June 6, 2018 Council Meeting Minutes

Motion: Councilor Berlant moved to approve the June 6, 2018 Council meeting minutes. Councilor Harrison seconded.

Vote: All ayes. Motion passed unanimously.

7.2 Acknowledgement of May 1, 2018 Together for Talent Minutes

Motion: Councilor Pederson moved to acknowledge the May 1, 2018 Together for Talent meeting minutes. Councilor Dolan seconded.

Vote: All ayes. Motion passed unanimously.

7.3 Acknowledgement of Mar. 22, 2018 Planning Commission Minutes (postponed)

7.4 Acknowledgement of Apr. 10, 2018 Planning Commission Minutes (postponed)

7.5 Acknowledgement of May 8, 2018 Planning Commission Minutes

- Councilor Pederson asked for clarification that there was no issue taken with the May Planning commission minutes. Spelliscy confirmed.

Motion: Councilor Pederson moved to acknowledge the May 8, 2018 Planning Commission meeting minutes. Councilor Berlant seconded.

Vote: All ayes. Motion passed unanimously.

7.6 Acknowledgment of the May Check Register (57:45)

- Councilor Pederson asked what the line item for piping under the railroad was about. Moody explained it was for storm water transportation at the Front Street project.

Motion: Councilor Harrison moved to acknowledge the May 2018 Check Register. Councilor Pederson seconded.

Vote: All ayes. Motion passed unanimously.

7.7 Appointment of Amy Bull to the Urban Growth Boundary Citizen Advisory Committee (59:18)

Discussion:

- Mayor Ayers-Flood said that she appreciated the things Bull had to say during her interview.
- Bull said she is very excited to be a part of this effort. She is looking forward to the next steps.

Motion: Councilor Dolan moved to confirm the appointment of Amy Bull to the Urban Growth Boundary Citizen Advisory Committee. Councilor Berlant seconded.

Vote: All ayes. Motion passed unanimously.

7.8 Appointment of Anna D'Amato as alternate to the Urban Growth Boundary Citizen Advisory Committee (1:02:00)

Discussion:

- Mayor Ayers-Flood said she knows D'Amato well because of her citizen involvement efforts, including serving many years on the Budget Committee. She gave her recommendation for appointment.

Motion: Councilor Pederson moved to appoint Anna D'Amato as an alternate to the Urban Growth Boundary Citizen Advisory Committee. Councilor Harrison seconded.

Vote: All ayes. Motion passed unanimously.

7.9 Appointment of Matthew Glackin to the Parks and Recreation Commission (1:04:27)

Discussion:

- Mayor Ayers-Flood said Glackin is very energetic and enthusiastic. She recommended that the Council approve his appointment.

Motion: Councilor Pederson moved to appoint Matthew Glackin to the Parks and Recreation Commission. Councilor Dolan seconded.

Vote: All ayes. Motion passed unanimously.

7.10 Bonus Program to Compensate Salaried City Staff for TURA (1:05:20)

Staff Report from Interim City Manager Sandra Spelliscy

- Spelliscy explained that bonuses had been awarded to certain city staff for work done for the Talent Urban Renewal Agency for a number of years, with the Council reviewing the bonuses for renewal each quarter. She did not have the exact figures for bonus amounts, but she said the entire bonus program costs around \$1000-1500 per quarter.

Discussion:

- Councilor Pederson asked about the discrepancy between the staff report and the potential motion. Spelliscy advised that the bonus for the City Manager had been originally left out of the new motion and had been added retrospectively.

Motion: Councilor Harrison moved to continue compensation for the following City staff positions who have TURA duties: City Recorder (1.5%), Finance Director (1%), Community Development Director (1.5%), Public Works Director (0.5%), Public Works Superintendent (0.5%), City Manager (1%), to be paid at the end of the quarter. Councilor Pederson seconded.

- Mayor Ayers-Flood asked about the timing of payments to staff and the wording of the motion. It was clarified that the current motion applies to making payments to staff at the end of the quarter.
 - Councilor Dolan pointed out that this language should be reflected in the motion, and Councilor Harrison accepted the amendment (shown above).

Vote: All ayes. Motion passed unanimously.

8. Regular Agenda

8.1 Council Discretionary Fund Disbursements (1:12:00)

Staff Report from Interim City Manager Sandra Spelliscy

- Spelliscy explained that each year the Council accepts requests for Council discretionary fund disbursements.

Request from Dorian Hastings and Charles Roome, Chair & Vice-Chair of Together for Talent

- Hastings said that the total requests this year were around \$5000, with a large part of that money allocated for emergency preparedness. She explained that supporting emergency preparedness efforts goes along with the City Council Goals.
- Hastings walked the Council through the remaining funds requested for each Together for Talent subcommittee and pointed out at each opportunity how these fund allocations would align with the City Council goals for the 2018-19 fiscal year.

Discussion:

- There was discussion about the fact that Together for Talent did not expend all the funds allocated to them the previous year. Spelliscy explained that the funds allocated last year will not roll over to the next year.
- Mayor Ayers-Flood asked if the emergency preparedness component is a new addition to the efforts of the Together for Talent group.
 - Roome explained that Together for Talent has always had an Emergency Response Team, although this is the first year they are asking for such a large amount of money.

Request from Ryan Wilcoxson, Talent Maker City

- Wilcoxson explained that the funds would help alleviate some relocation costs into a new building. He explained the process of the proposed remodel.
- He said that these funds would allow Talent Maker City to open to the public sooner and use its remaining funds to buy tools for classes.

Request from Kittie Harrison and Joi Riley, CERT

- Harrison and Riley asked for an allocation of funds in addition to those requested through Together for Talent. They proposed a total of \$2500.

Discussion:

- Councilor Harrison asked what groups they would be willing to work with to achieve these goals. They explained they would be willing to work with Talent Maker City and other volunteer groups to accomplish shared goals.
 - Councilor Pederson asked how many people the proposed shelters would hold. Mrs. Harrison explained each would sleep 16 people.
 - Hastings said she was disturbed that there were two parallel efforts going on to work towards emergency preparedness. She said she would like to see Riley and Harrison either take charge on the emergency preparedness team within Together for Talent or establish their own group.
 - Mayor Ayers-Flood asked Roome and Hastings to clarify that the proposed funds were approved by Together for Talent. Hastings said that the original proposal submitted by Together for Talent had been approved by the committee; however, the amendments to the proposal asking for more money for emergency preparedness had not been discussed with her or the full committee.
 - Mayor Ayers-Flood reminded the Council and the organizations of the City's policy on receiving discretionary fund proposals. She said she believes that it would be best to only accept formal proposals that have been approved by their respective organizations and committees. She encouraged all, however, to submit further requests for funding at future dates.
 - Councilor Pederson asked about purchase order policies for these organizations and what kinds of vendors they would be able to buy from.
 - Spelliscy advised that these organizations would not have to go through the same bidding processes as the City does, as they are not subject to the same purchasing policy.
 - Councilor Berlant asked if the Council could award more money than was asked for. Mayor Ayers-Flood explained that the Council may award money in any way they see fit; however, it
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would not be her recommendation to approve funding that has not been formally requested, both for the sake of the public record and to give fair opportunity for other organizations to ask for funding as well.

Motion: Councilor Pederson moved to approve the award of funds from the Council Discretionary Fund for FY 2018-19 to the following groups in the following amounts: \$5,049 for Together for Talent and \$846 to Talent Maker City. Councilor Harrison seconded.

- Councilor Berlant proposed awarding \$1000 to TMC to account for unforeseen costs in the relocation process.
- Councilor Dolan said that she would encourage all groups to come back with additional funding requests.
- Councilor Harrison said he would like to recuse himself from voting because his wife is involved with CERT.
 - Mayor Ayers-Flood clarified that Councilors only need to recuse themselves from voting if they will receive a direct monetary benefit from the action, so Councilor Harrison would indeed be allowed to vote. She thanked him for his transparency, however.
- Councilor Pederson said that he would prefer to keep his original motion but would also encourage the groups to come back for additional needs.

Vote: All ayes. Motion passed unanimously.

8.2 Community Development Assistant Funding (1:52:50)

Staff Report from Community Development Director Zac Moody

- During the June 6 meeting, Council asked staff to come up with funding options for a new Community Development Assistant position. He said staff is not recommending a utility bill surcharge, but simply reallocates money from storm water and parks master plan allocations, as well as the TURA fund and Community Development fund.
- If approved, the proposal will need to go in front of the TURA board for approval.
- Moody explained that the Community Development revenue has been higher than anticipated, so that the general fund is in good shape.

Discussion:

- Councilor Harrison asked if it would be possible to find somebody to fill this position knowing that it is limited duration. Moody said he doesn't think it will be hard to find somebody.
- Mayor Ayers-Flood asked if they would need to consult the TURA attorney about comingling funds. She clarified she supports the decision to create the position but has concerns about the allocation of funds from TURA. She said she is worried about potential liability.
 - Moody explained that there will need to be budget amendments by both TURA and the Council.
 - Spelliscy explained that TURA already pays the City \$100k per year for city services, and the proposal is to augment that number to \$115k.
- Councilor Pederson asked if it would be possible to alter the proportion of funding coming from each source.

- Spelliscy said that the most important part of this motion is to express support for funding this position through the reallocation of funds, as opposed to adding a surcharge to City utility bills. The exact details of the allocations and budget amendments will be determined through later conversations once the intent to fund the position has been made clear.
- Councilor Berlant asked if the proposed funding is proportional to the amount of work that will be done in each department. Moody explained that is true for the most part, although it is difficult to predict exactly what projects the Community Development Assistant will be working on.

Motion: Councilor Pederson moved to direct staff to prepare a budget amendment to fund a limited duration Community Development Assistant position with 23.54% being appropriated from each of the General, Streets and Water Funds, 9.42% of the funds appropriated from the Parks Fund and 19.95% from Talent Urban Renewal Agency. Councilor Berlant seconded.

- Councilor Dolan asked if an attorney would be consulted. Spelliscy said that nothing would be brought to Council without prior consult with an attorney.

Vote: All ayes. Motion passed unanimously.

8.3 City of Talent Committee and Commission Appointment Policy (2:10:00)

Staff Report for Interim City Manager Sandra Spelliscy

- Spelliscy spoke about the point of order raised by Councilor Berlant at the June 6 Council meeting regarding the denial of two recent applicants for the Urban Growth Boundary Citizen Advisory Committee. The Planning Commission had made a recommendation to deny the appointment of the applicants, and the recommendation of denial was passed along to the May 16 Council meeting. The source of confusion had to do with procedure, which is why the Council asked staff to look into the City's appointment policy.
- According to the Committee and Commission Appointment Policy, the recommendation to approve should simply come from the chair of the committee, commission, or board—not necessarily from the group as a whole. In practice, however, applications are voted on by the entire group.
- Spelliscy explained that the Planning Commission recommendation to deny the applications in question was an unusual situation. She said that a vote to deny appointment is not required by the policy, although she understands that they did it in order to have their reasoning stated clearly on the public record.
- Spelliscy then clarified that the motion made on May 16 to approve the appointments was out of order, as the Council could only act on affirmative recommendations from the mayor.
- Spelliscy advised that one potential action moving forward could be to do nothing with the appointment policy and continue with regular practice. Another could be to clarify some of the language in the policy through amendments.

Discussion:

- Mayor Ayers-Flood said that she agrees with the recommendation the Planning Commission made to reject the applications of Laz Ayala and Charlie Hamilton, specifically because of the amount of concern about potential conflicts of interest with those committee applicants.
- Mayor Ayers-Flood said she believes there is a typo in the current policy and she would like to see those updated and clarified. Said the intention at the time of creating the policy was to abide by the bylaws. She would recommend altering the policy to base the decision on a recommendation from the council or committee.

Motion: Berlant moved to direct staff to prepare an amendment based on this discussion. Councilor Dolan seconded.

- Councilor Pederson clarified the amendment will be to modify the Committee and Commission Appointment Policy.

Vote: All ayes. Motion passed unanimously.

9. Information Items

9.1 Report on the Rethinking Rural Symposium (2:20:18)

Report from Councilor Berlant

- Councilor Berlant spoke of her experience at a symposium in February, as the City had provided a car and transportation costs for her to attend.
- The purpose of the symposium was to bring together millennials from throughout the country and talk about the challenges facing their rural communities. There, she engaged with a group of around 50 young people aged 21-40 about technology, housing, and infrastructure, and they discussed how to ensure that rural areas continue to support the growth of young people. Most participants were working in the communities they grew up in.

Discussion:

- Mayor Ayers-Flood asked if there were any ways to add value to the Talent community based on her experience at the symposium.
 - Councilor Berlant explained that many issues relevant to Talent are being addressed in other towns across the country. She now has contacts with many young people in these places and will continue to strengthen and expand the network.

9.2 Communication from Mark Knox, KDA Homes (2:27:20)

Discussion:

- Mayor Ayers-Flood said she hopes he would state his interest in the property more explicitly for the public record.
- Councilor Pederson commented that he appreciates the communication from the local developers around affordable housing. He believes it is a valuable perspective for developers to bring to the table.
- Mayor Ayers-Flood expressed some concerns around the wording in first paragraph.

10. City Manager & Other Department Reports (2:29:30)

Report from Interim City Manager Sandra Spelliscy

- Spelliscy announced that Kurt Sexton will be transitioning from Assistant Finance Director to Finance Director.
- Spelliscy noted that the toilets requested at the last Council meeting have already been installed in the Talent Historical Society building.
- Moody is soliciting bids for improvements to Town Hall and will have updates at a future meeting.

- Talent now has signage for the EV charging stations by City Hall. The City is still waiting for approval from ODOT before putting the last two up on the freeway.

Discussion on Smart Meters

- Regarding the direction from Council around smart meters at the last meeting, Spelliscy said she looked at the Oregon Public Utilities Commission (PUC) formal complaint process. In order to proceed with that process, the City would first need to file a complaint with the utility itself.
 - Mayor Ayers-Flood said that the Council could always move to take this further action, but Spelliscy and herself did not feel comfortable taking that administrative process without direct consent.
- Spelliscy noted that one problem about filing a complaint is that the opt-out fees do not impact the City directly.
- Mayor Ayers-Flood said she believes it would be better for staff to take up the issue with Pacific Power before going through the formal complaint process.
- Discussion followed about the steps the City has already taken and the options of actions to take moving forward.

Motion: Councilor Berlant moved to extend the meeting by ten minutes. Councilor Pederson seconded.

Vote: All ayes. Motion passed unanimously.

- Discussion continued about the potential effectiveness of various actions the Council could take to complain about the high opt-out fees for Talent residents and the steps needed to continue with the formal complaint process through the PUC.

Motion: Councilor Pederson moved to direct staff to draft a letter to Pacific Power regarding opt-out fees. Councilor Dolan seconded.

- Spelliscy clarified that she will now be drafting a letter to Pacific Power in addition to the one directed at the PUC.

Vote: All ayes. Motion passed unanimously.

Motion: Councilor Berlant moved to direct staff to draft a resolution for a potential moratorium against smart meters. Councilor Dolan seconded.

- Mayor Ayers-Flood asked if a resolution like that would be lawful. Spelliscy advised that a resolution can say whatever the Council would like, but it does not necessarily carry legal strength to stop Pacific Power from installing smart meters.
- Councilor Berlant said that even though Pacific Power said they would ignore a moratorium, having the resolution would strengthen the complaint letter from the City and show Talent residents that the Council is trying to do what they can to address their concerns.
 - Spelliscy said that she believes the City wouldn't have any power to impose a moratorium on smart meters, but they could issue a resolution stating their position.
- Mayor Ayers-Flood requested that the resolution specifically discuss the opt out fees and not discuss the science of smart meters.

- Councilor Pederson said he would not support the motion due to the burden that would be put onto staff time, especially because the City already knows the resolution will have no legal power.

Vote: 3 ayes, 1 nay (Councilor Pederson). Motion passed 3-1.

- Spelliscy mentioned an inquiry from a resident regarding the construction of a manufactured home inside the historic district. She asked the Council if they would like to discuss it now or at a future meeting.
 - Councilor Dolan asked if the issue is time sensitive. Spelliscy said the home is already there and permits have been issued.
 - It was decided to discuss the issue further at a future meeting.

11. Other Business

None.

12. Mayor and Councilor — Committee Reports and Councilor Comments

None.

13. Discuss Agenda Items for the Next Meeting

None.

14. Adjournment at 9:40 p.m.

Respectfully submitted by:

Savannah Edson, City Recorder

Attest:

Darby Ayers-Flood, Mayor

The City of Talent is an Equal Opportunity Provider

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.



City Council Agenda Report

Meeting Date:	July 3, 2018	Primary Staff Contact:	Sandra Spelliscy
Department:	Administration	E-Mail:	spelliscy@cityoftalent.org
Staff Recommendation:	Discussion and Possible Action	Estimated Time:	15 Minutes

ISSUE BEFORE THE COUNCIL

Adoption of a new City of Talent Commission and Committee Appointment Policy.

BACKGROUND

At its June 20, 2018 meeting, Council directed staff to recommend some clarifying amendments to the city's Commission and Committee Appointment Policy that was adopted on January 21, 2015. The staff's recommended changes are attached.

RECOMMENDATION

Adopt the recommended changes in the attached document as a new policy effective July 3, 2018, and publish the new policy on the city website.

RELATED COUNCIL POLICIES

None.

POTENTIAL MOTIONS

"I move to adopt the new Commission and Committee Appointment Policy as set forth in the Agenda Report attachment, and to publish the new policy on the city website.

ATTACHMENTS

City of Talent Commission and Committee Appointment Policy (DRAFT)



City of Talent Commission & Committee Appointment Policy *(adopted by Council 7/3/2018)*

If a vacancy occurs on a City of Talent commission, committee, or advisory body, staff will place a vacancy notice on the City of Talent website, including the name and duties of the commission, committee, or advisory body, and the term of service for the vacant position(s). A notice will also be posted at City Hall, on the Talent Library Bulletin Board, and, if time allows, in the FLASH newsletter. The initial notice period will be two weeks. The notice period may be extended as needed in order secure sufficient applicants for the position(s) available.

Staff will send completed applications to the Mayor and the applicable Commission/Committee for review. Applicants will be interviewed by the Mayor and the Commission/Committee. The Commission/Committee will make a recommendation to the Mayor, who will, if so desired, then make an affirmative recommendation to appoint at a Council meeting. Mayoral appointments, including the term of the appointment(s), will be placed on the Consent Agenda for Council. Re-appointments to a Commission or Committee will be made by the Mayor with approval from Council without the need for Mayor or Commission/Committee interviews.

In the case of a newly-constituted commission, committee or advisory body without appointed members, applicants will be interviewed by the Mayor and the applicable Council liaison, after which the Mayor will recommend to Council for approval any initial appointments.



City Council Agenda Report

Meeting Date:	July 3, 2018	Primary Staff Contact:	Zac Moody
Department:	Community Development	E-Mail:	zmoody@cityoftalent.org
Staff Recommendation:	Approval	Estimated Time:	15 minutes

ISSUE BEFORE THE COUNCIL

Community Development Assistant Funding Options

BACKGROUND

During the Council meeting on June 20, 2018, the Council directed Staff to prepare a budget amendment to fund a limited duration Community Development Assistant position. The potential addition of a limited duration Community Development Assistant is estimated to cost approximately \$75,190.00, including benefits. Working with the Finance Director and the Interim City Manager, Staff has the following revised funding option to propose:

Fund	Cost	Percentage
General Fund	\$ 32,703	43.5%
Parks Fund	7,081	9.42%
Streets Fund	17,703	23.5%
Water Fund	17,703	23.5%
	\$ 75,190	

The revised funding option transfers \$17,703 out of the General Fund contingency to the Personnel Services, and increases the General Fund totals by \$15,000 from \$3,597,889 to \$3,612,889 for additional revenue being received. Additional funds in the amount of \$7,081 from the Parks Fund, \$17,703 from the Streets Fund and \$17,703 from the Water Fund provide the remaining funding for the position.

Approval of this position and the funding allocations above requires a budget amendment to the 2018-19 FY budget. Attached to this report is a resolution authorizing a contingency transfer within the General Fund and the Parks, Streets and Water Funds and an increase to the General Fund.

RECOMMENDATION

Staff recommends approval of the Limited Duration Community Development Assistant position and the proposed budget amendment with the allocations identified above contingent on the approval of a Talent Urban Renewal Agency budget amendment.

RELATED COUNCIL POLICIES

None



POTENTIAL MOTIONS

“Staff recommends approval of Resolution 18-979, a resolution authorizing a contingency transfer in the General Fund, Parks Fund, Street Fund, Water Fund and an increase in the General Fund for the purpose of funding a limited duration Community Development Assistant position.”

ATTACHMENT

Resolution 18-979-R

**CITY OF TALENT
RESOLUTION NO. 2018-979-R**

**A RESOLUTION AUTHORIZING A CONTINGENCY TRANSFER WITHIN THE
GENERAL FUND, PARKS FUND, STREET FUND, WATER FUND AND AN
INCREASE TO THE GENERAL FUND TO FUND A LIMITED DURATION
COMMUNITY DEVELOPMENT ASSISTANT POSITION**

WHEREAS, the City Council may approve an intrafund transfer of contingency appropriation pursuant to ORS 294.463; and

WHEREAS, the City has authorized staff to hire a limited duration Community Development Assistant; and

WHEREAS, the City Council intends to fund the position using monies from the General Fund, Parks Fund, Street Fund and Water Fund for work being completed on the Parks, Water and Stormwater Master Plans; and

NOW THEREFORE, THE CITY TALENT RESOLVES AS FOLLOWS:

1. The City hereby makes an addition to General Fund Total Resources of \$15,000 for additional funds to be received for additional Administrative Services to outside parties and uses those fund as well as an intrafund transfer of Contingency appropriation to the appropriation category Personnel Services of \$17,703 in its General Fund to fund additional expenditures of \$32,703 in Personnel Services.

	General Fund Existing	Change	General Fund Adjusted
Total Resources	3,597,889	15,000	3,612,889
Personnel Services	1,707,440	32,703	1,740,143
Materials & Services	647,330		647,330
Capital Outlay	18,300		18,300
Debt Service	495,465		495,465
Transfers	30,300		30,300
Contingency	365,000	-17,703	347,297
Unappropriated	334,054		334,054
Total Appropriations	3,597,889	15,000	3,612,889

2. The City hereby makes an intrafund transfer of appropriation from the Parks Fund Contingency appropriation to the Personnel Services appropriation of \$7,081.

	Parks Fund Existing	Change	Parks Fund Adjusted
Personnel Services	112,400	7,081	119,481
Materials & Services	61,700		61,700
Capital Outlay	1,500		1,500
Transfers	41,000		41,000
Contingency	50,000	-7,081	42,919
Unappropriated	46,900		46,900
Total Appropriations	313,500	0	313,500

3. The City hereby makes an intrafund transfer of appropriation from the Street Fund Contingency appropriation to the Personnel Services appropriation of \$17,703.

	Street Fund Existing	Change	Street Fund Adjusted
Personnel Services	329,392	17,703	347,095
Materials & Services	214,050		214,050
Capital Outlay	2,000		2,000
Debt Service	51,425		51,425
Transfers	37,060		37,060
Contingency	200,000	-17,703	182,297
Unappropriated	245,573		245,573
Total Appropriations	1,079,500	0	1,079,500

4. The City hereby makes an intrafund transfer of appropriation from the Water Fund Contingency appropriation to the Personnel Services appropriation of \$17,703.

	Water Fund Existing	Change	Water Fund Adjusted
Personnel Services	329,392	17,703	347,095
Materials & Services	214,050		214,050
Capital Outlay	2,000		2,000
Debt Service	51,425		51,425
Transfers	37,060		37,060
Contingency	200,000	-17,703	182,297
Unappropriated	245,573		245,573
Total Appropriations	1,079,500	0	1,079,500

5. The total appropriations in all funds have increased \$15,000 with the new amount of Personnel Services outlay appropriation in the General Fund for the fiscal year 2018-2019.

	Total Appropriations Existing	Total Appropriations Adjusted
General Fund	3,597,889	3,612,889
Parks Fund	313,500	313,500
Street Fund	1,079,500	1,079,500
Water Utility Fund	2,118,500	2,118,500
Capital Improvement Projects	4,659,860	4,659,860
System Development Charge Fund	1,233,700	1,233,700
West Valley View Debt Service Fund	0	0
General Obligation Bond Debt Service Fund	95,600	95,600
Total Appropriations All Funds	13,098,549	13,113,549

Duly enacted by the City Council in open session on July 3, 2018 by the following vote:

AYES: NAYS: ABSTAIN: ABSENT:

Savannah Edson, City Recorder and Custodian of City Records



City Council Agenda Report

Meeting Date:	July 3, 2018	Primary Staff Contact:	Sandra Spelliscy
Department:	Administration	E-Mail:	spelliscy@cityoftalent.org
Staff Recommendation:	Discussion and Possible Action	Estimated Time:	15 Minutes

ISSUE BEFORE THE COUNCIL

Adoption of short-term City policy regarding Architectural Review Committee.

BACKGROUND

On December 3, 2014 the City Council approved a motion to have the city Community Development Director and the Planning Commission act as the city's Architectural Review Committee (ARC). At that time the Committee had no appointed members. The Council's intent was that the Community Development Director would review and act on Type 1 and Type 2 design review applications, and the Planning Commission would review and act on Type 3 applications. The appointment of the Community Development Director and Planning Commission as the Committee was set to expire after six months. This temporary appointment was never renewed nor revoked by Council, and staff has continued to review design review applications pursuant to the December 3, 2014 motion. Vacancies on the ARC have been posted on the city's website for some time, but no applications have been received.

RECOMMENDATION

Staff recommends that the Council pass a new motion to appoint the Director as the ARC for Type 1 and Type 2 applications, with all applications first going to the Planning Commission for a review and recommendation to the Director. Type 3 applications will continue to be reviewed and acted upon by the Planning Commission only. This new appointment by the Council will expire on December 31, 2018. During the six-month period of the appointment, staff will make a diligent effort to recruit potential appointees to the ARC. If individual appointments are made to the ARC prior to December 31, 2018, this temporary action will expire upon the appointment of sufficient new Committee members to constitute a quorum.

RELATED COUNCIL POLICIES

None

POTENTIAL MOTIONS

"I move that the Council appoint the Community Development Director and the Planning Commission to serve as the Architectural Review Committee in accordance with the staff recommendation, and that this action expires at the time there are sufficient new member on the Committee to constitute a quorum, but in no event later than December 31, 2018.

ATTACHMENT

None.



City Council Agenda Report

Meeting Date:	July 3, 2018	Primary Staff Contact:	Sandra Spelliscy
Department:	Administration	E-Mail:	spelliscy@cityoftalent.org
Staff Recommendation:	Discussion and possible action	Estimated Time:	10 minutes

ISSUE BEFORE THE COUNCIL

Adoption of a resolution regarding the Pacific Power smart meter program.

BACKGROUND

At its June 20, 2018 meeting, the Council directed staff to prepare a resolution stating its support for a reduction in or elimination of opt-out and meter reading fees for city residents choosing to not to participate in the smart meter program, and to urge a moratorium on meter installation until the issue was addressed. A draft resolution is attached for Council consideration.

RECOMMENDATION

NONE

RELATED COUNCIL POLICIES

NONE

POTENTIAL MOTIONS

NONE

ATTACHMENT

Draft resolution

A RESOLUTION REGARDING PACIFIC POWER'S SMART METER PROGRAM IN SUPPORT OF A REDUCTION IN OR WAIVER OF OPT-OUT FEES AND A MORATORIUM ON METER INSTALLATION

WHEREAS, smart meters are computerized electric meters that send electric meter readings to a remote location via radiofrequency radiation multiple times per day; and

WHEREAS, analog meters are manually read electromechanical meters that are currently utilized by Pacific Power (UTILITY) for its customers in the City of Talent; and

WHEREAS, UTILITY is currently replacing existing meters with smart (a.k.a., advanced or AMI) meters; and

WHEREAS, UTILITY plans to replace all existing meters with the fully functioning smart meter unless a customer opts out of having a smart meter installed; and

WHEREAS, the Oregon Public Utilities Commission has approved charges for UTILITY's Oregon customers who choose to opt out the smart meter replacement program. Those fees include a one-time \$137.00 meter exchange fee if a smart meter is not installed, a one-time meter exchange fee of \$306.00 if an existing smart meter is removed and replaced by an analog meter, and a monthly meter reading fee of \$36.00 for as long as an analog meter is in place.

WHEREAS, residents of this community have expressed serious concerns about smart meters in homes and businesses. Those concerns include the health effects of radiofrequency radiation and the voltage transients and harmonics (line noise) generated by smart meters; concerns about privacy and hacking; concerns about fire safety and fire hazards; and

WHEREAS, the City of Talent has many residents, including numerous families, who are living on low-to-moderate incomes or on fixed incomes, and the opt-out fees for the smart meter program would place a serious economic burden on those residents, making it a practical impossibility to choose to opt-out of the program despite concerns about the use of smart meters; and

WHEREAS, our city is committed to providing equal opportunity and quality of life for all, and to removing full barriers to participation in public life on the basis of economic position.

NOW THEREFORE BE IT RESOLVED, that the Talent City Council supports the ability of UTILITY customers to opt out of the smart meter program without suffering a financial burden or incurring a monthly charge, and urges UTILITY to reconsider the imposition of opt-out and meter reading fees, especially for low-income and fixed income individuals; and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Talent City Council calls on the Oregon Public Utility Commission to review the fee structure for UTILITY's smart meter program, particularly the opt-out and meter reading fee, in light of the disparate impact those fees impose on residents of constrained income who have concerns about smart meter installation; and

NOW THEREFORE BE IT FURTHER RESOLVED, that the City of Talent urges UTILITY to place a moratorium on the installation of smart meters in the city until a fair and equitable solution has been reached regarding the imposition of fees on residents of limited income who would like to opt out of the smart meter program.