

ORDINANCE NO. 2019-958-O  
AN ORDINANCE CODIFYING THE CITY OF TALENT  
URBAN FORESTRY COMMITTEE

WHEREAS the City Council of Talent, Oregon desires to codify the creation of the Talent Urban Forestry Committee in the Talent Municipal Code.

THE CITY TALENT DOES ORDAIN AS FOLLOWS:

A new Chapter is hereby established to read as follows:

Section 1. [Urban Forestry Committee Created] There is hereby created a Committee to be known as the Urban Forestry Committee. Its primary purpose shall be to assist and advise the City of Talent in the planning and developing of tree establishment, protection and preservation strategies consistent with the Tree City USA guidelines.

Section 2. [General Duties and Responsibilities] The Urban Forestry Committee is an appointed citizen body with the primary responsibility of providing recommendations to the Mayor and City Council on direction, planning and policy on matters pertaining to Tree City USA activities, tree planting care and establishment, and protection of public street trees. Duties and responsibilities of the Urban Forestry Committee shall be as follows:

A. To conduct an inventory of public properties and city rights-of way in need of tree plantings, recommend priorities for planting efforts, and provide a written report yearly to the City Council.

B. To develop and recommend to the City Council for its adoption, a master list of approved street tree species suitable for planting along the streets of the City, along with recommended and prohibited species for other locations and uses. Such lists shall be reviewed periodically and incorporated into the Talent Zoning Code.

C. To develop and recommend to the City Council for its adoption, policies for the planting, care and protection of public trees throughout the City.

D. To promote public knowledge and understanding of the value of urban tree canopy and street tree planting programs and requirements, and support community engagement through volunteer opportunities.

E. To work with city staff on Tree City USA planning and documentation requirements including the annually updated *City of Talent Urban Forestry Plan* and planning Arbor Day events.

F. To conduct an inventory and map the locations of "heritage trees" within the city.

G. To make recommendations to city staff for placement and species selection for all trees planted in parks and other city-owned properties.

H. Upon request, -to act in an advisory capacity to city staff or other city committees and commissions regarding implementation of arboriculture best practices and standards.

I. Upon request, to make recommendations to developers regarding placement and species selection for new developments in the city.

Section 3. [Membership – Compensation]. The Urban Forestry Committee shall consist of five (5) members and two (2) alternates to be appointed by the Mayor with the consent of the City Council. Two (2) member may live outside the city limits of Talent. Committee members shall receive no compensation for their service. A City Council member appointed by the Mayor and agreed to by Council shall serve as the Council liaison to the Committee.

Section 4. [Terms of Office – Vacancy]. Terms of office shall be for a period of two (2) years and shall expire on December 31 of the second year. Any vacancy shall be filled by the Mayor, with the consent of Council, for the unexpired portion of a term.

Section 5. [Officers]. The Urban Forestry Committee shall, at its first meeting of each calendar year, elect from its appointed members a Chair, Vice-Chair and Secretary.

Section 6. [Duties of Chair and Vice Chair]. The Chair shall preside at all meetings and set the agenda. The Vice Chair shall perform the duties of the Chair in the absence of the Chair, and such other duties as may be assigned by the Chair. The Chair or Vice Chair shall preserve the decorum at the Urban Forestry Committee meetings.

Section 7. [Minutes]. The secretary shall keep an accurate record of all Urban Forestry Committee meetings, including written minutes of all meetings. A written report shall be made monthly to the City Council summarizing all Committee activities and action. A copy of the approved minutes signed by the Chair of each Urban Forestry Committee meeting shall be delivered to the City Recorder for filing and said minutes shall be a public record and available for public inspection.

Section 8. [Quorum – Meetings – Rules and Procedures—Number of Meetings]. Three (3) of the voting members of the Committee shall constitute a quorum. The Urban Forestry Committee shall adopt rules and procedures consistent with city ordinances and this resolution. The Committee meetings shall include at least one (1) regularly scheduled meeting per month, unless canceled at the direction of the Chair due to lack of Committee business or other reason.


Section 9. [Removal from Commission]. If a member of the Urban Forestry Committee, without valid reason, misses three (3) regular Committee meetings within the same calendar year, that member shall be subject to removal from the Committee. In addition,

a Committee member may be removed, with consent of the City Council, following a public hearing. This process may be initiated by the City Council or by a unanimous recommendation from the remaining Urban Forestry Committee members.

Section 10. The City of Talent Urban Forestry Committee will develop and maintain Bylaws once the Committee is formed.

Duly enacted by the City Council in open session on October 16, 2019 by the following vote:

Ayes: 0      Nays: 0      Abstain: 0      Absent: 0

  
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Gabriella Shahi, City Recorder and Custodian of City records