



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
TOWN HALL
October 17, 2018 — 6:45 p.m.**

Study Session, Regular Council & TURA meetings are digitally recorded and will be available on the City website: www.cityoftalent.org.

REGULAR COUNCIL MEETING — 6:45 p.m.

1. Call to Order/Roll Call at 6:50 p.m.

Members Present:	Members Absent:
Mayor Ayers-Flood Councilor Berlant Councilor Dolan Councilor Harrison Councilor Pederson Councilor Baker Councilor Land	
Also Present:	
Sandra Spelliscy, City Manager Zac Moody, Community Development Director Lt Snook, Talent Police Department Gabriella Ciprazo, City Recorder Bret Marshall, Public Works Director Kurt Sexton, Finance Director	

2. Executive Session

Adjourn to Executive Session pursuant to ORS 192.660(2)(h) "To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed."

Executive Session ended at 7:29pm.

Motion: Councilor Pederson moved to direct Staff to work with the City Attorney to respond to the appeal of the city's hearings officer's decision regarding the city's denial of the Talent View Estates Expedited Land Division application. Attorney's costs to respond to the appeal shall not exceed \$3,500. Councilor Baker seconded.

Discussion: None

Vote: 6 ayes, 0 nays. Motion passed.

3. Community Announcements (0:40)

- Talent Holiday Tree Lighting Celebration will be held on December 11, 2018 at 6pm.

- The Day of the Dead race is on October 20, 2018 from 10am to 3pm.
- The Halloween Crawl for kids will be on October 31, 2018 from 5-7pm in downtown Talent.
- Talent Maker City is hosting a Dia de Los Muertos family event on November 2, 2018 from 5:30-7:30pm.
- The Holiday Maker Market will be held on December 8, 2018 at Talent Maker City.
- Coffee with a Cop on October 18, 2018 at 9am at the Sweet Beat.
- Talent Zero Waste Team and Southern Oregon Master Recyclers will show the film *No Impact Man* at Jackson County Fire District 5 on October 26, 2018 at 5pm.
- Boy and Girls Club will have holiday auction at the Ashland Armory on December 2, 2018.

4. Public Presentations (3:40)

4.1 Rogue Valley Sewer Services (RVSS) Update

Staff Report from City Manager

Spelliscy introduced Carl Tapper from RVSS.

Carl Tapper:

His intention for the presentation is to put a face to RVSS and to touch base in person. RVSS created a Master Plan for Talent in 2000 and has finished almost all of it. RVSS' current work is associated with the Highway 99 infrastructure improvements taking place in Talent. Tapper said there are no future projects planned in Talent at this time. RVSS partners with Talent regarding the stormwater program. The MS4 permit is being renewed in the next few months. The intergovernmental agreement (IGA) with Talent will need to be renewed at that same time. Tapper discussed the terms of the current IGA. Tapper also discussed the new requirements for maintenance with MS4 permit. RVSS is fully capable to assist with the required maintenance work.

Councilor Berlant asked about stormwater from HWY 99. Tapper responded that the Highway 99 work is ODOT's responsibility.

5. Public Hearings (9:30)

None.

6. Citizens Heard on Non-Agenda Items (9:36)

None.

7. Consent Agenda (9:44)

7.1 Approval of October 3, 2018 Council Meeting Minutes

Motion: Councilor Berlant moved to approve the October 3, 2018 Council Meeting Minutes as amended. Councilor Harrison seconded.

Discussion:

- Replace TPAC with TACF on page 3.

Vote: 6 ayes, 0 nays. Motion passed.

**7.2 Acknowledgement of Minutes for:
Together for Talent: August 21 & September 4, 2018
Talent Public Arts Committee: July 24, August 13, & September 4, 2018
Economic Development Commission: August 9, 2018
Energy CAC: July 30, 2018**

Motion: Councilor Pederson moved to acknowledge the minutes for: Together for Talent August 21 & September 4, 2018; Talent Public Arts Committee July 24, August 13, & September 4, 2018; Economic Development Commission August 9, 2018; Energy CAC: July 30, 2018. Councilor Land seconded.

Discussion: None.

Vote: 6 ayes, 0nays. Motion passed.

8. Regular Agenda

8.1 Q1 Financials

Staff Report from Finance Director

Staff reviewed the Financials for the City of Talent for the first quarter of Fiscal Year 2018-19. They reflect the financial activity of the City for the period July 1, 2018 through September 30, 2018. The Budget numbers presented in the financial statements include the budget amendments identified as Resolution 2018-979-R and 2018-982-R, which were approved during the quarter.

Sexton noted the TURA reimbursement numbers are reflected in both the debt service and general fund numbers. He also noted the Parks IGA revenue number is above budget due to the local marijuana tax.

Discussion:

- Councilor Pederson asked about materials and services in the general fund. Sexton stated the insurance annual premiums are paid in full the first quarter.
- Councilor Harrison asked about downward trend in general fund. Sexton said that this year the general fund is higher than last year. He also noted that property taxes are due to come in starting in November. Spelliscy noted the interest collection is above budget.
- Councilor Baker asked about revenues from the three cents per gallon diesel tax that was approved by the voters in 2017. Sexton said he has not seen funds from that yet. He will check on how those funds are supposed to be collected and paid out and report back to Council.

8.2 Architectural Review Committee (ARC) Update (23:45)

Staff Report from Community Development Director

The Planning Commission and Community Development Director have been acting as the ARC since 2014. The Community Development Director reviews Type 1 and Type 2 development applications that involve architectural review and the Planning Commission reviews Type 3 applications. Vacancies on the ARC have been continually posted on the city's website, but no applications have been received.

Staff believes that the Planning Commission can continue to function as the Architectural Review Committee with additional training and the inclusion of an additional member knowledgeable in the architectural field. Staff recommends that the Council approve the appointment of the Planning Commission to act as as the ARC, with the addition of a new member with some knowledge of architecture or historic preservation.

Discussion:

- Councilor Baker discussed the frustrations applicants have with the review process. He expressed concern about having a streamlined process.
- Councilor Land said she would like to see this proposal coming from the Planning Commission. Moody said this recommendation was just a first step.
- Councilor Dolan said that she thought the Planning Commission started this conversation. Spelliscy stated that it was coming to the Council first because it was the Council's direction to bring a new proposal regarding ARC to the Council. If Council agrees with idea then it will be taken up with the Planning Commission.
- Mayor Ayers-Flood stated that the current ARC assignment was intended to be temporary. She wants to ensure that this plan goes before the Planning Commission. Spelliscy reviewed the history of how staff came to their recommendation. Mayor Ayers-Flood wants to ensure that the Planning Commission is aware of this proposal.
- Councilor Baker proposed making the ARC a subcommittee of the Planning Commission. Spelliscy said she felt that that having a subcommittee would make the review process more complicated.
- Councilor Pederson stated that he supports Staff's recommendation.
- Councilor Land and Councilor Dolan expressed their concern that this recommendation is not coming directly from the Planning Commission.

Motion: Councilor Pederson moved to direct Staff to take the proposal to the Planning Commission for a recommendation. Councilor Land seconded.

Discussion:

- Councilor Dolan asked for the motion to be amended to include training and no more than two added people. Councilor Pederson seconded the amendment. Amendment passed.

Vote: 6 ayes, 0 nays. Motion passed as amended.

8.3 Parks Master Plan Grant Update

Staff Report from Community Development Director

The City was approved for the Oregon Parks and Recreation Department's Small Community Planning Grant for \$32,000 grant with \$24,000 in match. Agreements for this grant have been received by the City and are now ready to be signed. OPRD does not provide a consultant for the project, and to reduce the costs associated with the development of the plan, the City has chosen to contract with the University of Oregon Community Planning Workshop (CPW).

Staff is ready to conduct a final review of the proposal, define the project implementation and execute the IGA with the University of Oregon to complete the update to the City of Talent Parks Master Plan and Park Element.

Discussion:

- Councilor Dolan asked if the IGA was ready and completed. She noted that Council usually does not authorize IGAs to be signed prior to viewing them. Moody clarified that he is seeking authorization to engage in their services. The scope of work and deadlines are already described in the grant.
- Council had an in-depth discussion about their concerns with the length and lack clarity in the last Master Plan created through the University of Oregon. They want to ensure that the Parks Commission is heavily involved in the process. Council also expressed the need for implementation steps to assist with carrying out the Master Plan. Moody assured that

University of Oregon will seek the involvement with the Parks Commission. He also assured that Council's concerns with the Master Plans usability are communicated.

- Spelliscy noted that if Council is concerned, they can choose a different organization to work with other than the University of Oregon.

Motion: Councilor Pederson moved to authorize the City Manager to engage with the University of Oregon Community Planning Workshop to complete the update to the Parks Master Plan and Parks Element of the Talent Comprehensive Plan, and to prepare an intergovernmental agreement to bring back to Council for authorization. Councilor Land seconded.

Discussion: None.

Vote: 6 ayes, 0 nays. Motion passed.

9. Information Items (57:27)

None.

10. City Manager & Other Department Reports (57:30)

Report from City Manager

- The Code Publishing site for the City will go live on the City website on November 2, 2018.

Report from Finance Director

- The Workers Compensation Policy audit is completed. The City will receive a refund of \$3,900.
- The notes to audited financial statements and 2018 will be ready soon.
- Customers can now pay their water bills over the phone 24 hours a day.

Report from Community and Development Director

- Moody showed photos of the work done on the Chuck Roberts Park bioswale. Moody praised the work done by all of the volunteers who planted over 1,000 plants and contributed over 100 volunteer hours.
- The Citizen Involvement Element of the Comprehensive Plan becomes effective this week.
- Community Development is working on putting more functions like building permits on the website.
- Medford Water Commission's new fee schedule goes into effect November 1, 2018. There was a small reduction in SDCs.
- Community Development Fair planning will begin soon.

Report from Public Works

- Oregon Health Authority conducted a water system needs sanitary survey. Public Works has not received the report back, but the result should be favorable.
- Integrated Pest Management subcommittee will have the final draft for Council to review soon.
- Reservoir Project Phase I construction will go out for bid in the next few weeks.

- The connector path to the greenway cost estimate is approximately \$538,000. Public Works will return to Council for direction.
- The Depot building exterior lights are now LED.
- The Water Master Plan final draft will be done by the middle of November.
- Public Works Department involvement in Harvest Festival went very well.
 - Ayers flood asked about maintenance of Skate Board Park. Marshall responded the repair are very expensive.

Report from Chief of Police

- There will be Coffee with a Cop at the Patio Village apartment complex on November 15, 2018.
- All employees are taking an anti-bias, implicit bias training.
 - Council offered information on other similar trainings that Talent PD can consider. They stressed the importance of having this type of training.
- Talent PD hired a new officer.

11. Other Business (1:12:45)

- Councilor Land asked about the minutes and agenda section of the City website.
- Mayor Ayers-Flood asked about the Capital Improvements Plan (CIP). Spelliscy responded that Staff will be working on the initial CIP analysis soon and plans to have an updated CIP for adoption by the end of the fiscal year.

12. Mayor and Councilor — Committee Reports and Councilor Comments

- Councilor Harrison
 - The Traffic Safety and Transportation Commission did not meet.
 - Mayor Ayers-Flood asked about traffic reports for street maintenance. She would like to see that practice continued. She also asked for the Commission to correct the fact that the Council liaison is also the chair of the commission.
- Councilor Baker:
 - Parks & Recreation Commission did not meet.
- Councilor Pederson
 - SOREDI approved engaging consultant to create regional economic development plan.
 - Talent Chamber of Commerce is active again and holding meetings.
- Mayor Ayers-Flood
 - The Jackson Area Metropolitan Planning Organization Meeting will be next week.
 - Urban Growth Boundary (UGB) CAC held a joint session with the Planning Commission to discuss recommendations regarding efficiency measures.

- Councilor Land
 - Talent Public Arts Committee will have night walk to commemorate Day of the Dead on November 2, 2018.
 - The Land use trainings sponsored by 1000 Friends of Oregon and Rogue Action Center are going well.
- Councilor Berlant
 - Zero Waste team will meet with Together for Talent regarding a recommendation to on single use plastic usage in the city that will come before Council.
 - Energy CAC is almost done with its work.
- Councilor Dolan
 - The UGB CAC has an interest in continuing as its work in another capacity if the opportunity arises.
 - The Integrated Pest Management (IPM) subcommittee is close to finishing its draft policy.
 - Councilor Dolan asked about the official title of the IPM group. She said there is a need for continued work. Spelliscy responded that if the group wants to continue in an official capacity, they will need to take the formal steps to do so.
 - Councilor Dolan attended the ACES training. She said it was excellent training.

13. Discuss Agenda Items for the Next Meeting (1:29:28)

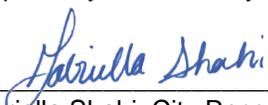
- HR consultant proposal re: fair employment and reporting practices
- TPAC bylaws
- Presentation from RVSS on bioswales and storm water management
- AARP presentation

14. Written Communications

None.

15. Adjournment at 9:03 p.m.

Respectfully submitted by:



 Gabriella Shahi, City Recorder

Attest:

Darby Ayers-Flood

Darby Ayers-Flood, Mayor

The City of Talent is an Equal Opportunity Provider

Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.

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