



**TALENT CITY COUNCIL  
REGULAR COUNCIL MEETING MINUTES  
TOWN HALL  
April 18, 2018 — 6:45 p.m.**

*Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website: [www.cityoftalent.org](http://www.cityoftalent.org).*

The City Council of the City of Talent will meet in a Regular Council session at 6:45 p.m. on Wednesday, April 18, 2018, in Town Hall, 206 E. Main Street. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

**REGULAR COUNCIL MEETING — 6:45 p.m.**

Anyone wishing to speak on an agenda item should complete a Speaker Request Form and give it to the City Recorder. Speaker Request Forms are located at the entrance to the meeting place. Anyone commenting on a subject *not* on the agenda will be called upon during the “Citizens Heard on Non-Agenda Items” section of the agenda. Comments pertaining to *specific* agenda items will be taken at the time the matter is discussed by the City Council.

**1. Call to Order/Roll Call 6:57 p.m.**

<b>Councilors Present:</b>	<b>Councilors Absent:</b>
Councilor Dolan Councilor Berlant Councilor Harrison Councilor Pederson Councilor Baker Councilor Land	Mayor Ayers-Flood
<b>Also Present:</b>	
Zac Moody, Community Development Director Ryan Martin, Interim City Manager/Finance Director Lieutenant Jennifer Snook, Talent PD Erin Zelinka, City Recorder Savannah Edson, City Recorder (in training)	

**2. Pledge of Allegiance**

**Executive Session at 6:59 p.m. (1:50)**

**Adjourned to executive session pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations\*.**

**Motion:** Councilor Pederson moved to adjourn to executive session pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. Councilor Berlant seconded.

**Vote:** All ayes. Motion passed unanimously.

### **3. Community Announcements (00:53)**

- Councilor Baker said more Parks Commissioners are needed, as one member recently left the group and they are down to a minimum of four members.
- Saturday, Apr. 21, 11 a.m.-4 p.m.: Councilor Berlant announced the Rogue Valley Earth Day celebration at the ScienceWorks Hands-on Museum in Ashland. Talent Maker City will be there.
- Saturday, Apr. 21, 9 a.m.-12 p.m.: Councilor Berlant announced the Bear Creek Clean-up at Newberry Park. They will be cleaning a half mile of the greenway, a quarter mile in both directions.

### **4. Public Presentations**

#### **4.1 Emergency Communications of Southern Oregon (ECOSO) Presentation (2:04)**

**Questions/Comments:**

- None. Councilor Pederson and Councilor Dolan thanked Ms. Moulin for the presentation.

### **5. Public Hearings**

None.

### **6. Citizens Heard on Non-Agenda Items (16:02)**

None.

### **7. Consent Agenda (16:21)**

#### **7.1 Approval of Apr. 4, 2018 Council Meeting Minutes**

#### **7.2 Approval of Mar. 30, 2018 City Manager Workgroup Minutes**

#### **7.3 Acknowledgement of Feb. 22, 2018 Planning Commission Minutes**

#### **7.4 Acknowledgement of Mar. 6, 2018 Together for Talent Minutes**

#### **7.5 Acknowledgement of Mar. 14, 2018 Parks Commission Minutes**

**Motion:** Councilor Baker moved to approve agenda items 7.1 through 7.5: Apr. 4 Council Meeting Minutes, Mar. 30 City Manager Workgroup Minutes, Feb. 22 Planning Commission Minutes, Mar. 6 Together for Talent Minutes, and Mar. 14 Parks Commission Minutes. Councilor Dolan seconded.

**Vote:** All ayes. Motion passed unanimously.

#### **7.6 Appointment of Dann Hauser to the Economic Development Commission**

**Discussion:**

- Councilor Pederson said he has had a chance to work with Dann. Knows he has represented the Camelot Theater for a long time as the Executive Director and is always impressed by his professionalism.
- Councilor Land has known Dann for over 12 years, working with him in many capacities. He was part of a program she used to facilitate, and she described him as a true leader. She is excited to have him on board.

**Motion:** Councilor Land moved to appoint Dann Hauser to the Economic Development Commission. Councilor Dolan seconded.

**Vote:** All ayes. Motion passed unanimously.

### **7.7 Appointment of Felicia Hazel to the Budget Committee**

**Discussion:**

- Councilor Pederson has had chance to serve with Felicia on the Parks Commission. He said she was intelligent and understood the issues in front of her. She has also been serving on the Planning Commission for over a year and he is excited to see her application for the Budget Committee.

**Motion:** Councilor Baker moved to confirm the appointment of Felicia Hazel to the Budget Committee. Councilor Dolan seconded.

**Discussion:**

- Councilor Dolan has had the pleasure of serving with Felicia Hazel on the Planning Commission and finds her to be measured, professional, and highly intelligent. Believes she will be a great contribution to the Budget Committee.

**Vote:** All ayes. Motion passed unanimously.

### **7.8 Appointment of Heather Gleason Biesanz as alternate to Talent Public Arts Committee**

**Discussion:**

- Councilor Land says she does not know Heather personally but the mayor speaks very highly of her and is excited to have her on board as an alternate. Land is looking forward to being the liaison for that committee with her.

**Motion:** Councilor Land moved to confirm the appointment of Heather Gleason Biesanz as alternate to Talent Public Arts Committee. Councilor Berlant seconded.

**Vote:** All ayes. Motion passed unanimously.

### **7.9 Appointment of Hannah Sohl to the Energy Element Citizen Advisory Committee and CAC Update**

**Staff report from Community Development Director Zac Moody**

- Moody said that with this appointment, there will only be three members on the Energy Element CAC, as one person withdrew their application since the last meeting. Staff recommendation is to appoint Hannah Sohl, but not begin the Energy CAC meetings until more citizens apply. Alternatively, Council could opt to begin the meetings and hope for more residents to join later in the process.

- Councilor Pederson said he would prefer to separate the discussions of the appointment and the staff report.

**Motion:** Councilor Baker moved to appoint Hannah Sohl to the Energy Element Citizen Advisory Committee. Councilor Berlant seconded.

**Discussion:**

- Councilor Berlant says Hannah is one of the people she looks up to most as a public figure, as a climate and social justice advocate, as a policy influencer, as a young woman, and as a human being. Said that she is exactly who should be on this committee and that the committee partially exists because of the work she has already done moving the community of Talent towards a clean energy future. Councilor Dolan agreed.
- Councilor Baker has known Hannah since he coached her high school soccer team. He doesn't know her work background but reiterated that she is an awesome person.

**Vote:** All ayes. Motion passed unanimously.

**Motion:** Councilor Baker moved to direct staff to temporarily delay the first Energy Element CAC meeting until the minimum five-member committee has been established.

**Discussion:**

- Councilor Berlant said she is disappointed that there isn't more interest in this CAC. It is an important committee and needs to move forward. Said she would not support the motion because although the group only has three members, she believes they have a strong enough combined background to complete the group's tasks efficiently.
- Councilor Land asked for clarification that one person removed an application. Moody said that is correct. Councilor Baker said one person removed an application and one person didn't live in town. Moody confirmed.

**Vote:** 4 ayes, 2 nays. (Councilor Dolan and Councilor Berlant) Motion passed 4-2.

**Discussion:**

- Councilor Berlant asked how long of a delay could be expected before the motion comes back to Council for reauthorization.
  - Moody said that hopefully they will receive more applications soon but recommended having another conversation about the delay if the threshold isn't met by mid-May. Said moving forward with three members would be okay but not ideal, as the goal of the CAC was to provide a wide range of views.
- Councilor Land asked how much of a commitment the CAC would be. Moody said probably only two or three meetings.

**Motion:** Councilor Berlant moved to direct staff to bring the Energy Element CAC item back to council at the May 16 meeting. Councilor Dolan seconded.

**Vote:** All ayes. Motion passed unanimously.

**7.10 Appointment of Jason Clark, Shauna Safady, Carrie Prechtel, Colette Miller and Brenda Schweitzer to the Urban Growth Boundary Citizen Advisory Committee**

**Motion:** Councilor Land moved to confirm the appointment of Jason Clark, Shauna Safady, Carrie Prechtel, Colette Miller and Brenda Schweitzer to the Urban Growth Boundary Citizen Advisory Committee. Councilor Dolan seconded.

**Discussion:**

- Councilor Dolan said she knows Carrie Prechtel and Brenda Schweitzer and thinks they would make excellent additions to these committees.

**Vote:** All ayes. Motion passed unanimously.

**7.11 Acknowledgement of March Check Register**

**7.12 Acknowledgement of Quarterly Financial Statement**

**Motion:** Councilor Berlant moved to acknowledge agenda items 7.11 and 7.12, the March Check Register and the Quarterly Financial Statement. Councilor Pederson seconded

**Vote:** All ayes. Motion passed unanimously.

**7.13 Appointment of Ryan Wilcoxson to the Economic Development Commission**

**Discussion:**

- Councilor Pederson has worked with Ryan on several occasions and has been impressed with both his drive and creativity. He is excited to have him up for appointment.
- Councilor Land said she has known Ryan for the last year. While working with him on a volunteer basis, she found him to be both professional and communicative. She believes he will be a key component to moving the commission forward with the goals within the City.

**Motion:** Councilor Dolan moved to confirm the appointment of Ryan Wilcoxson to the Economic Development Commission. Councilor Land seconded.

**Discussion:**

- Councilor Berlant said Ryan is one of the coolest people she has met since moving to Talent. He is thoughtful, dedicated, tactful, creative, genuine, and he has a high level of integrity. Said he devotes the bulk of most of his days to developing the economy of Talent.
- Councilor Dolan said Ryan is one of the hardest working members of the Talent community in terms of his volunteer service and his commitment to bettering the lives of the residents of Talent.

**Vote:** All ayes. Motion passed unanimously.

**8. Regular Agenda**

**8.1 Short-Term and Vacation Rentals by Owner (36:50)**

**Staff Report from Community Development Director Zac Moody**

- Moody looked through Council minutes from July 2017, when the Council moved to temporarily suspend the allowance of short-term rentals or vacation rentals by owner. At the time, they directed staff to provide the Council with a suspension ordinance, yet somehow that did not happen.

- The Planning Commission was recently going through the City's Accessory Dwelling Unit ordinance and made a recommendation to Council to adopt a moratorium on short-term rentals.
- Moody does not have a potential motion other than to say that in June there will be a suspension ordinance for short term rentals and VRBOs brought to the Council for approval.

**Discussion:**

- Councilor Dolan asked if an ordinance is necessary or if something less formal is possible.
  - Moody said he will need to follow up on that. Said the Planning Commission's recommendation was only to suspend it until the short-term rental code is written. Discussion at Council in July was only intended to suspend short-term rentals for six months to a year to give staff a timeline to get the code written. Said it should be a straightforward process, although not without potential contention from the public.
- Councilor Baker asked when the City would start penalizing people.
  - Moody said the City can't enforce anything until there is a code in place. The City wouldn't like to disable business but also wants to make sure the community is livable. Code enforcement would not be an easy task given the number of rental units within the city and considering how limited resources in the Community Development Department are.
- Councilor Dolan said she doesn't understand the rush to draft an ordinance without a clear understanding of what the problem is, especially if there seem to be multiple perspectives to balance. Would like to have more information before directing staff to do anything.
  - Moody said Council has already given staff direction to draft an ordinance. He cannot currently require people to register their ADUs with the Community Development Department and go through the land development ordinance process without any clear standards in place.
    - Councilor Dolan asked if that was just for new ones or for ones that already exist. Moody said new ones or if they receive a complaint.
- Councilor Baker asked for clarification of what Moody was asking from them. Moody said that the objective was to bring the council information about a recommendation that the Planning Commission had made to suspend the allowance of short-term rentals until an ordinance can be written.
- Councilor Pederson said that under current recommendation, staff will move forward with drafting an ordinance.

**9. Information Items (45:09)**

None.

**10. Other Business (45:15)**

**Motion:** Councilor Dolan moved to authorize the City Manager or TURA Executive Director, as appropriate, to sign a regional infrastructure fund grant application on behalf of either the City of Talent or TURA, as appropriate. Councilor Baker seconded.

**Vote:** All ayes. Motion passed unanimously.

- Councilor Baker asked for an update on the City Manager hiring process.

- Martin said that he will be working with RVCOG to come up with a recommendation of the final scope, estimated cost, final job announcement, and materials that will go out during the actual recruitment. When they are complete, it is the prerogative of the Council to approve them or not.
  - Councilor Baker asked for a time frame. Martin said she is meeting with a consultant on Friday. Hoping for a job posting shortly after the May 2 meeting.
- Councilor Harrison wanted to know more from Marshall about the new pedestrian footbridge. Marshall said it is in construction now.
  - Councilor Baker asked if the package was put together by an engineer. Marshall confirmed. Councilor Baker requested that a bid form be added to that package and distributed to bidders. Marshall said that has already happened.
- Martin mentioned this is Erin Zelinke's last meeting before her maternity leave and welcomed the Interim City Recorder, Savannah Edson.
- Martin said the Council will soon receive a franchise agreement for Avista, the City's natural gas utility provider. The City is hoping for a slight increase in revenue from the franchise agreement.
- Moody had a few updates about Planning Commission meetings in May. Some special meetings were scheduled in order to catch up on some business and deal with time-sensitive matters. Timing has been somewhat of a problem because of state-required noticing periods, forcing certain projects to wait or be dealt with during special meeting times.
  - May 8, 6:30 p.m.: The Planning Commission will host a public hearing on Accessory Dwelling Units.
  - May 24, 6:30 p.m.: The Planning Commission requested a joint study session on the RPS performance indicators, and one planning commissioner also asked for an explanation of the regional housing strategies. Since these strategies are closely tied to the RPS amendment, the topics will all be discussed together during a joint study session at the meeting on May 24.
    - Moody requested the presence of the City Council during this study session.
    - Councilor Baker asked for clarification that present at the meeting will be the Planning Commission, City Council, and all stakeholders. Asked who the stakeholders are. Moody said it would be all people with property affected by change in T4 and T5, although neighboring residents would be invited as well.
    - Council decided to tentatively set the date, though only four Councilors will be available.
- Marshall had several updates from Public Works:
  - Marshall met recently with ODOT about the Highway-99 project. They have been set back a little because of design errors the contractor found.
    - Speed limit will be reduced to 35 mph for the duration of construction on the project, which will begin Monday, Apr. 23. Will do the east side in full and then begin on the west side.
  - Regarding the Rapp Road pedestrian bridge, Public Works plans to lay in a chip seal on Rapp Road from Wagner Creek Road all the way to Fabricated Glass. Jackson County will be helping with that project, which is slated to be completed in July.

- A shade structure has been installed at the Talent Commons Park.
- Apr. 28: Five trees will be planted near the entrance to the Public Works Department in honor of Arbor Day.
- Apr. 19: Marshall will be attending a meeting with Beyond Toxics to talk about IPM (integrated pest management) strategy.
- Apr. 19: Public Works will be digging test pits for the new geological study that is getting underway.
- Received an email from Jackson County that they will be performing root heaves on greenway path starting tomorrow. Indicated there will be some path closures.
- Councilor Berlant said she's heard some good things about progress made by Public Works around energy efficiency and progressing on the Strategic Energy Management Plan. Asked for a report on that.
  - Changes have mainly been in the Public Works facility. They switched to motion-sensitive light fixtures. Ran a heating duct in the crew room to avoid needing to use a plug-in heater. Have put power strips on computer stations so they can be shut off altogether at the end of the day. Have indicated to staff not to leave large doors open so as not to lose building heat. Changed out the old slide thermostat for a programmable one. There have been a few other small things, which will be implemented as time and resources allow.
  - Councilor Berlant commended Public Works for having already implemented 12 of 15 items on the list.
- Martin said there will be a Town Hall meeting regarding smart meters instead of making the discussion a part of the May 2 Council meeting.
- Councilor Pederson wants schedule to an Economic Development Commission meeting. Would like to put it on next agenda to figure out staff support and a meeting time. Need to notify committee members that there is a quorum.
- Community announcements from Lieutenant Snook of Talent PD:
  - A couple officers went to Talent Middle School on Apr. 18 to give a presentation about leadership and careers.
  - The department recently hired an officer, who started last week at the academy in Salem.
- Martin mentioned that interviews for the next Police Chief will be conducted Apr. 25 with a large panel of interviewers.
- Martin also said the City has accepted an offer from a Public Works Maintenance I Specialist, who has 28 years of water supervisor experience in a city of about 300,000 people. He will start by the end of the month.

#### **11. Mayor and Councilor — Committee Reports and Councilor Comments (1:05:05)**

- Councilor Land said there are enough members for TPAC, so she will put an email out to schedule the committee's first meeting for reviewing bylaws and electing a chair and vice-chair.
- Councilor Baker said the Parks Commission is now down to four members, as Jenica Faye is moving out of the area. The Commission voted to recommend to Council to put splash pad

phase three on hold because they would like to finish the Parks Master Plan before moving on to other items.

- Councilor Harrison mentioned how heavily discussed accessory dwelling units were at previous Planning Commission meetings and noted how much time is being devoted to citizen involvement.
- Councilor Pederson attended a meeting with the Talent Chamber Board. They are hoping to add a few board members and begin scheduling regular meetings by May.

**12. Discuss Agenda Items for the Next Meeting (1:07:54)**

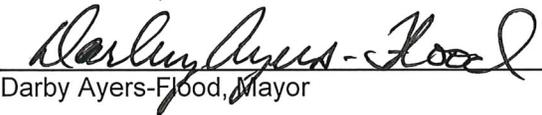
None other than above.

**13. Adjournment at 8:56 p.m. (1:08:21)**



Savannah Edson, City Recorder

Attest:



Darby Ayers-Flood, Mayor

**The City of Talent is an Equal Opportunity Provider**

*Note: This agenda and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website ([www.cityoftalent.org](http://www.cityoftalent.org)) in advance of each meeting.*

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