



City of Talent

Parks and Recreation Commission

Regular Meeting

January 11, 2023 – 6:30 p.m.

Electronically via Zoom

AGENDA

THIS MEETING WILL BE HELD ELECTRONICALLY AND IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDER 20-16, ALLOWING FOR PUBLIC MEETINGS AND HEARINGS BY TELEPHONE, VIDEO, OR THROUGH ELECTRONIC MEANS

This meeting will be held electronically via Zoom. There are two ways join the meeting:

You can join the meeting with your computer or smart phone using the following link and password:

Join Zoom Meeting

<https://us06web.zoom.us/j/83930319741?pwd=bkV3WnkybmFhWVgwNFdxTnhBNzRtZz09>

Meeting ID: 839 3031 9741

Passcode: 807468

1. **Call to Order/Roll Call**
2. **Consent Calendar**
 - A. Approval of Minutes for December 15, 2022
3. **Public Comment**
 - A. *Comments should be related to Talent Parks and Recreation Agenda topics and are limited to 5 minutes per speaker, unless otherwise agreed upon.*
4. **Staff Report – Public Works**
 - A. Overall Public Works updates
 - See ongoing Public Works business in Addendum
5. **New Business**
 - A. Commission positions for 2023 – Chair, Co-Chair and Secretary
 - B. Master Plan – items need to be analyzed/prioritized in the 1-2 year category that are not completed.
6. **Ongoing Business**
 - A. Parks and Rec Prioritization from walk through (see notes in addendum)
 - A. Footprints Pathway status update (Ana Byers)
 - B. Misc. items:
 - LatinX signs at Chuck Robert using Grant funds
 - C. Donna submitted article with picture to Hector for TN&R re: Little Library in Creekside

7. **Council Liaison Report – Ana Byers**
8. **Committee Reports**
 - A. Report from Bee City Subcommittee
 - B. Report from Talent Public Art Committee
9. **TNR Suggestions**
 1. Boulders in Kamerin Springs Park (wait for trees)
 2. Post QR code to invite people to volunteer or give ideas about what they would like to see happen in Talent (movies, events, recreation activities?)
 3. Dogs in Talent Parks – get community involvement (See addendum item)
 - Donna is reaching out to a few folks who may be interested in forming a sub-committee
10. **Items for Next Month’s Agenda**
11. **Adjournment**

City of Talent is an Equal Opportunity Provider *Note: This agenda and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) in advance of each meeting.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.

Addendum Parks and Rec Agenda for November 9, 2022

Public Works Ongoing Updates/Placeholder:

- Permanent musical sculpture in Commons Park (vandalized recently)
- Play area construction for Footprints Pathway
- Solar Panels in Bark Park (on hold due to cost increase)
- Kamerin Springs Restroom facility (in process)

Prioritization items from Parks Walk-through in November 2022:

1. Added during 12/14 meeting: Add cameras to all parks MOTIONED 12/2022
2. **Chuck Roberts:**
 - A. Tennis Courts; move to new location since they can no longer be fixed. Tennis courts have many cracks, some large and extending from one court to another. MOTIONED 12/2022
 - B. Basketball Courts; Fix asphalt cracks – some large
 - C. Picnic table in children’s play area needs to be replaced (on 2021 list).
 - D. Benches by bathroom and basketball courts need replacement (some on 2021 list)
3. **Bark Park**
 - A. Holes in lawn covered with dirt and rocks. Specifically one hole toward front and police station is a hazard. Community has brought their own plastic chairs to put over the hole.
 - B. Water comes out very slow from new water fountains. We were told it takes about 5 minutes to fill up a dog water bowl.
 - C. Community members said the park is over watered in the warmer months which makes mud accumulate.
 - D. Community suggestion of a light in dog park.
4. Footprints Pathway (by Creekside subdivision)
 - A. Burned/dead trees and blackberry bushes over growing along creek.
5. Joseph Park
 - A. Sign to let folks know it is a public park along with hours
6. Wagner Creek
 - A. What is hole that appears to be covered with plywood by the ‘Let Love and Friendship...’ sign? ASK ROBERT
7. Old Town
 - A. Skate Park needs to be fixed; cracks are dangerous MOTIONED 12/2022
 - B. Skate Park needs re-painting (Does this go with A ‘fix’ above?)
8. Commons (by Library)
 - A. Nothing of note
9. Lynn Newbry
 - A. Commissioners decided the gazebo does not need replacing unless there are reasons it is unsafe? ASK ROBERT
 - B. Blackberry bushes and shrubs growing taller by bench that overlooks creek. Discussed at 12/2022 meeting

V. A. Parks and Rec Goals – Existing Ordinance

ORDINANCE NO. 19-953-O

AN ORDINANCE REPEALING ORDINANCE NOS. 14-871-O AND 10-853-O RELATING TO THE PARKS AND RECREATION COMMISSION AND REPLACING WITH ORDINANCE NO. 19-953-O.

WHEREAS the City Council of Talent, Oregon desires to codify the creation of the Parks and Recreation Commission in the Talent Municipal Code.

THE CITY TALENT DOES ORDAIN AS FOLLOWS:

A new Chapter is hereby established to read as follows:

Section 1. [Parks and Recreation Commission Created] There is hereby created a Commission to be known as the Parks and Recreation Commission. Its primary purpose shall be to assist and advise the City of Talent in the planning and development of city parks, and facilities, and recreation program and cultural programs.

Section 2. [General Duties and Responsibilities] The Parks and Recreation Commission is an appointed citizen body with the primary responsibility of providing recommendations to the Mayor and City Council on direction, planning and policy on matters pertaining to the acquisition and development of public parks, greenways, open spaces, recreational programs and cultural facilities, and to make such other recommendations to assist the Council in developing and preserving aesthetic, recreational and cultural values that serve the public interest. It shall also perform such other related duties as may be assigned by the Council, which may include, but not be limited to:

1. Perform periodic reviews of the Parks Master Plan.
2. Compile data to assist city policy making in the preservation and beautification of parks, recreational areas, and aesthetic areas in the City of Talent.
3. Make recommendations to the City Council on potential revisions and future delivery of services by the City of Talent as they pertain to Parks and Recreation.
4. Make recommendations to the City Council for modifications or additions to existing ordinances, policies and practices that help promote and make available recreational opportunities in the City of Talent.
5. Work in conjunction with other city commissions, boards, and committees to help ensure coordination of various elements of the Parks Master Plan, recreation programs and cultural programs.
6. Conduct public meetings and make recommendations to the City Council on Parks and Recreation issues and ordinances.
7. Make recommendations for capital improvements and operations relating to the City of Talent's parks and recreation programs facilities.
8. Review and comment on fundraising efforts and donations made on behalf of the City of Talent's parks and recreation programs.
9. Foster public awareness and involvement in all aspects of the City of Talent's parks and recreation programs and facilities.

Section 3. [Membership -Compensation]. The Parks and Recreation commission shall consist of five members to be appointed by the Mayor with the consent of the City Council. One

member may live outside the city limits of Talent. Commission members shall receive no compensation for their service. The Mayor or a City Councilmember appointed by the Mayor shall serve as an ex-officio member of the Commission, but shall have no vote and shall not count toward a quorum.

Section 4. [Terms of Office -Vacancy]. Terms of office shall be for a period of two (2) years and shall expire on December 31 of the second year. Any vacancy shall be filled by the Mayor, with the Consent of the council, for the unexpired portion of the term.

Section 5. [Officers]. The Parks and Recreation Commission shall, at its first meeting of each calendar year, elect from its appointed members a Chair, Vice Chair and Secretary.

Section 6. [Duties of Chair and Vice Chair]. The Chair shall preside at all meetings, set the agenda, recommend the creation of sub-committees, and appoint members to such subcommittees as are authorized. The Vice Chair shall perform the duties of the Chair in the absence of the Chair, and such other duties as may be assigned by the Chair. The Chair or Vice Chair shall preserve the decorum at the Parks and Recreation Commission meetings.

Section 7. [Minutes]. The Secretary shall keep an accurate record of all Parks and Recreation Commission proceedings, including written minutes of all meetings. A copy of the approved minutes of each meeting, signed by the Chair, shall be delivered to the City Recorder for filing and shall be as a public record and available for public inspection.

Section 8. [Quorum -Meetings -Rules And Procedures-Number of Meetings]. Three of the voting members of the Commission shall constitute a quorum. The Parks and Recreation Commission shall adopt separate rules of procedures consistent with this ordinance. The Commission meetings shall include at least one regularly scheduled meeting per month, unless canceled at the direction of the Chair due to lack of Commission business or other good reason. Meetings may be run informally in accordance with the latest edition of Roberts Rules of Order or in accordance with the Parks Commission By-Laws.

Section 9. [Alternate Members]. Not more than two Alternate members shall be appointed by the mayor with consent of the City Council. Such Members shall serve with no compensation for the terms of two years, which shall expire on December 31 of the second calendar year after appointment. The Alternate member's primary function shall be to assist the Parks and Recreation Commission, as requested. In the case of an absence of a quorum or vacancy on the Parks and Recreation Commission the Chair, with consent of the Commission, shall appoint an Alternate member to occupy the vacant position on a meeting-by-meeting basis. That Alternate member shall have the same rights and voting privileges as the absent commissioner and is required to attend meetings regularly.

Section 10. [Removal From Commission]. If a member of the Parks and Recreation Commission or Alternate should, without valid reason, miss three (3) regular commission meetings within the same calendar year, that member shall be subject to removal from the commission. In addition, a Commissioner may be removed for misconduct, with consent of the City Council, following a public hearing. This process may be initiated by the City Council or by a recommendation from the Parks and Recreation Commission.

Section 11. Commissioners. (The term of a commissioner for which the Commissioner

has been appointed by the mayor). Five Commissioners shall be appointed by position number running from one to five, each for a two-year term. Terms will overlap so three Commissioners' terms expire on December 31 of the second calendar year after appointment. Candidates for Commissioner will be designated the number of the Commission seat to which they seek; further, one candidate may only apply for one position at the time of a vacancy.

Duly enacted by the City Council in open session on June 19, 2019 by the following vote:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Gabriella Shahi, City Recorder and Custodian of City Record